



June 24th, 2026,

**WILLISTON PARKS AND RECREATION DISTRICT FOUNDATION
REGULAR MEETING OF THE FOUNDATION BOARD**

June 24th, 2026, | 12:00PM

Williston Area Recreation Center (WARC): Jordy Larvik Board Room

CALL TO ORDER

The meeting was called to order at 12:00PM by Board Vice President Olsen

ROLL CALL

Present: Olsen, Grondahl, Bates, Graham, Heller

Absent: Amsden, Guglich

Also Present: Ludlum, Barsh, O’rear, Farmer, Kaneko

ADDITIONS AND DELETIONS TO THE AGENDA

- New Business- New Park Board Appointed member
- New Business- Audit Conversation

APPROVAL OF MINUTES

Motion by Graham, **Seconded** by Grondahl we approve the minutes of the previous meeting as received.

Motion Carried

APPROVAL OF FINANCIAL STATEMENTS

- Financial Summary
- Review of Foundation Through Donations Sponsorships, and Donor Support
- Financial for park district updates. The budget is fully integrated with the new system. WPRD will be moving into 2027 budget season in July. The club sports account will soon be segregated out. Cash and reserve balances are still strong. We are in a positive net position; the CDs are earning interest. Will start to look at diversifying our reserves through multiple financial institutions.

Fund 40 – Foundation: Trust

Category	Month Actuals	YTD Actuals
Revenue	\$ 0	\$ 27,300
Expense	\$ 3,600	\$ 17,800
Net Position	\$ (3,600)	\$ 9,500

Fund 41 – Foundation: Beer

Category	Month Actuals	YTD Actuals
Revenue	\$ 8,400	\$ 11,400
Expense	\$ 0	\$ 4,400
Net Position	\$ 8,400	\$ 7,000



June 24th, 2026,

Motion by Grondahl, **Seconded** by Bates, to approve WPRD Foundation financial statements through donations, sponsorships, and donor support.

ROLL CALL VOTE:

AYE: Olsen, Grondahl, Bates, Graham, Heller

NAY: None

ABSENT: Amsden, Guglich

Motion Carried

EXECUTIVE DIRECTORS REPORT

- SLP road is fully under contract with Knife River and planning to get the road paved to the overlook the first two weeks of August.
- Ice and turf WPRD park board approved the first part of the project pac. We are looking at a revenue bond for 15 years and this will be made callable. Financing through pledges, the foundation restricted funds and last will be the WPRD sales tax if needed. The groundbreaking will be around the end of July.
- The golf course project has started all companies and firms are now under contract for this project that WPRD is responsible for. All projects are also under contract. The water reuse line project has started.
- Raymond center project had a pre-proposal meeting for managers. This project may have to be a phase project starting with the first floor and then moving to the second floor later if needed.
- Memberships this is the first summer that they have increased instead of decreasing. There is an option to have a membership that allows you into the ARC and Water World.

OLD BUSINESS

- Giving Hearts Day- No updates currently.

NEW BUSINESS

- Foundation Liaison Position Description – Review and Approval of the new Job Description packet.

Motion by Grondahl, **Seconded** by Graham, to approve the Foundation Liaison Position.

ROLL CALL VOTE:

AYE: Olsen, Grondahl, Bates, Graham, Heller

NAY: None

ABSENT: Amsden, Guglich

Motion Carried

- Appointment and Approval of the Foundation Liaison to a WPRD employee.



June 24th, 2026,

Motion by Grondahl, **Seconded** by Heller, to approve the Appointment and Approval of the Foundation Liaison to Rhonda Ludlum.

ROLL CALL VOTE:

AYE: Olsen, Grondahl, Bates, Graham, Heller

NAY: None

ABSENT: Amsden, Guglich

Motion Carried

- CD & Endowment updates- The \$1,040,000 will be percentage based divided between facilities. We have received 5 bids from different financial institutions. The CD at First Internation matures in July we are asking for an additional month to go through the banking institutions that turned in proposals so that they may be reviewed. We will then start the interview process. The board requests that we do interviews with all 5 institutions. We will create an interview committee. We will contact all 5 institutions and let them know that we will interview in August.
- Naming Rights Contract for Coca-Cola's pledge for concessions naming rights at the Ice/Turf facility approval. The foundation has already approved the pledge process. This contract is for naming rights only and does not mean that we cannot sale products from other brands. This contract is the template for moving forward with future agreements for naming rights and pledges.

Motion by Grondahl, **Seconded** by Bates, to approve the Naming Rights Contract for Coca-Cola's pledge for concessions naming rights at the Ice/Turf facility approval. This also approves this as the template with future pledges and naming rights.

ROLL CALL VOTE:

AYE: Olsen, Grondahl, Bates, Graham, Heller

NAY: None

ABSENT: Amsden, Guglich

Motion Carried

- Pavers and Tiles at WPRD capitol project updates- Communications presented to the board the updates to the website allowing anyone to make a pledge, naming rights and commitments digitally, payments can be received through the site and that will include a contract. This is also where they can purchase pavers for the new capitol projects through WPRD. Working on adding an option to add artwork for the pavers.
- New Business- New Park Board Appointed member- With Kelly Heller leaving the park board the new appointed Park Board President will come on the WPRD Foundation board in July.



June 24th, 2026,

Motion by Grondahl, **Seconded** by Graham, to approve the update of the WPRD Foundation By-Laws from “The Board shall include Four (4) to six (6) at-large voting members from the community to Four (4) to six (7) at-large voting members from the community.

ROLL CALL VOTE:

AYE: Olsen, Grondahl, Bates, Graham, Heller

NAY: None

ABSENT: Amsden, Guglich

Motion Carried

Motion by Graham, **Seconded** by Bates, to approve Kelly Heller to the WPRD Foundation Board as the 7th voting member.

ROLL CALL VOTE:

AYE: Olsen, Grondahl, Bates, Graham, Heller

NAY: None

ABSENT: Amsden, Guglich

Motion Carried

- New Business- Audit Conversation- With the move into our own accounting system we have confirmed with Eide Baily that in the past the Foundation has been treated as a sub entity, the foundation is its own entity and will need to be treated separately moving forward. Eide Baily will be scrubbing WPRD Foundation from all previous audits in the past. We plan to move forward to have Eide Bailey do WPRD Foundations taxes and audits starting in 2027. We are not recommending re-audit the previous years as it was done with the park district in the past. We will have an agenda topic with the board for approval next month to approve how we should proceed.

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

NEXT MEETING DATE- July 22nd, 2026

ADJOURNMENT

Motion by Graham, **Seconded** by Bates, to adjourn meeting

Motion Carried