

Approved

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION  
WAS HELD AT 5:30 P.M. MARCH 21, 2023 AT THE WARC.**

PRESENT: Liffrig, Owens, Irgens, Jangula, Heller

ABSENT:

OTHERS: Barsh, Blume, J Cote, K Cote, Layton, Kreklau, Skorick, Cox, Gillum, Iblings,

Heller called meeting to order.

MOTION by Liffrig, SECONDED by Irgens, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Owens, SECONDED by Jangula, we approve Park District bills and Boys Baseball bills. ROLL CALL AYE: Liffrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Irgens, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Liffrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- a. Executive Director – Working on an Accreditation Process, expected to take approx. 1 year to accomplish. Outdoor Pool is waiting on word of grant funding and hope to have an announcement in May. Dakota Park will continue with adding a 3<sup>rd</sup> field, waiting on weather.
- b. HR - WPRD is now Title VI Compliant which opens us up for more opportunities for grants. Devyn Cox will be done on April 6<sup>th</sup>, thank you for your time here with Williston Parks and Rec! We are currently doing interviews for the Marketing Director position. Devyn will be receiving the “20 Under 40” Award through the Herald.
- c. Marketing – Social media is doing well, Bethel renewed their Corporate Memberships, TV’s have programs and events being advertised within the ARC, the WSC is having a Job Fest, and the High School is also having a job fair for us to promote part-time openings.
- d. Parks – Removing more snow, working with the Clubhouse remodel at the Golf Course, looking at getting a Food License in order to sell food at the Muni, getting equipment ready for the spring, and addressing any deferred maintenance projects. Quotes have been collected for painting and freshening up the bathrooms at the Raymond Center.
- e. Recreation – New programs coming... Boys BreakThru, Tyke Time, and Youth Outdoor Cycling. We will be hosting a Travel Volleyball Tourney at the ARC this weekend and the Ballin’ in the Basin Basketball Tournament next weekend, April 1-2<sup>nd</sup>.
- f. Facility – Very busy, but we are happy to accommodate as many people as we can! Lots of reservations coming and going.
- g. Front Desk – Busy with memberships and daily visits! New faces at the front desk and training have begun.
- h. Maintenance – Waiting on new turf LED lights, working on maintenance needed around the building, and regular maintenance on the air handlers. We are looking at different opportunities for the Teen Lounge area, front area by the fireplace, and possible rearrangement of the front desk.

Approved

- i. Fitness – We will be renewing the Matrix lease for 3 years for our cardio equipment, group fitness has been going well and we continue to add new classes, and the “Fitness and Wellness” event had over 30 vendors! Senior fitness continues to grow. The RPT Grant had been approved which will help updates be made to the Little Muddy Trail (new bike repair stations and benches along the trail.)
- j. Aquatics – Private and programmed lessons have been busy, aquatics continues to host 10+ participants each session, and the Seas Lions hosted a successful meet this month and will be changing to short course this month.
- k. Child Sitting – March 13<sup>th</sup> “Red Carpet Day” was a success! 1390 visits in the month of February.
- l. Special Events – “Fire and Ice” was new event at the outdoor rink at Western Star and hosted approx. 40 people. “Puzzle Palooza” will have 18 teams (4 per team) and they will compete for the trophy, fastest time will win. March 28<sup>th</sup> is the “ARC’s 9<sup>th</sup> Birthday!” “Nerf Wars” coming up in April, “Mother Daughter Day” will be coming up in May. Kids Camp registration will open up April 17<sup>th</sup>.

OLD BUSINESS –

- a. NA

NEW BUSINESS –

- a. Matrix Cardio Equipment Lease. MOTION by Owens, SECONDED by Jangula, we approve the 3 year lease with Matrix for the new fitness equipment for the WARC. ROLL CALL AYE: Liffrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.
- b. Harmon Park Pool update. Liffrig stated they did additional testing on the building at Harmon Park next to the old outdoor pool and procedures need to be followed in order to remove the building. The building will hopefully be removed in the next 2 months. The outdoor pool will be removed next.

No correspondence or citizens to be heard.

MOTION by Jangula SECONDED by Liffrig the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Facilities and Programs