

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. DECEMBER 15, 2015 AT THE WARC.

PRESENT: Wilt, Bervig, Swarthout, Owens, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Stillwell, Ludlum, Amundson, Cote, Heise, Bailey.

Pres. Larson called the meeting to order.

No correspondence or citizens to be heard were in attendance.

MOTION BY Owens SECONDED BY Bervig we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Owens SECONDED BY Swarthout we approve Park Dist. bills in the amount of \$761,788.12 and Boys Baseball bills. ROLL CALL AYE: Wilt, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

MOTION BY Swarthout SECONDED BY Bervig we approve Park Dist financial statement and Boys Baseball financial overview. ROLL CALL AYE: Wilt, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

Executive Director Report

Portfolio reports –

OLD BUSINESS: None.

NEW BUSINESS: WARC Cleaning Contract – MOTION BY Owens SECONDED BY Bervig we renew the contract with Best Choice. ROLL CALL AYE: Wilt, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

CD FOR WRPD Operations – MOTION BY Wilt SECONDED BY Owens we give the President authority to cash up to \$250,000.00 in CD's before February 2nd to cover operations expenses. ROLL CALL AYE: Wilt, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

2015 Voided checks - MOTION BY Bervig SECONDED BY Swarthout we approve the list of voided checks. ROLL CALL AYE: Wilt, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

2015 Executive Director Annual Review – Outstanding and excellent review – MOTION BY Owens SECONDED BY Wilt we approve a 6% raise for the Director. ROLL CALL AYE: Wilt, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

2016 Park Board meeting dates – Scheduled for the third Tuesday of each month except in August which will be the 4th Tuesday because of the Babe Ruth Baseball tournament.

GOLF COURSE – Owens has contacted City Commissioner about a meeting but Mayor Klug has agreed to a meeting about the golf course.

MOTION BY Swarthout SECONDED BY Owens the meeting adjourn. MOTION CARRIED.


Jordis Larvick, Clerk

Jeff Larson, President



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. NOVEMBER 17,2015 AT THE WARC.

PRESENT: Swarthout, Bervig, Owens, Wilt, Larson.

ABSENT: None.

OTHERS: Larvick, Ludlum, Stillwell, Cote, Amundson, Nelson, Heise.

Pres. Larson called the meeting to order.

No correspondence or citizens to be heard- Hunter Marquart, Boy Scout in attendance.

MOTION BY Wilt SECONDED BY Owens we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Owens SECONDED BY Wilt we approve Park Dist. bills in the amount of \$833,779.88 and Boys Baseball bills. ROLL CALL AYE: Swarthout, Bervig, Owens, Wilt, Larson. NAY: None. ABSENT: None.

MOTION BY Wilt SECONDED BY Bervig we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Swarthout, Bervig, Owens, Wilt, Larson. NAY: None. ABSENT: None.

Executive Director report given by Ludlum.

Portfolio reports.

OLD BUSINESS: None.

NEW BUSINESS: Trails 11th St & 26th St/Partner with City – to be split 80/20. MOTION BY Swarthout SECONDED BY Wilt we approve the 26th St. Partnership with the City up to \$100,000.00. ROLL CALL AYE: Swarthout, Bervig, Owens, Wilt, Larson. NAY: None. ABSENT: None.

Spring Lake Holiday Drive November 28.

Light up Harmon Park November 27.

Safety Deposit Box at American State Bank. MOTION BY Wilt SECONDED BY Owens we designate Larson, Krueger and Larvick as signers on the Safety Deposit Box. MOTION CARRIED.

MOTION BY Bervig SECONDED BY Owens the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST:

Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. OCTOBER 20, 2015 AT THE WARC.

PRESENT: Owens, Swarthout, Wilt, Larson.

ABSENT: Bervig.

OTHERS: Larvick, Krueger, Stillwell, Heise, Cote, Amundson, Ludlum.

Pres. Larson called the meeting to order.

Thank you cards were read from Close Up, Market Place for Kids, and Miss N.D.

MOTION BY Wilt SECONDED BY Swarthout we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Owens SECONDED BY Swarthout we approve Park Dist. bills in the amount of \$1,468,210.69 and Boys Baseball bills. ROLL CALL AYE: Owens, Swarthout, Wilt, Larson. NAY: None. ABSENT: Bervig.

MOTION BY Swarthout SECONDED BY Owens we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Owens, Swarthout, Wilt, Larson. NAY: None. ABSENT: Bervig.

Executive Director Report

Portfolio Reports.

OLD BUSINESS : None.

NEW BUSINESS: 2016 NDRPA State Conference to be held in Williston, Sept. 13 – 15, 2016.

MOTION BY Swarthout SECONDED BY Owens the meeting adjourn. MOTION CARRIED

Jeff Larson, Pres.

ATTEST:

Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. SEPTEMBER 22, 2015 AT THE WARC.

PRESENT: Owens, Swarthout, Bervig, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Stillwell, Ludlum, Heise, Cote.

Pres. Larson called the meeting to order.

Thank you cards from Relay For Life and the College for Japanese swimmers using the ARC.

MOTION BY Owens SECONDED BY Swarthout we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Bervig SECONDED BY Swarthout we approve Park Dist. bills in the amount of \$665,526.14 and Boys Baseball bills. ROLL CALL AYE: Owens, Swarthout, Bervig, Larson. NAY: None. ABSENT: None.

MOTION BY Owens SECONDED BY Bervig we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Owens, Swarthout, Bervig, Larson. NAY: None. ABSENT: None.

Executive Director Report

Portfolio reports.

OLD BUSINESS - None.

NEW BUSINESS – 2016 Final Budget – MOTION BY Bervig SECONDED BY Owens we approve the 2016 Final Budget. ROLL CALL AYE: Owens, Swarthout, Bervig, Larson. NAY: None. ABSENT: None.

MOTION BY Owens SECONDED BY Bervig we appoint Joel Wilt Park Board Commissioner. ROLL CALL AYE: Owens, Swarthout, Bervig, Larson. NAY: None. ABSENT: None. He was given the Administration Portfolio.

Emergency Siren Cote Park – MOTION BY Wilt SECONDED BY Bervig we approve locating the siren on the N.W corner of Cote Park. MOTION CARRIED.

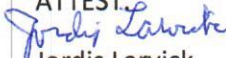
GOLD MEDAL AWARD – Plaque was presented for being a finalist – mentioned with three other big city finalist – Need to put it in a display case by the front door so it will be noticed.

MOTION BY Owens SECONDED BY Swarthout the meeting adjourn. MOTION CARRIED.

Next meeting October 20, 2015.

Jeff Larson, Pres.

ATTEST:


Jordis Larvick



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. AUGUST 25, 2015 AT THE ARC.

PRESENT: Swarthout, Bervig, Owens, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Ludlum, Amundson, Cote, Heise, Stillwell.

Pres. Larson called the meeting to order.

No correspondence or citizens to be heard were offered.

MOTION BY Bervig SECONDED BY Owens we approve the minutes of the previous meeting as received.
MOTION CARRIED.

MOTION BY Owens SECONDED BY Bervig we approve Park Dist. bills in the amount of \$1,583,585.60 and Boys Baseball bills. ROLL CALL AYE: Swarthout, Bervig, Owens, Larson. NAY: None ABSENT: None.

MOTION BY Swarthout SECONDED BY Bervig we approve Park Dist financial statement and Boys Baseball financial overview. ROLL CALL AYE: Swarthout, Bervig, Owens, Larson. NAY: None. ABSENT: None.

Executive Director Report

Portfolio Reports

OLD BUSINESS – None.

NEW BUSINESS – 2016 Preliminary budget – MOTION BY Bervig SECONDED BY Swarthout we approve the preliminary budget. ROLL CALL AYE: Swarthout, Bervig, Owens, Larson. NAY: None. ABSENT: None.

September Park Board date scheduled for September 22nd.

MOTION BY Owens SECONDED BY Swarthout we remove the tabled item Eckert Youth Pool from the agenda. MOTION CARRIED.

MOTION BY Swarthout SECONDED BY Bervig the meeting adjourn. MOTION CARRIED.

Jeff Larson, President

ATTEST:


Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JULY 21,2015 AT THE WARC.

PRESENT: Fleck, Bervig, Swarthout, Owens, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Pippin, Cote, Ludlum, Amundson, Heise & others.

Pres. Larson called the meeting to order.

MOTION BY Fleck SECONDED BY Owens we approve the minutes of the previous meeting as received. MOTION CARRIED. MOTION BY Owens SECONDED BY Swarthout we approve the minutes of the meeting of June 23rd. MOTION CARRIED.

MOTION BY Swarthout SECONDED BY Fleck we approve Park Dist. bills in the amount of \$708,570.85 and Boys Baseball bills. ROLL CALL AYE: Fleck, Bervig, Swarthout, Owens, Larson, NAY: None. ABSENT: None.

MOTION BY Bervig SECONDED BY Owens we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Fleck, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

Executive Director Report and Portfolio reports were given.

OLD BUSINESS – New ball field development – Sod bid \$82,110.00 for 3 fields. MOTION BY Fleck SECONDED BY Owens we approve the bid of A & A Landscaping for \$82,110.00 for 3 fields. ROLL CALL AYE: Fleck, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

MOTION BY Owens SECONDED BY Bervig we approve the bid of Dakota Fence for \$117,000.00 for 3 fields. ROLL CALL AYE: Fleck, Bervig, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

NEW BUSINESS – Frontage road/58th St. letter of approval – MOTION BY Bervig SECONDED BY Swarthout we authorize the President to sign a letter of approval. MOTION CARRIED.

Wrestling Club/WPRD Agreement at Raymond Center – MOTION BY Swarthout SECONDED BY Fleck we approve the agreement. MOTION CARRIED.

MDU Easement northstar – MOTION BY Owens SECONDED BY Fleck we approve the easement with MDU. MOTION CARRIED.

Aafedt Stadium upgrade World Series – a list of recommended improvements presented to commissioners.

2016 Budget Timeline – Preliminary budget August 25th – Final budget due Sept.22nd.

August Park Board date - August 25th.

Resignation - Commissioner Fleck stated he has accepted employment out of the city and submitted his resignation on August 10th. MOTION BY Swarthout SECONDED BY Bervig we accept Comm. Flecks resignation effective August 10th. MOTION CARRIED. MOTION BY Owens SECONDED BY Bervig we

accept applications till Sept.4th for Park Board Commissioner and a committee of Larson, Owens, Krueger, and Ludlum review them and make a recommendation to the Board. MOTION CARRIED.

MOTION BY Fleck SECONDED BY Bervig we go into Executive Session to discuss the operating agreement between WPRD and WSC. MOTION CARRIED. Entered session at 6:12 P.M Session ended at 6:47 P.M. Park Board reconvened at 6:58 P.M. MOTION BY Fleck SECONDED BY Owens we accept the revised agreement. ROLL CALL AYE: Fleck, Swarthout, Owens, Larson. NAY: Bervig. ABSENT: None.

MOTION BY Fleck SECONDED BY Swarthout the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST:

Jordis Larvick
Jordis Larvick, Clerk



A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 7:30 A.M. JUNE 23, 2015 AT THE WARC.

PRESENT: Owens, Bervig, Swarthout, Larson.

ABSENT: Fleck

OTHERS: Larvick, Krueger, Ludlum.

Pres. Larson called the meeting to order

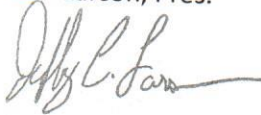
PARK RESTROOM BIDS – Cote Park - \$291,252.00 – Western Star - \$233,606.00

MOTION BY Owens SECONDED BY Swarthout we approve the bid of Public Restrooms Co. in the amount of \$291,252.00 for Cote Park. ROLL CALL AYE: Owens, Bervig, Swarthout, Larson. NAY: None. ABSENT: Fleck.

MOTION BY Swarthout SECONDED BY Bervig we approve the bid of Public Restrooms Co. in the amount of \$233,606.00 for Western Star Park. ROLL CALL AYE: Owens, Bervig, Swarthout, Larson. NAY: None. ABSENT: Fleck.

MOTION BY Bervig SECONDED BY Owens the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.



ATTEST:


Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JUNE 16, 2015 AT THE WARC.

PRESENT: Bervig, Swarthout, Fleck, Owens, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Pippin, Ludlum, Cote, Heise, Amundson & others.

Pres. Larson called the meeting to order

Krueger received several thank you notes.

MOTION BY Swarthout SECONDED BY Fleck we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Owens SECONDED BY Bervig we approve Park Dist. bills in the amount of \$544,663.63 and Boys Baseball bills. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson. NAY: None ABSENT: None

Executive Director Report and Portfolio reports were given.

OLD BUSINESS: WPRD capital bids approval – RFCC Bleacher seating – SAAFE bid \$173,351 includes removal/disposal of existing bleachers. MOTION BY Owens SECONDED BY Fleck we award the bid to SAAFE. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson. NAY: None. ABSENT: None.

Outdoor Hockey Boards – MOTION BY Bervig SECONDED BY Swarthout we award the bid to Becker Arena for \$65,130. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson, NAY: None. ABSENT: none

Outdoor Hockey Concrete – MOTION BY Owens SECONDED BY Fleck we award the bid to Doeden Construction for \$86,500. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson. NAY: None. ABSENT: None.

Resurface Davidson Tennis Courts – MOTION BY Swarthout SECONDED BY Bervig we award the bid to Triton for \$42,500. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson. NAY: None. ABSENT: None.

NEW BUSINESS – MOTION BY Fleck SECONDED BY Swarthout we send a letter to the City that we want to keep the Golf Course. MOTION CARRIED. MOTION BY Bervig SECONDED BY Owens we request Krueger be appointed to the committee to plan sale of the airport. MOTION CARRIED.

New ball fields/Park Development – MOTION BY Bervig SECONDED BY Swarthout we allocate up to \$550,000 for three new ball fields. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson. NAY: None. ABSENT: None.

Special meeting date for Cote Park and Western Star Restroom bids – Tuesday, June 23rd at 7:30 A.M.

WPRD/WSC Agreement – MOTION BY Owens SECONDED BY Bervig we go into executive session. ROLL CALL AYE: Bervig, Swarthout, Fleck, Owens, Larson. NAY: None. ABSENT: None. 6:16 P.M

Swarthout exited the meeting at 7:15 P.M. Reconvened at 7:26 P.M.

MOTION BY Fleck SECONDED BY Owens we reject the offer from the college on the Rec Center fee agreement. MOTION CARRIED.

Easement Western Star frontage road - MOTION BY Owens SECONDED BY Fleck we approve the easement. MOTION CARRIED.

MOTION BY Fleck SECONDED BY Bervig the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST:

Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. MAY 19, 2015 AT THE WARC.

PRESENT: Swarthout, Bervig, Fleck, Owens, Larson.

COUNTERPARTS: Pacheco, Archer, Fetzer, Bakken, Cook.

ABSENT: None.

OTHERS: Larvick, Krueger, (Matson), Ludlum, Cote, Stillwell etc.

President Larson called the meeting to order and turned it over to the counterparts.

A thank you was noted from Trenton High School.

MOTION BY Bakken SECONDED BY Fetzer we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Bakken SECONDED BY Archer we approve Park Dist. bills in the amount of \$470,989.73 and Boys Baseball bills. ROLL CALL AYE: Pacheco, Archer, Fetzer, Bakken, Cook. NAY: None. ABSENT: None.

MOTION BY Pacheco SECONDED BY Bakken we approve Park Dist. financial statements and Boys Baseball financial overview. ROLL CALL AYE: Pacheco, Archer, Fetzer, Bakken, Cook. NAY: None. ABSENT: None.

Executive Director Report

Portfolio Reports.

Old Business: None.

NEW BUSINESS – Taken over by the regular commissioners.

2014 WPRD Audit – MOTION BY Bervig SECONDED BY Fleck we approve the audit. ROLL CALL AYE: Swarthout, Bervig, Fleck, Owens, Larson. NAY: None. ABSENT: None.

WPRD/Sea Lions Agreement – MOTION BY Owens SECONDED BY Swarthout we approve the agreement. ROLL CALL AYE: Swarthout, Bervig, Fleck, Owens, Larson. NAY: None. ABSENT: None.

WPRD/WSC RFCC Hockey Agreement – MOTION BY Swarthout SECONDED BY Fleck we approve the Hockey Agreement. ROLL CALL AYE: Swarthout, Bervig, Fleck, Owens, Larson. NAY: None. ABSENT: None.

WPRD Teton Boosters Agreement – MOTION BY Owens SECONDED BY Bervig we approve Teton Boosters Agreement. ROLL CALL AYE: Swarthout, Bervig, Fleck, Owens, Larson. NAY: None. ABSENT: None.

WPRD Capital Bids Approval – Bleachers at RFCC – Cote park Bathrooms – Bathroom at Western Star – Outdoor ice rink at Western Star – Tennis court resurface. MOTION BY Fleck SECONDED BY Swarthout we authorize a call for bids on these projects. MOTION CARRIED.

WPRD Credit cards – for Darin L Krueger (\$10,000 Limit), Jeremy Ludlum (\$10,000 Limit), Baylee Nelson (\$5000 Limit), Mike Amundson (\$5000 Limit), William Stillwell (\$5000 Limit). MOTION BY Bervig SECONDED BY Fleck we approve the five credit cards. ROLL CALL AYE: Swarthout, Bervig, Fleck, Owens, Larson. NAY: None. ABSENT: None.

Bakken X Trek Sept 19th - Tabled.

Swarthout thanked the Park Dist for allowing him to go to Grand Junction. Bervig thanked the board for allowing the Mercy/United Way Community sale for using RFCC.

MOTION BY Fleck SECONDED BY Swarthout we approve the actions taken by our counterparts. ROLL CALL AYE: Swarthout, Bervig, Fleck, Owens, Larson. NAY: None. ABSENT: None.

MOTION BY Fetzer SECONDED BY Bakken the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST:

Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. APRIL 21, 2015 AT THE ARC.

PRESENT: Bervig, Fleck (on phone) Owens.

ABSENT: Swarthout, Larson.

OTHERS: Larvick, Krueger, Heise, Ludlum, Stillwell, Cote, Amundson & others.

V Pres Owens called the meeting to order.

Thank you cards were received from Oil Field Wives and Culbertson for after prom party.

MOTION Fleck SECONDED BY Bervig we approve the minutes of the previous meeting as amended.

Park Land Acquisition motion was made to request donated land and added purchase of land. MOTION CARRIED.

MOTION BY Fleck SECONDED BY Bervig we approve Park Dist. bills in the amount of \$1,003,722.53 and Boys Baseball bills. ROLL CALL AYE: Bervig, Fleck, Owens. NAY: None. ABSENT: Swarthout, Larson.

MOTION BY Bervig SECONDED BY Fleck we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Bervig, Fleck, Owens. NAY: None. ABSENT: Swarthout, Larson.

Executive Director Report

Portfolio reports.

OLD BUSINESS: Park Land Acquisition (Ball Fields) Proposing 2 or 3 fields at the Star and College.

NEW BUSINESS: Letter of concurrence West Frontage Road/16th Ave. MOTION BY Bervig SECONDED BY Fleck we approve the letter. MOTION CARRIED.

ELKS YOUTH DAY – MAY 12 – Lunch at First Lutheran Church at noon.

MOTION BY Fleck SECONDED BY Bervig the meeting adjourn. MOTION CARRIED.

Mike Owens, V Pres.

ATTEST"


Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF PARK & RECREATION COMMISSIONERS WAS HELD AT 5:30 P.M.
AT THE ARC IN WILLISTON, N.D. 3-17-2015.

PRESENT: Fleck, Owens, Bervig, Swarthout, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Cote, Pippin, Stillwell, Amundson, Ludlum, Heise.

Pres. Larson called the meeting to order.

No correspondence or citizens to be heard were presented.

MOTION BY Owens SECONDED BY Swarthout we approve minutes of the previous meeting as received.
MOTION CARRIED.

MOTION BY Fleck SECONDED BY Bervig we approve Park Dist. bills in the amount of \$1,035,824.07 and
Boys Baseball bills. ROLL CALL AYE: Fleck, Owens, Bervig, Swarthout, Larson. NAY: None. ABSENT: None.

MOTION BY Swarthout SECONDED BY Owens we approve Park Dist. financial statement and Boys
Baseball financial overview. ROLL CALL AYE: Fleck, Owens, Bervig, Swarthout, Larson. NAY: None.
ABSENT: None.

Exec. Director Report and Portfolio Reports.

OLD BUSINESS – Tobacco Free Parks Policy – MOTION BY Swarthout SECONDED BY Fleck we adopt the
Tobacco Free Parks Policy. MOTION CARRIED.

NEW BUSINESS – WPRD/WPSD #1 agreement – MOTION BY Owens SECONDED BY Swarthout we
approve #1 agreement with WPSD. MOTION CARRIED.

WPRD/WSC Operating agreement – MOTION BY Fleck SECONDED BY Owens we discuss this in Executive
Session ROLL CALL AYE Fleck, Owens, Bervig, Swarthout, Larson. NAY: None. ABSENT: None.

Went in Executive Session at 5.55 P.M. Exited at 6:30 P.M.

WSC Teton Marsh Grant Request - \$1.5M to develop area E of college. MOTION BY Fleck SECONDED BY
Owens we support the grant request, but not the part where the Park Dist is responsible for maintaining
the area. MOTION CARRIED.

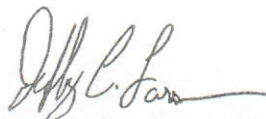
Park Land Acquisition (Ball Fields) MOTION BY Bervig SECONDED BY Fleck we appoint a committee of
Ludlum, Cote, Swarthout, and Krueger to ask for donated land for ball fields. MOTION CARRIED.

ASB Bank Signature Cards = MOTION BY Bervig SECONDED BY Swarthout we remove Wilt and Slette and
approve Larson and Owens on the signature cards. MOTION CARRIED.

MOTION BY Owens SECONDED BY Bervig the meeting adjourn. MOTION CARRIED.


Jordis Larvick, Clerk

Jeff Larson, Pres.



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. FEBRUARY 17, 2015 AT THE ARC.

PRESENT: Bervig, Fleck, Swarthout, Owens, Larson.

ABSENT: None.

OTHERS: Larvick, Krueger, Amundson, Ludlum, Solberg, Heise.

President Larson called the meeting to order.

MOTION BY Swarthout SECONDED BY Fleck we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Owens SECONDED BY Fleck we approve Park Dist bills in the amount of \$535,460.45 and Boys Baseball bills. ROLL CALL AYE: Bervig, Fleck, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

MOTION BY Owens SECONDED BY Swarthout we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Bervig, Fleck, Swarthout, Owens, Larson, NAY: None. ABSENT: None.

Executive Director report

Portfolio Reports.

OLD BUSINESS – Draft Tobacco Free Parks Policy – tentative approval in March.

NEW BUSINESS – MOTION BY Bervig SECONDED BY Swarthout we authorize the purchase of \$1.5 Million dollar CD for the General Reserve Fund. ROLL CALL AYE: Bervig, Fleck, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

MOTION BY Swarthout SECONDED BY Fleck we transfer \$262,845.86 from cash fund to reserve fund for the WARC. ROLL CALL AYE: Bervig, Fleck, Swarthout, Owens, Larson. NAY: None. ABSENT: None.

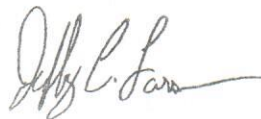
Pres. Larson reported Darin Krueger has been appointed Babe Ruth Regional Secretary.

MOTION BY Swarthout SECONDED BY Owens we remove Western Star Property from tabled items. MOTION CARRIED.

MOTION BY Bervig SECONDED BY Fleck the meeting adjourn. MOTION CARRIED.


ATTEST: Jordis Larvick, Clerk

Jeff Larson, Pres.



Regular meeting of the Board of Commissioners of Parks & Recreation was held at 5:30 P.M. at the ARC in Williston, N. D. 1-20-15

Present: Swarthout, Bervig, Owens, Fleck, Larson

Absent: None.

Others: Larvick, Krueger, Cote, Amundson, Solberg, Heise.

President Larson called the meeting to order

No correspondence or citizens to be heard were noted.

MOTION BY Owens SECONDED BY Bervig we approve the minutes of the previous meeting as received.
MOTION CARRIED.

MOTION BY Fleck SECONDED BY Owens we approve Park Dist. bills in the amount of \$1,188,848.93 and Boys Baseball bills. ROLL CALL AYE: Swarthout, Bervig, Owens, Fleck, Larson. NAY: None. ABSENT: None.

MOTION BY Bervig SECONDED BY Swarthout we approve Park Dist financial statement and Boys Baseball financial overview. ROLL CALL AYE: Swarthout, Bervig, Owens, Fleck, Larson. NAY: None. ABSENT: None.

Executive Director report and Portfolio reports were given.

OLD BUSINESS: Tobacco Free Parks Policy – Tabled.

NEW BUSINESS: Skid Steer bids – Bobcat \$35,212 – JDO \$42,174 MOTION BY Owens SECONDED BY Swarthout we approve the bid of Bobcat. ROLL CALL AYE: Swarthout, Bervig, Owens, Fleck, Larson. NAY: None. ABSENT: None.

Trails Master Plan/Resolution – Developer would be required to put in an 8 ft. sidewalk. City approved a resolution. MOTION BY Swarthout SECONDED BY Fleck we approve a Resolution to adopt Trails Master Plan. ROLL CALL AYE: Swarthout, Bervig, Owens, Fleck, Larson. NAY: None. ABSENT: None.

Trails Grant 2016 Budget - \$90,000.00 grant needs approval. MOTION BY Fleck SECONDED BY Owens we dedicate \$90,000.00 grant for the Trails Grant 2016 Budget. ROLL CALL AYE: Swarthout, Bervig, Owens, Fleck, Larson. NAY: None. ABSENT: None.

58th St Holiday Station – Proposed road would go through the area where the Boy Scout house is located. Krueger suggested asking the City and DOT and Park District to put up money to relocate house. MOTION BY Bervig SECONDED BY Fleck we allow Krueger and Swarthout to negotiate the road with the DOT and City. MOTION WAS AMENDED BY Swarthout SECONDED BY Bervig to include Holiday Station in the negotiations. MOTION AND AMENDMENT CARRIED.

Northstar MDU Regulator Station – They request permission to relocate this. MOTION BY Owens
SECONDED BY Bervig we authorize MDU to relocate their Regulator Station. ROLL CALL AYE: Swarthout,
Bervig, Owens, Fleck, Larson. NAY: None. ABSENT: None.

ND Ready-Mix & Concrete Products Assoc. Award – Plaque was presented.

MOTION BY Bervig SECONDED BY Owens the meeting adjourn.


ATTEST: Jordis Larvick, Clerk

Jeff Larson, President

