

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JANUARY 18, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Wilt, Slette, Collings, Callahan.

ABSENT: Grondahl.

OTHERS: Larvick, Krueger, Amundson, Ludlum, Solberg.

Pres Callahan called the meeting to order.

Glen Granrud appeared and asked if the Board would go for ½ cent sales tax instead of the 1 cent. The Board indicated they were going for the 1 cent tax.

MOTION BY Slette SECONDED BY Wilt we approve the minutes of the previous meeting as received, approve Park Dist. Bills in the amount of \$107,597.75, approve Boys Baseball bills, approve Park Dist. Financial statement and approve the Boys Baseball financial overview. ROLL CALL AYE: Wilt, Slette, Collings, Callahan. NAY: None. ABSENT: Grondahl.

Pat Sogard of the committee for the 1 cent sales tax appeared and named the committee members, and said they have requested the City, County, College and Hospital to work with them on getting this passed. Stated the reason for this request is that they are not satisfied with the conditions of the parks and noted the Park District needs financial help – also any excess money should be set aside for future needs.

REPORTS – Parks – moving snow – Rec Supt, keeping programs going – set up summer programs – stated he has good help with the basketball program – Rec Coord – New Years eve went well – 46 kids won a prize – Donations were up – Adult volleyball going good – Solberg was welcomed.

OLD BUSINESS – Employee Policy & Procedures – still working on it –close to done.

Accounting Software – Banyon will be here Monday and Tuesday – Feb will see more stuff.

Recreation Enhancement – Meeting with Boys Baseball committee tomorrow – Feb 15th original draft – Changes will be in brochure.

Master & Strategic Planning – conducting surveys –Green Play will be here Feb 15-16-17, 2011.

NEW BUSINESS – tents in the park – MOTION BY Wilt SECONDED BY Collings no camping is allowed on any property either owned or operated by the Williston Park District without the express written

consent of the Williston Parks and Recreation Director. Signage to this effect will be installed. The numbers of signs and their location will be determined by the Williston Parks and Recreation Director. A resolution to the Williston City Commission will be drafted for their action. ROLL CALL AYE: Wilt, Slette, Collings, Callahan. NAY: None. ABSENT: Grondahl.

Spring/Summer Brochure will be printed March 1st.

Senate Bill 2140 – Will amend the Oil Impact fund to include Park Districts – Grondahl will testify on Thursday.

MOTION BY Wilt SECONDED BY Slette the meeting adjourn. MOTION CARRIED.

Ken Callahan, Pres.

ATTEST


Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. FEBRUARY 15, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Collings, Slette, Wilt, Callahan, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Ludlum, Amundson, Solberg

Pres. Grondahl called the meeting to order

Pat Sogard and Melanie Stillwell of the one cent committee appeared to make a report – need to set some money aside for future developments – new Rec center – positive impact on property taxes – best for Williston – need to use money wisely – marketing will start March 1st with a 57 cent breakfast – and a radio show to answer questions.

MOTION BY Callahan SECONDED BY Wilt we approve the minutes of the previous meeting as amended, approve Park Dist. Bills in the amount of \$215,564.34, approve Boys Baseball bills, approve Park Dist. Financial statement, and approve Boys Baseball financial overview. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

REPORTS – 310 loads of snow removed from Rec center parking lot – getting ready for spring – youth basketball going well – good coaches – working on Rec Enhancement – Working on Web site – working with Keybirds scheduling – working basketball – kids in the park – sports camps involving several sports.

OLD BUSINESS – Employee policy and Procedure Comm. – will finalize next month.

Master & Strategic Planning update – Green Play and Design Concepts were present and made a presentation on their plan of action – this was passed out to the commissioners.

NEW BUSINESS – Terry Metzler presented a plan for the Granite Peaks Subdivision and wanted to purchase a park area for construction of multiple dwellings. Callahan, Grondahl, Krueger, and John Liffbrig were appointed to discuss this matter.

2012 Future Facilities Fund – MOTION BY Callahan SECONDED BY Slette any sales tax money over \$2,500,000.00 will go into a future facilities fund until sunset at 2016. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

2012 Capital Projects/Equipment was discussed – list attached – Keel Boat unwinterize was discussed as this could be used year round – needs water , insulation and heat.

MOTION BY Callahan SECONDED BY Wilt we approve 2012 Capital Projects/Equipment as presented. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

Splash pad ground breaking this spring.

MOTION BY Callahan SECONDED BY Slette the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

Handwritten signature of Larry Grondahl in black ink.

ATTEST:


Jordis Larvick, Clerk

YEAR ONE (2012)

Raymond Family Community Center

Vehicles Replacement \$50,000

How/Where it is spent

6 Vehicles (\$8333 each budgeted)

Golf Course Projects

Cart Paths Work \$25,000
Equipment (Mowers Gators etc) \$50,000
Tee Boxes \$20,000

Upgrade the Cart Paths/Add more
Greens Mower \$20,000
2 Gators \$20,000
Aerator \$5000
Misc Equipment \$5000
Move 1/2 tee boxes up and back

Park Projects

Playgrounds \$125,000
Bathroom Renovations \$100,000
Shelters \$65,000
Playground Surfacing \$25,000
Park Equipment \$67,000

Playgrounds \$50,000 at Recreation Park
\$50,000 at Harmon Park
\$25,000 at Dakota Park
Bathrooms \$65,000 at Harmon Park
\$35,000 at Recreation Park
Shelters \$25,000 at SLP Shelter
\$20,000 at Recreation Park
\$20,000 at Dakota
Surfacing Surfacing at new playgrounds
Equipment Mowers, Trimmers, Payloader etc

Spring Lake Park Projects

Keel Boat UnWinterized \$100,000
Merriweather Park Displays \$15,000

Water, insulation, heat

Western Star Park

Dugouts \$30,000
Agrilime \$25,000

YEAR ONE TOTALS

\$697,000

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS AND RECREATION WAS HELD AT 5:30 P.M. MARCH 15, 2011 AT CITY HALL, WILLISTON ND

PRESENT: Wilt, Callahan, Collings (arrived at 5:35), Slette (arrived at 5:35), and Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Ludlum, Amundson, and Solberg.

Pres. Grondahl calls meeting to order.

ADDITIONS AND DELETIONS

Under New Business (F) add NDRPA Economic Study.

CITIZENS TO BE HEARD

No written correspondence.

Women from the Ladies Golf League came to speak. Linda Nelson was their spokesperson. They requested that all would be the same, except that they would like to be able to bring snacks for after they played. They commissioners and director agreed to all of their requests.

Pat Sogard gave an update from the Northwest Quality of Life Committee.

MOTION by Slette, SECONDED by Collings we approve the minutes from the previous meeting, Park District Blls, Boys Baseball Bills, Park District Financial Statements, and Boys Baseball Financial overview. ROLL CALL AYE: Slette, Wilt, Collings, Callahan, Grondahl. MOTION CARRIED.

Reports from staff all filed as presented.

OLD BUSINESS

Master Plan - Krueger reported that he talks to representatives from Green Play a couple times every week. Green Play will be here the first week of May 2011.

Granite Peak Proposal – Committee has met with Granite Peak representatives, talks are moving forward, tabled until next month.

Sales Tax Committee – Steve Slocum gave a marketing report. The Northwest Quality of Life Committee has a plan to progressively increase ads in print and on radio up until the election.

MOTION by Slette, SECONDED by Callahan for the Park Board to host public forums on the sales tax on March 30, 2011 and April 2, 2011 at the library.

AYE: Slette, Wilt, Collings, Callahan, Grondahl. MOTION CARRIED.

NEW BUSINESS

Splash Pad – Callahan reported that the splash pad will break ground on April 4, 2011. The ribbon cutting will be on June 30, 2011. A representative from ARC will be here on March 22, 2011.

Park Mower Bid- MOTION by Callahan, SECONDED by WILT to approve the winning bid purchase of a Park Mower in the amount of \$19,995.00.

ROLE CALL AYE: Slette, Wilt, Collings, Callahan, Grondahl. MOTION CARRIED.

Golf Course Mower- MOTION by Callahan, SECONDED by WILT to approve the winning bid purchase of a Golf Course Mower in the amount of \$26,654.18.

ROLE CALL AYE: Slette, Wilt, Collings, Callahan, Grondahl. MOTION CARRIED.

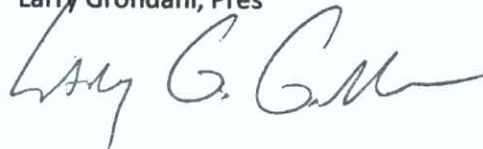
NPRPA Economic Study- MOTION by Callahan SECONDED by Collings to approve participation in the NDRPA Economic Study at the appropriate level in the amount of \$5000.00 (\$2500 in 2011 and \$2500 in 2012).

ROLE CALL AYE: Slette, Wilt, Collings, Callahan, Grondahl. MOTION CARRIED.

MOTION by Slette, SECONDED by Collings to adjourn.

AYE: Slette, Wilt, Collings, Callahan, Grondahl. MOTION CARRIED.

Larry Grondahl, Pres



ATTEST:

Jeremy Ludlum, Recreation Superintendent

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. APRIL 19, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Collings, Slette, Wilt, Callahan on phone, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Amundson.

PRES. Grondahl called the meeting to order.

Ryan Slapnicka appeared with a complaint about Moose Park. Needs work. Krueger was to contact the Moose Club.

MOTION BY Collings SECONDED BY Slette we approve the minutes of the previous meeting as received, approve Park Dist. Bills in the amount of \$148,141.33, approve Boys Baseball bills, approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

REPORTS – No camping signs ready for the parks – Raymond Center very busy during May – Getting ready for summer – Recruiting life guards – Web site needs updating – Volleyball going great – looking for adult softball players.

OLD BUSINESS – One cent sales tax – Need to try again after we get the Master Plan – Green Play will be here May 3rd & 4th – maybe need a survey to find out why 1132 voted no – MOTION BY Collings SECONDED BY Wilt we move forward to pursue the one cent sales tax again after our Master Plan is completed and get results from the survey. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

Employee Policy & procedure Manual Study Committee - Wilt passed out copies of the first draft to the Commissioners and explained the changes as marked – three more sections coming.

Master & Strategic Plan – May 3rd & 4th Green Play will be here to hold public meetings – a Special meeting was planned for May 3rd at 5:30 P.M.

Splash pad – Davidson Park – Ground breaking was yesterday – more construction pushed back two weeks because of the weather – July 1st opening.

NEW BUSINESS – Golf Course opening date – This week end, weather permitting – if not next week.

ELKS YOUTH DAY – May 10th – Lunch at First Lutheran Church – our meeting May 17th.

Midwest Region Network Award – Community Builder has been nominated and won that award.

MOTION BY Callahan SECONDED BY Slette the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

A handwritten signature in cursive script, appearing to read "Larry G. Grondahl", written in black ink.

ATTEST:


Jordis Larvick, Clerk

SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 7:00 P.M. MAY 25, 2011 AT CITY HALL, WILLISTON. N.D.

PRESENT: Wilt, Callahan, Grondahl, Slette, on phone.

ABSENT: Collings.

OTHERS: Larvick, Krueger, Amundson, Solberg, Ludlum.

PRES. Grondahl called the meeting to order.

MOTION BY Wilt SECONDED BY Callahan we approve the minutes of the previous meeting as received, approve Park Dist. Bills in the amount of \$190,960.80, approve Boys Baseball bills, approve Park Dist. Financial statement, approve Boys Baseball financial overview. ROLL CALL AYE: Wilt, Callahan, Slette, Grondahl. NAY: None. ABSENT: Collings.

OLD BUSINESS – Master & Strategic Planning – Green play presented a power point with information from the survey. Our facilities are aging and need more maintenance. Our funding for maintenance of parks is low compared to other park districts. Discussed a new Rec Center and need information and costs on components for a new Rec Center. The final report will be coming in August.

One Cent Sales Tax – Need to work with the City and School and anyone interested. MOTION BY Wilt SECONDED BY Callahan we pursue the one cent sales tax for a possible November election. ROLL CALL AYE: Wilt, Callahan, Slette, Grondahl. NAY: None. ABSENT: Collings.

County Auditor suggested we submit two budgets, one for tax dollars, and one for sales tax dollars providing the sales tax is approved.

NEW BUSINESS – Eide Bailly 2010/2011 Audit – MOTION BY Callahan SECONDED BY Slette we approve Eide Bailly for the audit for 2010/2011 audit at a cost of \$17,500.00. ROLL CALL AYE: Wilt, Callahan, Slette, Grondahl. NAY: None. ABSENT: Collings.d

Blizzard damage – 20 large trees down – fence at outdoor pool- roof of Club House at the golf course.

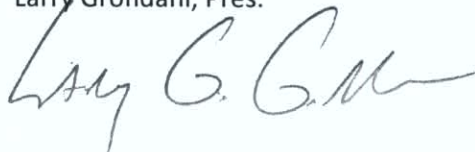
Estimated cost \$10-11,000.00 for shingles which can be insured. MOTION BY Wilt SECONDED BY Callahan Krueger get 3 quotes and move forward with new shingles on Club House at the golf course. ROLL CALL AYE: Wilt, Callahan, Slette, Grondahl. NAY: None. ABSENT: Collings.

Dave Slette on Parks Committee – Cory Collings on Golf Committee.

MOTION BY Slette SECONDED BY Wilt the meeting adjourn. MOTION CARRIED.


Jordis Larvick, Clerk

Larry Grondahl, Pres.



A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:00 P.M. JUNE 13, 2011 AT THE RAYMOND FAMILY COMMUNITY CENTER.

PRESENT: Slette, Collings, Wilt, Callahan, on phone and Grondahl

ABSENT: None.

OTHERS: Larvick, Krueger.

Pres. Grondahl called the meeting to order

The only agenda item was to authorize payment for a Recreation Center Feasibility Study proposed by Green Play.

MOTION BY Callahan SECONDED BY Collings we authorize the expenditure of \$20,950.00 for the feasibility study for a new Rec Center. ROLL CALL AYE: Slette, Collingsd, Wilt, Callahan, Grondahl.

NAY: None. ABSENT: None.

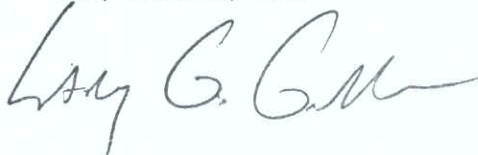
Krueger was instructed to check with the Star Fund to see if they would pay the \$20,950.00

MOTION BY Slette SECONDED BY Wilt the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

ATTEST:


Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JUNE 21, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Callahan, Slette, Collings, Wilt, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Solberg, Amundson, Ludlum.

Pres. Grondahl called the meeting to order.

Faye Moe and Deb Ceglowski appeared to ask about cyclists camping in the park. The board was opposed because of liability and other campers that would cause problems. Krueger was to check with Stanley because they are allowing camping in their parks.

MOTION BY Slette SECONDED BY Collings we approve minutes of previous meetings, approve Park Dist. Bills in the amount of \$164,242.74, approve Boys Baseball bills, approve Park Dist. Financial statement, approve Boys Baseball financial overview. ROLL CALL AYE: Callahan, Slette, Collings, Wilt, Grondahl. NAY: None. ABSENT: None.

REPORTS – need to remove downed trees from parks – Krueger wanted to publicly thank church groups that volunteered to clean and paint parks – all summer programs on the go – Bob Eynon purchased seven trees and Howard Klug and Bruce Johnson helped plant them – 4 H club wants to donate \$1,000.00 for trees – water polo started after open swim – Golf course is in great shape – Jr golf has 17 kids.

OLD BUSINESS – One Cent Sales tax – Met with City Commission and need to have a sales tax charter committee – MOTION BY Collings SECONDED BY Slette we appoint Krueger, Grondahl, Callahan and Melanie Stillwell to the sales tax charter committee. MOTION CARRIED.

Master & Strategic Plan – Rec Center Feasibility Study – Krueger is in contact with Green Play and will E mail board members every Friday on updates to these.

Blizzard Damage update – No luck finding a roofer – sent out bids to open July 6 – also applied for FEMA funds.

Western Star Property – Harvest Hills Sub. Has proposed trading 15.7 acres for 10 acres in the Western Star Property. MOTION BY Callahan SECONDED BY Collings we enter into negotiation with Granite Peak for the land swap of 10 acres at Western Star for 15.7 acres at Harvest Hills Sub. ROLL CALL AYE: Callahan, Slette, Collings, Wilt. NAY: Grondahl. ABSENT: None.

NEW BUSINESS – 2012 Budget – Preliminary due by August 15th – Final due September 20.

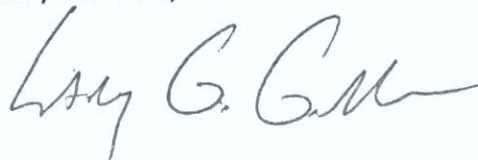
City/County disaster meeting- meeting daily at 9 A.M. monitoring the levee system.

MOTION BY Wilt SECONDED BY Callahan the meeting adjourn. MOTION CARRIED.

Attest:


Jordis Larvick, Clerk

Larry Grondahl, Pres.



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. AUGUST 16, 2011 AT RAYMOND FAMILY COMMUNITY CENTER, WILLISTON, N.D.

PRESENT: Collings, Callahan, Wilt, Slette, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Solberg, Ludlum, Amundson.

Pres. Grondahl called the meeting to order.

MOTION BY Callahan SECONDED BY Wilt we approve the minutes of the previous meeting, approve Park Dist. Bills in the amount of \$270,615.43, approve Boys Baseball bills, approve Park Dist. Financial statement, and approve Boys Baseball financial overview. ROLL CALL AYE: Collings, Callahan, Wilt, Grondahl. NAY: None. ABSENT: Slette – he came late.

REPORTS – Removing trees and planting new ones – putting summer stuff away – 80 signed up for football – working on basketball – finished brochure – ready for soccer – wrapping up softball – working on flag football – some irrigation breaks at golf course – women’s tournament this week end – received many complaints of the road to the golf course.

OLD BUSINESS – One cent sales tax – Ballot language and resolution were discussed – MOTION BY Callahan SECONDED BY Collings we approve the ballot language. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None. MOTION BY Callahan SECONDED BY Slette we approve a Resolution authorizing President of the City Commission to sign joint powers agreement with Williston Parks and Recreation. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None. The election is scheduled for November 8th.

MASTER & STRATEGIC PLANNING AND REC CENTER – Moving along nicely – getting final draft soon. Retreat at 7:30 P.M. August 30th at the Credit Union to get presentation on Master Plan and Rec Center. August 31st presentation at noon – public open house that night at the library.

GRANITE PEAKS LAND TRADE – Attorney recommended we get an appraisal on the land – Trade not a good idea at this time because of the upcoming vote – Krueger was to check with the school to see if we can use their appraiser. MOTION BY Wilt SECONDED BY Callahan we give Darin permission to check with the appraiser and get costs. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None.

NEW BUSINESS – Community Builders – Davidson Park – They will do some maintenance but partner with the Park crew - Splash pad – redoing the lines – start concrete 2 to 3 weeks – Sept 12th turn the system on – Community Builders request an upgrade to the fence \$4,200.00 cost – Discussed a water issue in area 40 ft wide – the water stands – will put in a drain to the gutter to get rid of the water.

MOTION BY Collings SECONDED BY Wilt we approve \$4,200.00 cost for the fence. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None.

City Easement Spring Lake Park on East side. MOTION BY Callahan SECONDED BY Collings we approve the easement. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None.

MOTION BY Callahan SECONDED BY Slette we approve two preliminary budgets. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None.

Elizabeth Dance Expressions – looking for a place to hold their classes. Rec Center has two rooms that are not used a lot and would help out 175 kids. MOTION BY Wilt SECONDED BY Slette we enter into a contract with Elizabeth Dance Ex,pressions for one year. ROLL CALL AYE: Collings, Callahan, Wilt, Slette, Grondahl. NAY: None. ABSENT: None.

PARK MAINTENANCE SPECIAL ASSESSMENT DISTRICT – Regarding the Harvest Hills Subdivision – a Joint Powers agreement is needed with the City – a long discussion was held – the Board promised to drop all taxes if the one cent sales tax is approved. No decision was made on the request. Will meet next Tuesday at 5:00 P.M. at City Hall.


MOTION BY Wilt SECONDED BY Slette next regular month's meeting be held September 19th at the regular time. MOTION CARRIED

MOTION BY Slette SECONDED BY Wilt the meeting adjourn. MOTION CARRIED.

Larry Grondahl, President



ATTEST


Jordis Larvick, Clerk

A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS WAS HELD AT 5:30 P.M.
AUGUST 23, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Slette, Callahan, Wilt, Collings, Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Solberg, Amundson, Ludlum.

Pres. Grondahl called the meeting to order.

The only order of business was Special Parks Maintenance District – Harvest Hill Sub.

Rick Leuthold appeared with a proposed plat of the subdivision designating individual pocket parks in the area. Maintenance of the parks is a problem. Concensus of the board was we don't want the pocket parks but do want 10 plus acres in parcel A.

MOTION BY Callahan SECONDED BY Slette the Park Board agrees to enter in negotiations for the submitted plotted parks with Sanderson-Stuart and additional land in parcel A. If negotiations don't come to fruition the Park Board can resort back to the joint powers agreement and that the City would take ownership of the submitted plotted park, and including newly revised section V. ROLL CALL AYE:


Slette, Callahan, Wilt, Collings, Grondahl. NAY: None. ABSENT: None.

MOTION BY Slette SECONDED BY Collings the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.



ATTEST:


Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD
SEPTEMBER 19, 2011 AT 5:30 P.M. AT RFCC MEETING ROOM.

PRESENT: Collings, Slette, Wilt, Callahan, on phone and Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Ludlum, Solberg

Pres. Grondahl called the meeting to order.

MOTION BY Slette SECONDED BY Wilt we approve the minutes of the previous meeting as received, approve Park Dist. bills in the amount of \$213,931.84, approve Boys Baseball bills, approve Park Dist. financial statement, and approve Boys Baseball financial overview. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

REPORTS – Park Supt. still cutting down trees – need to be replaced – getting ready for winter.

Rec Supt. – Arena very busy – roller derby cancelled – football going good.

Rec Coord - Soccer going good – brochures are out – volleyball starts tonight.

Rec Coord – Football went from 9 A.M. to 1 – 89 kids out – Basketball starting.

Golf Course – Teton Tourney coming – Par 3 – Cross Country.

Golf Supt – Mulch showed up – switched chemicals – looking to clean pond – good rounds on week ends, not so good during the week.

OLD BUSINESS – One cent sales tax – Presented a marketing plan – also on face book – Sept 28 is next meeting – Planning some open houses but dates haven't been set.

Master & Strategic Planning – Final draft will be here next week.

Granite Peaks Land Trade – Park Maintenance Special Assessment District – Appraiser is here but he can only appraise it as Public Facilities which would bring the price down. MOTION BY Wilt SECONDED BY Collings we get all 10 acres rezoned Commercial. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

Little League/Cal Ripken/Fast Pitch – Drawings are being prepared – start fund raising.

Splash pad update – Turned on last Wednesday – still need money – October 2nd ribbon cutting – Grand opening next spring – Callahan asked the Board for \$20,000.00 to finish sidewalks in this area. After considerable discussion the matter was tabled.

NEW BUSINESS – Final Budgets – MOTION BY Callahan SECONDED BY Collings we approve the final property tax budget. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT:

None. MOTION BY Slette SECONDED BY Callahan we approve final sales tax budget. ROLL CALL AYE: Collings, Slette, Wilt, Callahan, Grondahl. NAY: None. ABSENT: None.

Parks Supt Jim Cote has resigned, his last day is Friday. Don Cote also resigned at the end of the month.

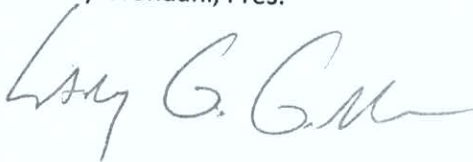
A lunch for Jim Cote will be held at 11:30 A.M. on Sept. 26th.

MOTION BY Wilt SECONDED BY Collings the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

ATTEST:


Jordis Larvick, Clerk



REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. OCTOBER 17, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Callahan, Collings, Wilt, Grondahl.

ABSENT: Slette.

OTHERS: Larvick, Krueger.

PRES Grondahl called the meeting to order.

Tom Rolfstad appeared with a Star Fund check for \$25,000.00 for tables and chairs and another one coming for \$35,000.00 for improvements to Ardean Aafedt stadium.

MOTION BY Wilt SECONDED BY Callahan we approve the minutes of the previous meeting as received, approve Park Dist bills in the amount of \$190,372.49, approve Boys Baseball bills, approve Park Dist. financial statement and approve Boys Baseball financial overview. ROLL CALL AYE: Callahan, Collings, Wilt, Grondahl. NAY: None. ABSENT: Slette.

REPORTS – Winterizing parks and working on lights at Spring Lake Park – tackle football ends this week, awards Wednesday night – girls basketball tonight – volleyball has 44 teams II- soccer program ending – getting ready for New years eve – flag football going great – golf course closed yesterday – mulching for winter.

OLD BUSINESS – One cent sales tax – ads starting –open house the 24th and Nov. 5th. Dr Viola Lafountain appeared in support of the one cent tax – Darin invited to schools to meet with teachers. Greg McNary of School Dist 8 also supported the tax and stated that youth of the area are only 20% of the population, but they are 100% of the future.

Master & Strategic plan – copies are available at the Rec Center.

Little League/Cal Ripkin/ Fast pitch complex – no update.

Splash pad update – walkway was put in, no park board money – Need engineer for culvert location.

Parks Supt position – Interviews Nov 1st – have some interest.

NEW BUSINESS – E J Hagan Aquatic Center – If tax passes can the name be transferred to the pool at the new Recreation center – Wilt, Callahan, Krueger appointed a committee to research this.

Ballot language – end one cent tax after the bond is paid for Rec Center.

Camper/RV parking committee – City has appointed members, need representative from Park Bd – Grondahl appointed to the committee.

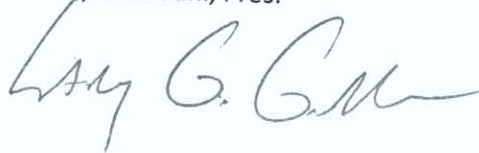
Dasher Board Advertising – asking for donations – room for 60 sponsors.

Haunted house – Oct. 28-29 7 to 10 P.M. RFCC – need volunteers.

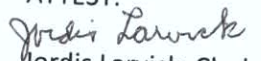
Trick or treat street – Oct 31 5:30 to 7:00 P.M. preschool – 7:30 – 8:30 grade 3 to 6.

MOTION BY Collings SECONDED BY Callahan the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.

A handwritten signature in cursive script that reads "Larry G. Grondahl".

ATTEST:


Jordis Larvick, Clerk

SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. OCTOBER 24, 2011 AT THE WILLISTON COMMUNITY LIBRARY, WILLISTON, N.D.

PRESENT: Collings, Slette, Grondahl.

ABSENT: Wilt, Callahan.

OTHERS: Larvick, Krueger, Amundson, Solberg, Ludlum.

Pres. Grondahl called the meeting to order.

The only order of business was E. J. Hagan naming transfer.

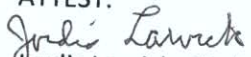
MOTION BY Slette SECONDED BY Collings if the current E. J. Hagan Aquatic Center is to become unusable for events private or public that the competition portion of a new facility would carry on the name of the current facility. ROLL CALL AYE: Collings, Slette, Grondahl. NAY: None. ABSENT: Wilt, Callahan.

MOTION BY Collings SECONDED BY Slette the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.



ATTEST:


Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. NOVEMBER 15, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Slette, Callahan, Collings, Wilt(on phone) Grondahl.

ABSENT: None.

OTHERS: Larvick, Krueger, Solberg, Amundson.

Pres. Grondahl called the meeting to order.

Thank you cards were received from Dowell, Tourism day and Western Jamboree.

WHS Swim team appeared and thanked the board for passing the one cent sales tax so they will have a place to swim.

MOTION BY Slette SECONDED BY Callahan we approve minutes of the last meetings, approve Park Dist. bills in the amount of \$104,698.61, approve Boys Baseball bills, approve Park Dist. financial statement, and approve Boys Baseball financial overview. ROLL CALL AYE: Slette, Callahan, Collings, Wilt, Grondahl. NAY: None. ABSENT: None.

REPORTS – Getting Harmon Park ready for next Friday – also working at Spring Lake Park lighting = Getting a lot of reservations at Rec Center and Keelboat for next year – Haunted house 600 kids.

OLD BUSINESS – Master & Strategic Planning – with funding approved working on strategies.

Little League/Cal Ripkin/fast pitch complex – Preliminary drawing completed – 8 to 12 acres needed – looking at funding.

Park Supt position – Having interviews till mid December – Will start first of next year.

Camper/RV Committee – Need to draft an ordinance against camping.

NEW BUSINESS – RFP Architect – MOTION BY Wilt SECONDED BY Collings we approve advertising for an architect. ROLL CALL AYE: Slette, Callahan, Collings, Wilt, Grondahl. NAY: None. ABSENT: None.

Joint Power/operation agreement with WSC – Using the agreement from Bismarck - MOTION BY Collings SECONDED BY Callahan Krueger move forward with the agreement. MOTION CARRIED.

Project Manager – needs to be on the job every day.

Building Committee – Representatives from the Park Board, City, College, and maybe County. Grondahl and Wilt from Park Board with Slette as sub.

Callahan thanked the Quality of Life people for their work on the one cent sales tax.

Discussed requesting people to apply for a position on the committee. Krueger and Callahan will prepare the form. MOTION BY Callahan SECONDED BY Collings we request applicants to apply for a position on the committee. MOTION CARRIED.

2012 Projects timeline - \$697,000.00 budgeted II- New bathrooms at Davidson Park and lighting at all three parks – 11 playgrounds need to be pulled – Need bids sent in January – Vehicle and others in February – Krueger will E mail projects. No tax money in Jan, Feb, and Mar. – need a line of credit for five months – also need to look at security in parks.

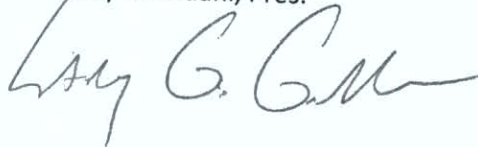
MOTION BY Callahan SECONDED BY Slette we authorize Krueger and Grondahl to apply for a line of credit through the American State Bank up to \$1.8 million. ROLL CALL AYE: Slette, Callahan, Collings, Wilt, Grondahl. NAY: None. ABSENT: None.

MOTION BY Slette SECONDED BY Wilt we authorize Krueger, Grondahl, or Callahan to transfer money. ROLL CALL AYE: Slette, Callahan, Collings, Wilt, Grondahl. NAY: None. ABSENT: None.

Light up Harmon Park Nov. 25th – Spring Lake Holiday drive starts Nov. 26th, New Years Eve Dec. 31st.

MOTION BY Slette SECONDED BY Callahan the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.



ATTEST:


Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. DECEMBER 20, 2011 AT CITY HALL, WILLISTON, N.D.

PRESENT: Wilt, Slette, Callahan, Grondahl.

ABSENT: Collings.

OTHERS: Larvick, Krueger, Solberg, Cote, Amundson, Ludlum.

PRES. Grondahl called the meeting to order.

Petitions have been turned in requesting racquetball courts in the new Rec Center. David Schmidt appeared with more petitions and requested the same.

MOTION BY Callahan SECONDED BY Slette we approve the minutes of the previous meeting as received, approve Park District bills in the amount of \$156,391.67, approve Boys Baseball bills, approve Park District financial statement, and approve Boys Baseball financial overview. ROLL CALL AYE: Wilt, Slette, Callahan, Grondahl. NAY: None. ABSENT: Collings.

REPORTS – Parks Supt. Jim Cote is back on staff.

Rec Supt – SLP drive is going well –Basketball and football programs coming out the first of the year.

Rec Coord – Working on Dasher Board advertising –getting ready for New Years eve.

Rec Coord – Basketball programs going good – working on hockey boards and new Zamboni – working on women's basketball.

OLD BUSINESS – Master & Strategic Planning – no update.

Little league/Cal Ripkin/Fast Pitch complex I- no update.

2012 Project timeline – Need plan to replace playgrounds for insurance protection –More lights planned – Bathroom update - working on security cameras.

2012 Funding – ASB line of credit till sales tax goes through - \$1.8 million dollars.

RFP Architect – 42 calls received – due December 30th.

Building Committee – Met and reviewed the project – Darin Chairperson, Hunter Berg Vice Chair.

SLP Holiday Drive – Nov 26 thru Jan 1 – Attendance ahead of last year.

New Years Eve Extravanga – Dec 31 – need volunteers.

NEW BUSINESS – MOTION BY Callahan SECONDED BY Slette we approve voided checks. ROLL CALL AYE: Wilt, Slette, Callahan, Grondahl. NAY: None. ABSENT: Collings.

2012 Park Board meeting dates – Change July 16 to July 24th – MOTION BY Callahan SECONDED BY Wilt we approve these dates. MOTION CARRIED.

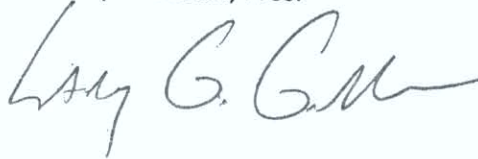
Playground (Harmon Park) \$16,500.00 for a playground -\$2,000.00 savings. MOTION BY Callahan SECONDED BY Slette we purchase the playground for \$16,500.00 to be located at a park to be named. ROLL CALL AYE: Wilt, Slette, Callahan. NAY: None. ABSENT: Collings, ABSTAINED: Grondahl.

2010-2011 Audit in May 2012.

2012 Salary Structure – Working on it but not finished.

MOTION BY Slette SECONDED BY Wilt the meeting adjourn. MOTION CARRIED.

Larry Grondahl, Pres.



ATTEST:


Jordis Larvick, Clerk