

**Williston Park Board - Regular Meeting**  
**January 21<sup>st</sup> 2025**  
**Williston Area Recreation Center-5:30pm**  
**Jordy Larvick Board Room**



- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
  - a. Regular Board meeting 12/17
- III. Approval of Bills
- IV. Approval of Financial Statements
  - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
  - a. Williston Water World
- VII. New Business
  - a. CDARS accounts / Capital Funds Discussion
  - b. Capital Funds Account
- VIII. Correspondence
  - a. Citizens to be heard.
  - b. Written
- IX. Adjourn

**Next Park Board Meeting Tuesday, February 18<sup>th</sup>, 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18<sup>th</sup> St E)**

If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773.

**VIRTUAL MEETING ACCESS INFORMATION**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/755643557>

**You can also dial in using your phone.**

United States: +1 (224) 501-3412

**Access Code:** 755-643-557

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Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing [joeb@wprd.us](mailto:joeb@wprd.us) by the Thursday before each meeting.

Joe Barsh, Executive Director  
Park District Commissioners – Kelly Heller (President), John Liffbrig (Vice-President), Logan Jangula,  
Shawn Roness, Derrick Linghor

*Mission Statement: "Superior Parks, Facilities, and Programs for all to enjoy an active life"*

Draft 12.17.24

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION  
WAS HELD AT 5:30 P.M. Dec 17<sup>th</sup>, 2024, AT THE WARC.**

PRESENT: Liffriq, Jangula, Heller, Linghor

ABSENT: Roness

OTHERS: Barsh, Ludlum, Jerry, E. O'rear, C. Lindquist, Casey, Jordan, Jess, Mike, Lexi, Patrick

Heller called meeting to order.

Additions and Deletions to the Agenda- None

MOTION by Jangula SECONDED by Liffriq we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Liffriq, we approve Park District bills ROLL CALL AYE: Liffriq, Jangula, Heller. NAY: None. ABSENT: Roness.

MOTION by Jangula , SECONDED by Liffriq, we approve Park Dist. Financial statement ROLL CALL AYE: Liffriq, Jangula, Heller, Linghor NAY: None. ABSENT: Roness.

**FINANCIAL REPORT – November 2024 Financials**

- Revenue/Expense
  - Revenue- \$992,624.15
  - Expense- \$669,370.71
- Sales Tax
  - 1% Sales Tax: \$1,222,041.45
  - .5% Operations: \$611,020.72
  - 2024 budget monthly sales tax projection \$875,000
- Cash fund Balance at the end of November
  - \$3,846,886.64
- CD's: ASB
  - General Reserve CD
    - \$485,103.56
    - 4.26%
  - WPR CD:
    - \$106,291.80
    - 4.2%

- Total Funds available to WPRD

Cash Available to WPRD 2024 Operations	
Month	
January	\$ 3,414,736.01
February	\$ 3,707,568.24
March	\$ 3,895,861.78
April	\$ 4,026,277.55
May	\$ 4,052,787.29
June	\$ 3,817,922.91
July	\$ 3,490,891.27
August	\$ 3,891,235.46
September	\$ 4,010,848.87
October	\$ 4,222,424.96
November	\$ 4,548,126.24

#### EXECUTIVE DIRECTORS/STAFF REPORT

##### Admin:

We're working on identifying timelines for upcoming capital projects, updating software to ensure ADA compliance, and enhancing our payroll system. Meetings are being arranged with bond counsel to discuss future finances. The director is engaging with numerous user groups, including the energy group, wrestling club, soccer club, and college, to gauge support for future expansion and discuss funding renewal options. Our current operations are sustained by a 1% sales tax, but additional funding will be necessary for planned growth and due to current bonding situation. We are educating user groups on the funding limitations. WPRD staff cannot participate in advocacy for the sales tax vote; we are limited to informing and educating the community about their options without advocating for a specific outcome. Currently, our facilities serve over 10 user groups, and there are two pathways to vote: obtaining approval from the city or initiating a petition.

##### Grants:

We are awaiting updates on outstanding grants for the road leading to SLP, expected around the New Year. In March 2025, we will apply for an access control grant to enhance park district security.

##### HR:

The janitorial manager position has been filled, and we are currently fully staffed with 35 positions. We are preparing for the launch of new software in January 2025.

Draft 12.17.24

#### Marketing & PR:

Our Facebook engagement has significantly reduced. We've seen spikes with uplifting posts and are restructuring our posting strategy to avoid departmental grouping. Website traffic is slightly decreased, which is typical for this time of year. Five houses have signed up for Archie's Holiday Lights with more than 60 votes cast. National Play Outside Day is the first Saturday of every month, with marketing and special events teams planning related monthly events, starting with Fire and Ice in January.

#### Child Sitting:

In November, we welcomed 20 new families and hosted various themed parties. We offered a Black Friday special for a \$40 one-month passport and are now providing birthday party bookings in the clubhouse.

#### Childcare Programs:

The after-school program is running smoothly. Miranda is seeking additional staff members, and communication with schools is improving. The library has visited all schools.

#### Parks:

Focused on winter maintenance and snow removal. All ice rinks, including the new Moose Park rink, are operational. The foundation collaborated with WPRD on the new rink. Park staff are maintaining lights at SLP and ensuring effective snow removal. Jim extends gratitude to the city for assistance with rink lighting, including Moose Park.

#### Athletic Fields:

All fields are winterized; Peterson is now full-time maintenance within the parks department.

#### Facility Operations:

Ice scheduling at the Raymond Center started in July. There have been some private groups, increased party time availability, and additional open skate times. Chaos Volleyball and vendor shows are upstairs. The Tetons are taking a holiday break from the ice. Reservations have slowed due to the holidays but will increase as the year begins. Mike has organized several pickleball fundraisers. Our first high school wrestling match for the girls' team will be held on the ARC courts. The ARC hosted the Festival of Trees and a soccer tournament concurrently. Guest services managers are exploring departmental expansion to support growth.

#### Maintenance:

Focused on snow removal and training the new janitorial manager.

Draft 12.17.24

#### Aquatics:

November group lessons performed well, with high waiting list demand. With increased staffing, all wait-listed children attended lessons. November saw 48 kids in lessons. While private lessons reduced to 90, Lexi is digitizing records for billing tracking. Angel Fish restarts in March. Aquacise classes average 10-15 attendees, and Saturday river walk hours are now 9-11 am. The Turkey Splash and Dash was successful, and Swim with Santa is upcoming. The Sea Lions finished their season meets, and Swim Fit ends in December, resuming January. We are fully staffed and offering Star Guard training instead of Red Cross. The Fire Department's recent in-service was completed successfully. The hot tub will be cleaned twice in January.

#### Special Events:

November featured Puzzle Palooza and Kids Night Out.

#### Recreation:

Youth programs have concluded for the year, and adult programs finish this week. The upcoming year marks the 100th anniversary of the American Legion boys' baseball program. The Festival of Trees raised \$20,000 for boys' baseball. Chaos Volleyball and the WBBC basketball club are expanding. WBBC raised \$10,000 operating concessions at the Ballin' tournament. Boom Fast Pitch is receiving \$300,000 over three years from the American Legion to turf Field 6. The "Ballin" event drew 82 teams and utilized 8 courts for 22 hours of basketball, 172 games were played in that time span.

#### Fitness:

In November, group numbers were 874 across 134 classes. Personal training conducted 95 sessions, generating \$6,246 in sales post-Black Friday discounts. A total of 210 personal training sessions were purchased. Silver Sneakers saw 200 participants across 17 classes, while on-site senior classes had 155 participants in 11 classes. ASH Fitness gained 7 new memberships with 87 monthly visits. Our Senior Lunch and Learn featured Deborah Palmer, a music therapist, with 22 attendees on November 6th, and Ryan Geltel discussing estate planning on November 26th with 33 attendees. Fitness is preparing for the annual New Year "GO Challenge," running from January 6 to March 6, where participants must complete 2,025 minutes of exercise. The challenge will conclude with a feast instead of a community fair. We are partnering with Gateway to Health to organize a larger Community Health Fair on March 29th. The Turkey Trot raised \$630 for Christmas for Kids with 98 registrants for the 5K fun run. "Pedal for Pie" filled both sessions with a total of 30 participants.

#### Memberships:

We are compiling and organizing monthly visit totals. Board members received a printout comparing last year's numbers with this year's. Jordan is updating our processes to ensure members have direct support for membership inquiries. Our card point processing has been officially canceled; however, some memberships may lapse if members do not update their information promptly.

Draft 12.17.24

**OLD BUSINESS**

Williston Water World:

Progress is ongoing with minimal activity during the winter months.

**NEW BUSINESS**

2025 Park Board Regular Meeting Dates:

These dates are included in the packet; the board will meet on the third Tuesday of each month throughout 2025.

Executive Director Review:

The Park Board Commissioners have completed their reviews, which were consolidated by the president. Salary adjustments have been made, with a recommended increase of 4.9% to include the standard 3% cost of living and 1.9% Merit.

MOTION by Jangula, SECONDED by Linghor, to approve the raise for the WPRD Director. ROLL CALL AYE: Liffriq, Jangula, Heller, Linghor. NAY: None. ABSENT: Roness.

Health Food & Beverage Vending RFP:

A vendor approached us to install a healthy option vending machine in the ARC. It would be a single machine with the vendor responsible for stocking it. This agreement will operate on a trial basis. The director sent out an RFP to allow community submissions.

Submissions:

Jack and Juice

NoDak Nutrition

MOTION by Liffriq, SECONDED by Jangula, to approve Jack and Juice to install a vending machine at the ARC. ROLL CALL AYE: Liffriq, Jangula, Heller, Linghor. NAY: None. ABSENT: Roness.

Comp Policy - Federal Law Changes:

MOTION by Jangula, SECONDED by Linghor to approve changes to the comp time policy. ROLL CALL AYE: Liffriq, Jangula, Heller, Linghor. NAY: None. ABSENT: Roness.

No correspondence or citizens were present to be heard.

MOTION by Liffriq, SECONDED by Linghor, to adjourn the meeting.

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

01/14/25  
08:02:50

WILLISTON PARKS & RECREATION DISTRICT  
Cash Report by Fund/Account  
For the Accounting Period: 12/24

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Funds 10- 10

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
113100 11000 WPRD Checking	3,697,229.55	1,266,708.79	19.00	333,800.85	702,054.50	3,928,101.99
113200 Payroll Checking Account	506.87	333,811.59	0.00	798.87	334,977.52	-1,457.93
113500 BB Checking	-11.99	0.00	0.00	0.00	0.00	-11.99
Total Fund	3,697,724.43	1,600,520.38	19.00	334,599.72	1,037,032.02	3,926,632.07
Totals	3,697,724.43	1,600,520.38	19.00	334,599.72	1,037,032.02	3,926,632.07

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

01/14/25  
08:04:24

WILLISTON PARKS & RECREATION DISTRICT  
Check Register for WPRD Checking  
For the Accounting Period: 12/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84089	S	830 3FORKS SERVICES	26644.39	12/06/24	12/24	CL 1946	26644.39
84165	M	999999 AALIYAH BERTELSEN	138.00	12/13/24	12/24	CL 2007	138.00
84166	S	999998 AALIYAH BERTELSEN	19.00	12/13/24	12/24	CL 2008	19.00
84065	S	4 ACE HARDWARE	1174.52	12/03/24	12/24	CL 1753	1174.52
84262	S	4 ACE HARDWARE	290.82	12/31/24		CL 1944	290.82
84066	S	7 AGRI INDUSTRIES, INC	749.67	12/03/24	12/24	CL 1733	749.67
84109	S	8 ALL SEASON SPORT ABOUT INC	480.00	12/10/24	12/24	CL 1923	480.00
84067	S	12 AMERICAN RED CROSS	377.00	12/03/24	12/24	CL 1929	377.00
84144	S	12 AMERICAN RED CROSS	442.00	12/13/24	12/24	CL 1997	442.00
84216	S	12 AMERICAN RED CROSS	304.00	12/20/24	12/24	CL 2063	304.00
84246	S	12 AMERICAN RED CROSS	46.00	12/27/24		CL 2106	46.00
84168	S	999998 ANGELA MAISEY	169.85	12/17/24	12/24	CL 2021	169.85
84169	S	999998 ANNELIESE FIX	500.00	12/17/24	12/24	CL 2019	500.00
84247	S	14 ARRR RESCUE RANCH	1087.63	12/27/24		CL 2082	1087.63
-99776	E	15 ASB	30.00	12/04/24	12/24	CL 1935	30.00
-99763	C E	15 ASB	0.00	12/27/24		CL 2110	
84248	S	16 ASB/VISA	18829.77	12/27/24	12/24	CL 2084	18829.77
84170	S	999998 ASHLEY NOWLING	455.00	12/17/24	12/24	CL 2020	455.00
84145	S	18 ASSOCIATED SUPPLY COMPANY, INC	6654.74	12/13/24	12/24	CL 1858	6654.74
84068	S	21 AVI SYSTEMS, INC.	362.50	12/03/24	12/24	CL 1930	362.50
84146	S	21 AVI SYSTEMS, INC.	1360.10	12/13/24	12/24	CL 1996	1360.10
84222	S	21 AVI SYSTEMS, INC.	268.75	12/23/24		CL 2071	268.75
84263	S	21 AVI SYSTEMS, INC.	292.50	12/31/24		CL 2073	292.50
84223	S	30 BASIN PRINTERS	249.00	12/23/24	12/24	CL 2068	249.00



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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84229	S	41 BERTELSEN, AALIYAH	222.00	12/27/24		CL 2088	222.00
84264	S	862 BETHEL LUTHERAN NURSING & REHAB CENTER	407.50	12/31/24		CL 2118	407.50
84069	S	53 BORDER STATES INDUSTRIES INC	191.16	12/03/24	12/24	CL 1845	191.16
84090	S	54 BORDER STEEL	154.79	12/06/24	12/24	CL 1943	154.79
84070	S	478 BOSS OFFICE PRODUCTS	1137.94	12/03/24	12/24	CL 1873	1137.94
84127	S	812 BOWEN, ADAIZA	22.50	12/13/24		CL 1976	22.50
84071	S	58 BRAATEN PLUMBING	1778.02	12/03/24	12/24	CL 1920	1778.02
84217	S	58 BRAATEN PLUMBING	487.57	12/20/24	12/24	CL 2062	487.57
84091	S	63 BSN SPORTS, LLC	78.00	12/06/24	12/24	CL 1940	78.00
84110	S	63 BSN SPORTS, LLC	9212.70	12/10/24	12/24	CL 1963	9212.70
84147	S	63 BSN SPORTS, LLC	112.35	12/13/24	12/24	CL 1975	112.35
84171	S	63 BSN SPORTS, LLC	4119.50	12/17/24	12/24	CL 2025	4119.50
84128	S	499 BUSHONG, WILL HARRISON	76.00	12/13/24		CL 1977	76.00
84230	S	499 BUSHONG, WILL HARRISON	76.00	12/27/24		CL 2089	76.00
84189	S	65 BUTH, MASON	252.00	12/19/24	12/24	CL 2037	252.00
84231	S	65 BUTH, MASON	46.00	12/27/24		CL 2090	46.00
-99769	E	69 CAPITAL ONE	2488.39	12/20/24	12/24	CL 2067	2488.39
84072	S	75 CHRISTMAS FOR KIDS	630.00	12/03/24	12/24	CL 1932	630.00
84073	S	77 CITY OF WILLISTON	4712.13	12/03/24	12/24	CL 1919	4712.13
84148	S	77 CITY OF WILLISTON	2999.22	12/13/24	12/24	CL 1908	2999.22
84092	S	826 CLAY TARGET LEAGUE	579.45	12/06/24		CL 1934	579.45
84249	S	779 COMMERCIAL LIGHTING	2198.97	12/27/24		CL 2086	2198.97
84149	S	90 CRAIGS SALES-SERVICE-RENTAL	151.70	12/13/24	12/24	CL 2001	151.70
84074	S	93 DACOTAH PAPER CO	757.43	12/03/24	12/24	CL 1931	757.43

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84093	S	93 DACOTAH PAPER CO	4971.56	12/06/24	12/24	CL 1949	4971.56
84111	S	93 DACOTAH PAPER CO	1293.34	12/10/24	12/24	CL 1966	1293.34
84172	S	93 DACOTAH PAPER CO	71.28	12/17/24	12/24	CL 2029	71.28
84250	S	93 DACOTAH PAPER CO	52.54	12/27/24		CL 2075	52.54
84075	S	101 DAKOTA SUPPLY GROUP	1786.04	12/03/24	12/24	CL 1325	1786.04
84188	S	587 DAKTRONICS, INC	8785.00	12/17/24	12/24	CL 2023	8785.00
84190	S	494 DIMAPILIS, DARREN	152.00	12/19/24		CL 2038	152.00
84187	M	999999 DONALD SMITH	40.00	12/17/24	12/24	CL 2015	40.00
84173	S	999999 DRAKEANN HOLLAND	925.00	12/17/24	12/24	CL 2027	925.00
84191	S	848 DUCHSCHERER, DANIEL	684.00	12/19/24		CL 2039	684.00
84265	S	859 ECKERT YOUTH HOME	416.50	12/31/24		CL 2111	416.50
84094	S	121 ELECTRIC & MAGNETO INC	42.68	12/06/24	12/24	CL 1948	42.68
84164	M	999999 ELIZABETH PITCHER	90.41	12/13/24	12/24	CL 1971	90.41
-99758	E	525 ELKINS, ABIGAIL	27.00	12/31/24	12/24	CL 2150	27.00
84095	S	525 ELKINS, ABIGAIL	118.32	12/06/24	12/24	CL 1953	118.32
84112	S	835 FAMILY CRISIS SHELTER	591.50	12/10/24	12/24	CL 1958	591.50
84096	S	827 FERGUSON ENTERPRISES LLC #1657	215.16	12/06/24	12/24	CL 1938	215.16
84076	S	143 FT UNION SUPPLY & TRADING	257.10	12/03/24	12/24	CL 1865	257.10
84232	S	144 FUCHS, BRIANNA	154.00	12/27/24	12/24	CL 2091	154.00
84129	S	818 GABLE, RYLAN	92.00	12/13/24	12/24	CL 1978	92.00
84192	S	818 GABLE, RYLAN	84.00	12/19/24		CL 2040	84.00
84233	S	818 GABLE, RYLAN	46.00	12/27/24		CL 2092	46.00
84193	S	146 GABUTAN, JUDE	760.00	12/19/24	12/24	CL 2041	760.00
84251	S	855 GARDEN VALLEY PTO	747.00	12/27/24		CL 2080	747.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84077	S	149 GRAINGER	185.86	12/03/24	12/24	CL 1927	185.86
84224	S	149 GRAINGER	4592.65	12/23/24		CL 1936	4592.65
84194	S	158 HARRIS, CARTER	560.00	12/19/24	12/24	CL 2042	560.00
84234	S	158 HARRIS, CARTER	84.00	12/27/24		CL 2093	84.00
84130	S	159 HARRIS, KYLE	152.00	12/13/24	12/24	CL 1979	152.00
84195	S	159 HARRIS, KYLE	456.00	12/19/24	12/24	CL 2043	456.00
84235	S	857 HELLER, COLE	588.00	12/27/24	12/24	CL 2087	588.00
84131	S	170 HENDRICKSON, TAESON	46.00	12/13/24		CL 1980	46.00
84196	S	170 HENDRICKSON, TAESON	364.00	12/19/24	12/24	CL 2044	364.00
84236	S	170 HENDRICKSON, TAESON	69.00	12/27/24		CL 2094	69.00
84078	S	173 HILL ENTERPRISES	1111.50	12/03/24	12/24	CL 1906	1111.50
84197	S	174 HILL, GARRET	476.00	12/19/24	12/24	CL 2045	476.00
84237	S	177 HOLTER, CARSON	84.00	12/27/24	12/24	CL 2095	84.00
84097	S	179 HORIZON RESOURCES	489.60	12/06/24	12/24	CL 1855	489.60
84150	S	182 HOSE & RUBBER SUPPLY	155.35	12/13/24	12/24	CL 1866	155.35
84079	S	186 INTERSTATE BILLING SERVICE INC	167.70	12/03/24	12/24	CL 1867	167.70
84174	S	188 IRGENS, PAT	1511.31	12/17/24	12/24	CL 2024	1511.31
84098	S	192 JAMES MEMORIAL PRESERVATION SOCIETY	294.46	12/06/24	12/24	CL 1952	294.46
84113	S	192 JAMES MEMORIAL PRESERVATION SOCIETY	10.00	12/10/24	12/24	CL 1960	10.00
84163	M	194 JB SURFACES INC	140660.00	12/13/24		CL 1970	140660.00
84238	S	196 JEANNOTTE, JAXON	84.00	12/27/24		CL 2096	84.00
84099	S	198 JESS LYNNER & ANDREA ERDMAN	1000.00	12/06/24	12/24	CL 1955	1000.00
84114	S	837 JESS LYNNER & KATE COYE	5500.00	12/10/24	12/24	CL 1961	5500.00
84198	S	202 JORE, CASEY LLOYD	196.00	12/19/24		CL 2046	196.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84100	S	828 KALINA TURF CONSULTING, LLC	400.00	12/06/24	12/24	CL 1941	400.00
84167	S	842 KIRK, ROBERT	228.00	12/15/24	12/24	CL 2010	228.00
84175	S	842 KIRK, ROBERT	61.57	12/17/24		CL 2030	61.57
84199	S	492 KNUDSVIG, PAXTON	476.00	12/19/24	12/24	CL 2047	476.00
84176	S	211 KOTANA COMMUNICATIONS	6980.00	12/17/24	12/24	CL 2026	6980.00
84132	S	574 KRUEGER, DARIN L	152.00	12/13/24	12/24	CL 1981	152.00
84200	S	574 KRUEGER, DARIN L	190.00	12/19/24		CL 2048	190.00
84239	S	574 KRUEGER, DARIN L	76.00	12/27/24		CL 2097	76.00
84151	S	215 KS STATEBANK	9660.80	12/13/24	12/24	CL 1898	9660.80
84101	S	231 LES MILLS UNITED STATES TRADING	798.00	12/06/24	12/24	CL 1899	798.00
84080	S	233 LINDE GAS & EQUIPMENT INC	72.27	12/03/24	12/24	CL 1907	72.27
84133	S	234 LINDQUIST, SAMANTHA	272.00	12/13/24	12/24	CL 1982	272.00
84240	S	234 LINDQUIST, SAMANTHA	118.00	12/27/24		CL 2098	118.00
84201	S	773 LOCKEN, DYLAN	196.00	12/19/24	12/24	CL 2049	196.00
84134	S	819 LUCAS, HARRISON	148.00	12/13/24		CL 1983	148.00
84202	S	819 LUCAS, HARRISON	168.00	12/19/24		CL 2050	168.00
84218	S	245 MANGER INSURANCE	25.00	12/20/24	12/24	CL 2065	25.00
-99771	E	248 MARCO TECHNOLOGIES LLC	340.78	12/17/24	12/24	CL 1901	340.78
84135	S	250 MCCUISTION, COLLIN	60.00	12/13/24	12/24	CL 1984	60.00
84203	S	250 MCCUISTION, COLLIN	308.00	12/19/24	12/24	CL 2051	308.00
84241	S	250 MCCUISTION, COLLIN	60.00	12/27/24		CL 2099	60.00
84081	S	824 MCVAY PTO	571.50	12/03/24	12/24	CL 1926	571.50
-99772	E	252 MDU	50267.98	12/13/24	12/24	CL 2009	50267.98
84266	S	861 MEADOWLARK GIRL SCOUTS	486.25	12/31/24		CL 2113	486.25

01/14/25  
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WILLISTON PARKS & RECREATION DISTRICT  
Check Register for WPRD Checking  
For the Accounting Period: 12/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84102	S	253 MENARDS	1580.31	12/06/24	12/24	CL 1826	1580.31
84252	S	253 MENARDS	593.53	12/27/24		CL 2003	593.53
-99775	E	254 MERCHANT SERVICES	3374.93	12/05/24	12/24	CL 1913	3374.93
-99762 *	E	254 MERCHANT SERVICES	144.00	12/20/24	12/24	CL 2124	144.00
84253	S	257 MIDCONTINENT COMMUNICATIONS	219.12	12/27/24		CL 1915	219.12
84177	S	264 MISS ND ORGANIZATION	975.50	12/17/24	12/24	CL 2012	975.50
84103	S	567 MOLINE, ALEXIS	118.32	12/06/24	12/24	CL 1954	118.32
84225	S	852 MOMCO OF WILLISTON	745.63	12/23/24		CL 2070	745.63
84267	S	269 MONDAK ANIMAL RESCUE	129.50	12/31/24		CL 2112	129.50
-99764	E	272 MONEY MOVERS	12.50	12/27/24	12/24	CL 1914	12.50
84204	S	276 MOSS, THOMAS	228.00	12/19/24		CL 2052	228.00
84082	S	277 MR SHINE LLC	3125.00	12/03/24	12/24	CL 1900	3125.00
84178	S	277 MR SHINE LLC	3125.00	12/17/24	12/24	CL 1904	3125.00
84268	S	277 MR SHINE LLC	3125.00	12/31/24		CL 2114	3125.00
-99768	E	283 MWEC	939.65	12/23/24	12/24	CL 1917	939.65
84083	S	284 MYERS AUTO PARTS	798.30	12/03/24	12/24	CL 1844	798.30
-99774	E	296 NDPERS	42819.60	12/09/24	12/24	CL 1897	42819.60
84219	S	297 NDRPA	2000.00	12/20/24		CL 2064	2000.00
84115 C	S	299 NEMONT	0.00	12/10/24		CL 1965	
84179	S	299 NEMONT	2002.93	12/17/24	12/24	CL 1902	2002.93
84205	S	301 NICKOLOFF, ASHTON	476.00	12/19/24	12/24	CL 2053	476.00
84104	S	302 NIHCA	449.00	12/06/24	12/24	CL 1939	449.00
84152	S	315 OK DISTRIBUTING	741.03	12/13/24	12/24	CL 1972	741.03
84116 *	S	316 OK TIRE STORE	186.20	12/10/24	12/24	CL 1964	186.20

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WILLISTON PARKS & RECREATION DISTRICT  
Check Register for WPRD Checking  
For the Accounting Period: 12/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84180	S	999998 OLGA MOONEY	209.70	12/17/24	12/24	CL 2018	209.70
84254	S	318 ONE STOP TRAILERS	290.00	12/27/24		CL 2105	290.00
84136	S	326 PEREZ, ABBY	30.00	12/13/24		CL 1985	30.00
84105	S	523 PETERSON, TARA	118.32	12/06/24	12/24	CL 1937	118.32
84226	S	523 PETERSON, TARA	14.00	12/23/24		CL 2072	14.00
84153	S	328 PIPPIN LAW FIRM	240.00	12/13/24	12/24	CL 2005	240.00
84106	S	829 POSTMASTER	232.00	12/06/24	12/24	CL 1942	232.00
84137	S	334 POWELL, AVERY	15.00	12/13/24		CL 1986	15.00
84138	S	629 POWELL, TREVOR	94.00	12/13/24	12/24	CL 1987	94.00
-99773	E	335 PRO IT LLC	1532.48	12/12/24	12/24	CL 1993	1532.48
-99766	E	335 PRO IT LLC	5470.00	12/27/24		CL 1905	5470.00
84117	S	336 PRO SAFE SERVICES	250.00	12/10/24	12/24	CL 1851	250.00
84154	S	733 PS GARAGE DOORS	451.03	12/13/24	12/24	CL 2000	451.03
84255	S	339 QUALITY SERVICE WITH COFFEE	424.50	12/27/24		CL 2076	424.50
84139	S	344 RALPH, MECAYLA	30.00	12/13/24	12/24	CL 1988	30.00
84215	S	344 RALPH, MECAYLA	168.00	12/20/24	12/24	CL 2054	168.00
84242	S	344 RALPH, MECAYLA	30.00	12/27/24		CL 2100	30.00
84207	S	849 REYNEN, JACOB	456.00	12/19/24		CL 2055	456.00
84181	S	999998 RHONDA LUDLUM	191.05	12/17/24	12/24	CL 2016	191.05
84256	S	854 RM COTTON LLC	2278.85	12/27/24		CL 2077	2278.85
84182	S	999998 SANDRA ODEGARD	104.85	12/17/24	12/24	CL 2022	104.85
84118	S	368 SHIRTWORX LLC	4530.50	12/10/24	12/24	CL 1967	4530.50
84084	S	823 SKERRITT, AILEY	44.00	12/03/24	12/24	CL 1922	44.00
84140	S	375 SMITH, DONALD	38.00	12/13/24	12/24	CL 1989	38.00

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08:04:24

WILLISTON PARKS & RECREATION DISTRICT  
Check Register for WPRD Checking  
For the Accounting Period: 12/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84208	S	375 SMITH, DONALD	228.00	12/19/24	12/24	CL 2056	228.00
84243	S	375 SMITH, DONALD	38.00	12/27/24		CL 2101	38.00
84141	S	788 SPONABLE, TIMOTHY	104.00	12/13/24		CL 1990	104.00
84244	S	788 SPONABLE, TIMOTHY	99.00	12/27/24		CL 2102	99.00
84220	S	847 SPRING LAKE NATURE CENTER	534.00	12/20/24		CL 2036	534.00
84119	S	834 ST JOE'S CATHOLIC SCHOOL PTO	475.00	12/10/24		CL 1957	475.00
84085	S	552 STARGUARDELITE	50.00	12/03/24	12/24	CL 1928	50.00
84183	S	999998 SUSAN LABAR	500.00	12/17/24		CL 2017	500.00
84209	S	850 SWEET, ASHTON	140.00	12/19/24		CL 2057	140.00
84184	S	843 TEEN & MISS WILLISTON PRELIMINARY	882.38	12/17/24		CL 2011	882.38
84155	S	841 THE CONNECT US FOUNDATION	340.50	12/13/24		CL 2004	340.50
84107	S	394 THE DANCE EXPRESSIONS	403.52	12/06/24		CL 1950	403.52
84108	S	765 TIMECLOCK PLUS, LLC	10042.00	12/06/24	12/24	CL 1916	10042.00
84257	S	403 TK ELEVATOR CORPORATION	260.75	12/27/24		CL 2085	260.75
84142	S	811 TOLMAN, LYNDSEY	30.00	12/13/24	12/24	CL 1991	30.00
84156	S	407 TRACTOR & EQUIPMENT	1598.50	12/13/24	12/24	CL 1945	1598.50
-99767	E	408 TRACTOR SUPPLY CREDIT PLAN	54.47	12/26/24	12/24	CL 2074	54.47
84157	S	410 TRIANGLE ELECTRIC	496.28	12/13/24	12/24	CL 1999	496.28
84258	S	410 TRIANGLE ELECTRIC	280.00	12/27/24		CL 2079	280.00
84158	S	840 TRINITY CHRISTIAN PTO	477.50	12/13/24	12/24	CL 1995	477.50
84143	S	423 VEGA, FRANCISCO	152.00	12/13/24	12/24	CL 1992	152.00
84210	S	423 VEGA, FRANCISCO	380.00	12/19/24	12/24	CL 2058	380.00
84245	S	423 VEGA, FRANCISCO	159.00	12/27/24		CL 2103	159.00
84211	S	424 VENABLE, CARTER	224.00	12/19/24		CL 2059	224.00

WILLISTON PARKS & RECREATION DISTRICT  
Check Register for WPRD Checking  
For the Accounting Period: 12/24

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
84159	S	425 VERIZON	1286.94	12/13/24	12/24	CL 1909	1286.94
-99777	E	426 VERMONT SYSTEMS, INC	15546.58	12/03/24	12/24	CL 1924	15546.58
-99765	E	426 VERMONT SYSTEMS, INC	5005.93	12/27/24	12/24	CL 2109	5005.93
84120	S	437 WILLIAMS COUNTY 4H	375.00	12/10/24		CL 1968	375.00
84221	S	851 WILLISTON BAND BOOSTERS	442.50	12/20/24		CL 2066	442.50
84160	S	442 WILLISTON BASIN SCHOOL DISTRICT #7	1996.90	12/13/24		CL 1974	1996.90
84185	S	445 WILLISTON COMMUNITY BUILDERS	448.13	12/17/24	12/24	CL 2028	448.13
84121	S	836 WILLISTON COUNCIL FOR THE AGING	362.50	12/10/24	12/24	CL 1959	362.50
84086	S	447 WILLISTON DOWNTOWNERS ASSOCIATION	920.00	12/03/24	12/24	CL 1925	920.00
84087	S	825 WILLISTON KORNER LIONS	265.50	12/03/24		CL 1933	265.50
84227	S	853 WILLISTON ROBOTICS, INC	1085.00	12/23/24		CL 2069	1085.00
84259	S	592 WILLISTON SEA LIONS	908.00	12/27/24		CL 2081	908.00
84161	S	452 WILLISTON TIRE CENTER	80.00	12/13/24	12/24	CL 2002	80.00
84162	S	839 WILLISTON UNITED WAY	354.38	12/13/24		CL 1969	354.38
84261	S	456 WPR GENERAL REVENUE ACCT	362072.25	12/27/24	12/24	CL 1903	362072.25
84186	S	845 WSC FUTURE	500.00	12/17/24		CL 2031	500.00
84260	S	858 WSC PTK HONORS GROUP	486.50	12/27/24		CL 2104	486.50
84212	S	462 YOHAN, DEXTER	308.00	12/19/24	12/24	CL 2060	308.00
84213	S	467 ZUFELT, KATHERINE	266.00	12/19/24		CL 2061	266.00

Total for Claim Checks 842982.91  
Count for Claim Checks 211

\* denotes missing check number(s)

# of Checks: 211 Total: 842982.91



01/14/25  
08:03:31

WILLISTON PARKS & RECREATION DISTRICT  
Cash Report by Fund/Account  
For the Accounting Period: 12/24

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Report ID: L160

Funds 20- 20

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
20 Baseball Fund						
113200 Payroll Checking Account	2,637.38	0.00	0.00	0.00	0.00	2,637.38
113500 BB Checking	108,205.86	11,387.76	0.00	0.00	257.52	119,336.10
Total Fund	110,843.24	11,387.76			257.52	121,973.48
Totals	110,843.24	11,387.76	0.00	0.00	257.52	121,973.48

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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WILLISTON PARKS & RECREATION DISTRICT  
Check Register for Baseball Checking  
For the Accounting Period: 12/24

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Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12165	S	299 NEMONT	177.50	12/17/24	12/24	CL 1918	177.50
12164	S	425 VERIZON	80.02	12/13/24	12/24	CL 1910	80.02
Total for Claim Checks			257.52				
Count for Claim Checks			2				

\* denotes missing check number(s)

# of Checks: 2                      Total: 257.52

**Williston Parks & Recreation District**  
**Park Board Executive Director/Staff Reports**

**January 2025**

**ADMINISTRATION PORTFOLIO**

**Grant Funded Projects**

- Garrison
  - Frisbee Golf Course/Bathrooms SLP
  - Awarded: \$27,000
  - Project scheduled for the 2025 budget

**Davidson Park Tennis Court Resurfacing**

- Slagle Services has begun replacing the fencing at the park.
- Completed fencing around three east courts.
- Project paused until late spring to avoid conflicts with Fall Tennis.
- West fencing will be installed around three west courts after the Spring Tennis Season
- Spectator Seating: McCody Concrete will donate the concrete; WPRD will oversee the installation.

**Outstanding Grant Applications**

- ND Special Road Fund: Spring Lake Park overlook road work

**Williston Water World Update**

- Project is ongoing.
- Building will be completed before winter.

**Human Resources**

- Staffing Status
  - WPRD currently has 35 full-time positions available based on regular operations.
    - Total positions filled: 35

## **HR Current Projects**

- Implementation of New HR Software
  - Humanities
  - Time Clock

## **CAPRA**

- We have restarted the CAPRA process.
  - Due to changes made to the review process (the self-report is now due in January), we have again extended our accreditation process
  - We are working towards a 2026 submission at this time.

## **Foundation**

- No updates.
- The next meeting is scheduled for February 19<sup>th</sup>, 2025

## **Marketing & Public Relations Portfolio**

### **Marketing**

Social Media: All platforms are gaining followers, and overall traffic continues to rise. We are working to create more videos with staff and patrons for the holidays.

- Facebook
  - WPRD: 12,486 followers (4.6 out of 5.0 review score based on 185 reviews)
  - ARC Fitness: 1,072 followers
  - Williston Wonders: 769 followers
  - WPRD Child Sitting Clubhouse: 533 followers
  - WPRD WMGC: 325 followers
  - WPRD Aquatics: 301 followers
- Instagram: 1,942 followers

- LinkedIn: 140 followers
- Google: 4.5 out of 5.0 (694 reviews)

### **Website:**

The website traffic has decreased recently but newsletter traffic was up. We continue to gain subscribers each month.

- Statistics (October 1 – October 31, 2024): 98,641 webpage views
- Newsletters: Three newsletters sent with a 62% read rate (3,311 views out of 5,332 sent)

### **Advertising:**

- Parks: A new parks pamphlet is underway to assist with shelter reservations and enhance public knowledge of the parks.
- Brochure: New brochures for January to May 2025 are completed, and we have added an interactive brochure to the website. Feedback regarding the early release of information has been positive.
- Williston Visitor Guide: Recently submitted our first half page ad focusing on the ARC with a fresh look.
- Bakken Living: Quarterly advertisements continue; the winter edition has been submitted.
- Williston Herald: We are continually working with the Williston Herald to highlight various programs throughout WPRD.
- New Advertising for 2025: We are reaching out for new opportunities in 2025. Currently, I am collaborating with KUMV for TV advertising during the Go 2025 challenge, alongside ARC family activities and Date Night Weekend. More information will follow.
- Birthday Parties: We are refreshing our advertising for birthday party options and expanding offerings for the 6–10 age group as a collaborative effort with different departments.

## **Public Relations**

- We participated in the “Trail of Treats,” which had great turnout, and everyone enjoyed a special treat to take home.
- WPRD will attend the WHS Job Fair on November 21 to engage with students about Parks and Recreation.
- We continue to attend various programs to photograph and engage with the public.
- National Cookie Day will be celebrated on December 4, where we will engage with patrons and give out cookies, similar to our National Donut Day celebration.
- We are collaborating with Special Events to create more activities:
  - The first one is ‘ARChie’s Holiday Decorating Contest,’ encouraging the public to showcase their holiday lights. We will provide maps with house locations, and the public will vote for their favorite. The winner will be announced on December 23 and will win a prize.
  - The second event is National Play Outside Day, which will highlight our parks with fun activities on the first Saturday of each month in a different location. The inaugural event will be held on January 4, 2025. More details will follow!

## **Childcare Programs Portfolio**

### **• Campus Club**

- Campus Club is holding our annual staff party this month! Since December tends to be too full of activities, we will be gathering for a Christmas party on January 17<sup>th</sup>! It is always good when the staff can get together with everyone, because many of them do not know employees from the other sites.
- With a new year comes a few changes in staffing. Some staff have left us to begin full-time work, enjoy their after-school activities or sports, move out of the state and even the country! With that, we are currently looking for three part-time workers to join our team!
- Even though it is only January, the process to begin hiring summer staff for Kid's Camp and Campus Club has already begun. Once we figure out how many previous staff will be returning for another fun and exciting summer, interviews for new staff will begin in February. The goal would be to have a full staff for both Kid's Camp and Campus Club by the end of April.

## **Child Sitting Portfolio**

### **• WARC Child-sitting**

- December was a slower month in the Clubhouse, 10 new kids joined the clubhouse. Our calendar was full of fun Holiday activities like Christmas themed crafts, a snow fort sensory day, dress up days, and Christmas story time with SGT Tyler Lindquist. In December we had our Reindeer Games party, where the kids dressed in their favorite holiday attire, decorated dry erase gingerbread cookies, and went "ice fishing" They also decorated salt dough ornaments to take home with a Christmas goody bag they could enjoy.
- Our December special was \$3 day passes every day during Christmas break. No birthday parties were booked this month but have had a few inquiries for January and February. Our visit counts were up this year compared to December of 2022 and 2023, this is great since December can be slow due to the Holidays and the

clubhouse being closed more than usual. We are excited to see what the new year will bring to the clubhouse.

- Child Sitting Visits for the Past Three Years:
  - December 2022: 680
  - December 2023: 908
  - December 2024: 1,011

### **Parks Portfolio**

- We finally got the right weather to keep ice on the outdoor rinks. After putting on around 40,000 gallons of water on Rickard rink we finally got the water to hold and not disappear long enough to freeze. The rinks are pretty high maintenance with even with just the skiffs of snow we have been putting a lot of time into keeping them clean and moose park has to get shoveled by hand.
- We have started taking displays down at spring lake. We had to pull the transmission out of our big water truck and replace the clutch, we also had to rebuild a snowplow for the front of the bobcat for bike paths.
- We have been spending a lot of time sweeping paths and sidewalks. We are going back up on the rear wall of RFCC. We have large section coming back down so we have to see if we can fasten it back up again.
- We have been giving Chad and Patrick a hand over at the ARC.

### **Athletic Facilities Operations**

- Ballfields/Outdoor Courts: All outdoor fields are now completed for the year.
- Zac Peterson will focus on RFCC maintenance this winter and will also assist with ARC maintenance as needed.
  - Projects:
    - Light maintenance
    - Painting
    - Continued ice maintenance



- Routine maintenance and facility touchups at ARC
- Zac will be attending the Sports Field Management Association Conference – January 13-16 in Palm Springs CA.

### **Golf Course Operations**

- Golf course is winterized.
- Did some small maintenance projects in the clubhouse. The clubhouse is ready for spring.
- We have done preliminary talks about having a golf tournament this year for the WPRD Foundation at the course.
  - Still at the planning stage.
    - Thinking of making it a more family-oriented golf tournament.
- Purchased a beverage cart and golf cart utility vehicle. Both are used. Waiting for them to be delivered. These will help with the operations of the course and come in at what we budgeted for.

### **Facilities Portfolio**

- Operations:
  - Jordan Monson has added much needed support to our members and has improved how membership issues are handled quickly.
  - Continued training for part-time staff especially as we get busier with the winter programs and user groups.
- User Groups:
  - Williston United is looking to change or add a few practice times starting January 27<sup>th</sup> after WPRD soccer begins. May use basketball courts at ARC in later evening hours.
  - WHS baseball and fast pitch softball will use only cage room for batting after WPRD soccer begins on January 27<sup>th</sup>.

- WSC Teton baseball and fast pitch softball start on January 13<sup>th</sup>.
  - 2 youth baseball teams are using the cage room and some turf for pre-season through private reservations.
  - Sunday night reservations for a soft pitch softball team until end of March.
  - 2 WHS and 2 WMS track meets scheduled in March/April.
  - Surrounding area schools are calling to start using track and equipment for pre-season. This is done by reservation only and standard fees apply.
- Reservations:
    - Graduation dates are almost full in May.
    - Receiving calls for After Prom parties from surrounding schools.
    - Multiple calls for fundraisers. I will be working on a procedure for handling all fundraising event calls and should have that ready by next month's board meeting.
    - Improving deposits and signed agreements on file process for all reservations.

## ARC

- A facility schedule and membership/visit report are attached to the end of the Park Board packet.
- Planning to order 30 or 40 new 8-foot tables for ARC:
  - This will eliminate the necessity for back-and-forth transport of tables between RFCC and ARC.
  - It will also minimize damage caused during transportation.
- Ordered spandex table covers for meeting rooms. This will cover all the issues we are having with the aging of our tables and improve the look of meetings. A small rental fee will be added to our reservation agreements.

## **Maintenance Portfolio**

- Maintenance
  - Main Operating Computer for MetaSys (HVAC program) has failed and will need to be replaced.
    - Waiting on quotes
  - One water heater is currently down but is being worked on currently.
    - We expect a solution soon, the building is operating well with redundancies.
  - Robot vacuum and scrubber have arrived and are learning the facility.
    - We are impressed with the quality of work.
  - Troubleshooting a lighting control issue in basketball courts.
  - Keeping up with Snow removal and work orders
  - Jerry is settling into his role. We are excited about his attention to detail with facility cleanliness!
- Safety Committee
  - 2024 Safety Programs:
    - Safety management program
    - Safe lift program
    - Slips, trips, and falls prevention
    - Safety committee program
    - Drugfree workplace program
  - No claims or accidents to report this month.
  - December Topic: “Drug Free Workplace”

## RFCC Portfolio

- RFCC Operations
  - We are now over halfway through the ice season.
    - Arena
      - Tetons had three games at the beginning of December.
      - The Williston Hockey Club held practices at their regular times and held six games at the Raymond.
      - There were 13 open skates in December, they have been busy. Many of the common skate sizes such as 7-10 run out quickly. Kazuma is helping look into ordering more skates to accommodate more skaters.
      - Two skating events were also held in December, Skate with Santa took place on December 17<sup>th</sup> and ugly sweater skate night on December 9<sup>th</sup>.
      - OKA figure skating has continued using ice on Tuesdays, Thursdays, and Sundays.
      - Sunday evenings have been reserved for a church hockey group every other Sunday and other reservations.
    - Courts
      - Chaos Volleyball has been using the courts on Mondays, Tuesdays, Thursdays, and Sundays.
      - The Soccer Club practices on Wednesday evenings.
      - There was a vendor show in December on the 7<sup>th</sup>.
      - The Williston Police Department hosted their snowball fight on the 13<sup>th</sup>.

- Ballin' in the Basin took place on the 14<sup>th</sup> and 15<sup>th</sup> of December, things went smoothly at Raymond.
- Coming Up
  - There will be a cornhole fundraiser upstairs on the 25<sup>th</sup>, a vendor shows on the 1<sup>st</sup> of February and nerf wars starting the week after.
  - February will be the last month of the ice season. It looks like a busy month for club hockey games but only one Teton game

### **Aquatics Portfolio**

- Aquatics Operations
  - Lessons: The lessons from December 2nd to 12th went well, resulting in a lower attendance and a smaller waitlist which we were able to get all in. Reduced morning and evening lessons will continue.
    - 5 kids participated in lessons.
    - Private Lessons: These continue to be popular, and while there is still a waitlist, it has significantly decreased thanks to summer improvements.
      - Over 75 participants remain on the waitlist.
    - Angelfish Program: This program will restart in March after concluding on October 23rd.
  - Aquacise classes have seen significant growth this month, averaging 10 to 15 participants per class.
    - An additional 10:15-11:15 AM Tuesday class has been added, averaging 5 participants.
  - River Walking:
    - Scheduled for 9-11 AM on Saturdays, with an added lap swim during this time.

- Special Events: We returned to back-to-school hours starting August 19th.
  - The Swim with Santa on December 19th had good attendance
  - We did our first elf on a shelf in aquatics area. Kids would find the elf and come tell a guard in the guard room to get a piece of candy. The kids loved this new addition, and we will continue to make it a tradition!
- Sealions:
  - The short course swimming session began on September 3rd.
  - The team had a swim meet on December 14<sup>th</sup>.
- High School:
  - Girls season ended in November.
  - Boys season started in December and will had their first and only home meet January 3<sup>rd</sup> and 4th
- The diving boards remain available when staff is present on Saturdays from 1:00 PM to 3:00 PM.
- SwimFit:
  - The next session starts on January 7<sup>th</sup> and concludes on February 27th.
  - Adult class offerings are at 6 AM on Tuesdays and Thursdays, and at 9 AM on Saturdays, with drop-in rates available.
  - Youth SwimFit will also begin with a two-day class running on Tuesdays and Thursdays from 6:30 PM to 7:15 PM.
- Lifeguard Training:

- We have been conducting drills to enhance guards' skills in monitoring the entire pool and keep their abilities sharp.
- Monthly in-services are scheduled to ensure all staff stays current.
- Adding additional skills days to work on scanning and keeping sharp.
- Public CPR Training:
  - The next course is scheduled for January 17<sup>th</sup>.
  - A subsequent course will occur on February 15<sup>th</sup>.
- Pool Maintenance:
  - Hot tub maintenance has been conducted on the following dates:
    - December 9<sup>th</sup>
    - December 23<sup>rd</sup>
    - January 6<sup>th</sup>
    - January 20<sup>th</sup>

## **Recreation Portfolio – Winter Programming 2025**

### ***Adaptive Programs***

#### Wonders Bowling

Dates: January 6-February 24

Fee: \$5.00

Current Registration Numbers: 25

2024 Registration: 10

2023 Registration: N/A

Special Note: Wonders Bowling is an all-time hit for our group! We have the biggest turnout during Wonders Bowling. We also have the WHS FBLA students help every Monday as volunteers.

### ***In-house Programs***

#### Youth Pickleball

Dates: January 6 – February 24

Fee: \$30.00

Current Registration Numbers: 41

2024 Registration: 42

2023 Registration: N/A

Special Note: This first ever Youth Pickleball program has been well received, with rapid growth in demand and a waitlist during all the seasons thus far. Expert coaching from the Williston Pickleball Club is enhancing the experience.



### Youth Tennis

Dates: January 4 – February 8

Fee: \$27.00 / \$34.00

Current Registration Numbers: 46

2024 Registration: 54

2023 Registration: 30

Special Note: The Youth Tennis program remains strong under the leadership of the Williston High School Tennis Coach, Tami Hunter, and the help of her high school students. The coaches are working on development and skills of the game of tennis to prepare for games.

### Learn To Skate

Dates: January 4 – February 8

Fee: \$44.50

Current Registration Numbers: 142

2024 Registration: 79

2023 Registration: 76

Special Note: Learn To Skate is a thriving program as we have fantastic coaches this session. With the number of coaches, we were able to get the maximum number of skaters on the ice this winter.

### Learn To Curl

Dates: January 2 – January 30

Fee: \$26.00

Current Registration Numbers: 10

2024 Registration: 16

2023 Registration: 27

Special Note: Youth Learn to Curl is coordinated by WPRD but ran through the Williston Basin Curling Club.

### Winter Sports Sampler

Dates: January 4 – January 25

Fee: \$29.00

2024 Registration Numbers: 28

2023 Registration: 52 (Both Sessions)

2022 Registration: 49

Special Note: The kids loved the first day of basketball. It's difficult for the younger group to get the ball to the rim, but the dribbling portion they really like.

### Boys 3-6th Basketball

Dates: January 7 – February 27

Fee: \$39.50

2024 Registration Numbers: 112

2023 Registration: 118

2022 Registration: 128

Special Note: Our 3rd-6th grade boys basketball season kicked off last week with a fantastic turnout of 112 young athletes. They brought good energy, making me feel welcomed in my first program with WPRD. Teams will be assigned this week to ensure a balanced and competitive playing field. The first games are set to begin in just two weeks on January 28th.

3rd & 4th Grade: Approximately 50 boys will be divided into 4 teams plus 1 from Grenora

5th & 6th Grade: Around 60 boys will be forming 5 or 6 teams

## ***Adult Programs***

### Adult Flag Football

Dates: October 2 – December 18

Fee: \$387.00

Current Registration Numbers: 5

2023 Registration: 6

2022 Registration: 6

Special Note: Good program. It is a very relaxed program, but the players all enjoy it. This year we are adding a traveling trophy to send with the winning team. I believe the future seasons should be changed to 6 weeks.

### Men's Basketball

Dates: November 11 – February 10

Fee: \$1,007

Current Registration Numbers: 8

2024 Registration: 9

2023 Registration: 9

Special Note: We are halfway through our season and things are going great. The competition level is pretty good. There is only one team that can't compete in the upper division.

### Winter Adult Volleyball

Dates: December 2 – Feb 12

Fee: \$196.00 / \$260.75

Current Registration Numbers: 24

2024 Registration: 21

2023 Registration: 32

Special Note: Winter AVB has added a couple of teams, and we were close to adding a team of all free agents. The league itself runs fine because the teams all know how it runs. Making sure nets and courts are set up properly and on time is still an ongoing issue. This is not a major problem, but it is my main complaint.

### *Travel Sport Programs*

- Baseball: Keybird schedule is completely done. We are sitting at 44 games. 7/8 teams confirmed for the Tru Wealth. Williston will host the 100th Anniversary of Legion Baseball AA State Tournament in 2025. Excited for summer!
- WBBC Basketball: Travel teams are in full swing. K-2 program went great! Next Balin in the Basin is set for April 13-14
- Boom Fastpitch: Tryouts for the Boom program will be held in January. The board will receive updates on registration numbers every two weeks to ensure everything runs smoothly.
- Chaos Volleyball:

### Chaos Volleyball/Winter Season

Dates: Nov 24-February

Fee: \$175.00

Current Registration Numbers: 74

2024 Registration: 70

2023 Registration: 67

Special Note: This is our first year introducing the winter season for Chaos Volleyball. Normally only ran from Jan-May. We now offer Nov-Feb and March-May. Our first tournament will be Jan 11-12 in Bismarck. We will be hosting a tournament in Williston on Jan 18-19.

### Upcoming January Recreation Programs:

- Youth Cheer
- Youth Soccer

### Special Events

December 17 Skate with Santa was a huge hit! The families loved seeing Santa, Mrs. Claus, the Grinch, and ARChie!

ARChie's Holiday Lights Contest ended with only 5 participants but voting numbers were good and we saw a lot of people share it on social media so we're hoping this will be even bigger next year. We chose a winner via Facebook live on January 2.

National Play Outside day had to be postponed and then cancelled due to January weather. For February, we will have a contingency plan to bring it inside, so we don't have to cancel again.

Frozen Fairways was a huge success with over 95 people using the mini golf during open skate. We had several requests for mini golf birthday parties and open times, so look forward to those events coming soon.

Puzzle Palooza had just 7 teams this month.

### Upcoming Special Events:

Kid's Night Out is back for January. We'll stick with using the turf, basketball, and tennis courts to give the kids a good time.

February National Play Outside will be at Spring Lake Park. We'll have a snow sculpture contest with smore's and cocoa. If the weather or conditions don't cooperate, we'll move it into the Keel Boat and build paper snowmen!

Nerf Wars is back! February 5-9. Most of the parties are booked! It should be fun!

Date Night Weekend February 21-22! One mother son dance and two daddy daughter dances. We'll also use the space and decorations to hold a red-carpet banquet for the Wonders.

## **Fitness & Wellness Portfolio**

### *Group Fitness*

#### October Group Fitness:

- Number of participants: 1,184 (up from 1,055).
  - We offered 172 classes (compared to 139 last month), with an average of 7 participants per class, slightly down from 8 last month.

#### Fitness Program Updates:

- Boot Camp: Returning in December for a special 3-week holiday session.
- Workshops for Women: Prenatal, Postpartum, and Menopause workshops are available to support women's fitness.
  - Details of the next workshop will be announced soon.
- Women & Weights: This program will commence in November, with an additional hour added to accommodate high demand.
- Women's Workout Wisdom: Designed to empower women by addressing everyday concerns like hormonal fluctuations and stress.
  - New dates are set for 2025.
- Pink Gloves Boxing: Started on September 20th with a total of 23 participants.
- Meal Prep and Nutrition Knowledge Course:
  - This one-month course helps participants understand nutritional basics while preparing 23 meals to take home each week.
  - The class ran from October 1st to October 22nd, maxing out with 9 participants.
  - The next session will be held from January 7th to January 28th.
- Les Mills Strength Development: This program started on September 10th with 8 participants.

### Youth Fitness Program Updates:

- Youth Boot Camp: Started on September 10th with 13 participants.
  - The next round begins in November and is already maxed out at 12 participants.
- Lifting and Power Performance for Tweens & Teens:
  - Dates TBD: we currently do not have a trainer for this program.
- NEW! Advanced Lifting and Power Performance for Tweens & Teens:
  - Dates TBD: we currently do not have a trainer for this program.
- Youth Pink Gloves Boxing:
  - The next round will start in November.
- Kids Night Out:
  - The October KNO event had 73 kids in attendance.
- Tyke Time: The next round will be held in November.
- Youth Outdoor Cycle: Planned to return in summer 2025.
- Eckert Group Home:
  - Dates for the next session are TBD.

### Fitness Center/Equipment:

- The fitness equipment is mostly in good working order. Technicians will be out soon to address a few machines with issues.
  - The tech will work on a couple of cardio machines that are still under warranty.
  - Adjustments to the resistance on an upright bike and repairs to a treadmill arm out of alignment will be handled.
- We have ordered new cable machine attachments.

### Personal Training – August Numbers:

- Total Sessions Completed: 125 (compared to 115 last month).
  - 30 min: 19 sessions (down from 20)
  - 45 min: 45 sessions (down from 67)
  - 60 min: 15 sessions (down from 20)
- Group sessions:
  - 30 min: 0
  - 45 min: 0
  - 60 min: 5 (down from 6)
- Initial Assessments:
  - 3 (down from 4).
- Total Sales: \$3,980.00 (compared to \$6,434.00 last month).
- Total Sessions Purchased: 106 (down from 211 last month).
- New inquiries remained steady, with 4 new inquiries reported, same as last month.

### Senior Fitness Classes and Incentives:

- Silver Sneakers Membership:
  - New memberships: 10 (up from 6 last month).
    - Total monthly visits: 773 (up from 683 last month).
  - Silver Sneakers Fitness Class Attendance:
    - Total attendance: 204 participants (up from 178 last month).
    - Offered 18 classes (up from 16 last month), including 'Sit-to-get-fit' classes.



### Onsite Senior Fitness Classes at the Senior Center:

- We provided 14 classes (compared to 12 last month), with 205 participants this month (up from 131 last month).

### ASH Fitness Active & Fit/Silver & Fit:

- New memberships: 4 (up from 3 last month).
- Total monthly visits: 64 (up from 43 last month).

### Senior Fitness & Wellness Updates

- We would like to extend a huge thank you to all the speakers who volunteered their time to engage with our seniors. We have reached out to various businesses in town to discuss topics of interest with our senior community, bringing in different speakers each month.
- Lunch and Learn Events:
  - On October 15th, the Williston Police Department delivered a presentation on safe driving and winter driving practices, attended by 22 individuals.
    - Upcoming Lunch and Learn Topics
      - November 6th: Deborah Palmer, Music Therapist
      - November 26th: Ryan Geltel, “Basic Estate Planning”
      - December 3rd: Joe Barsh, WPRD

### Challenges

- Our next challenge will cater to all ages—the GO 2025 Fitness Challenge, scheduled for January 6th to March 6th. This initiative aims to motivate community members to focus on fitness and wellness.
- Fitness Special Events & Challenges Update
  - We are gearing up for the GO 2025 Fitness Challenge, which will feature various activities and incentives to promote fitness

throughout the community. More details will be provided as we approach the start date.

**FINANCE PORTFOLIO**

**December 2024 Financials**

- **Revenue/Expenses**
  - October Revenue: **\$999,832.98**
  - October Expense: **\$748,136.46**
- **Sales Tax**
  - 1% Sales Tax: **\$980,115.69**
  - .5% Operations: **\$490,057.84**
  - **Current Average monthly sales tax: \$1,021,570.68**
  - **2024 Budget monthly projection: \$875,000**
- **Cash Fund Balance at the end of December:**
  - **\$3,926,632.07**
- **CD's: ASB**
  - General Reserve CD:
    - **\$485,103.56**
    - **4.26%**
  - WPR CD:
    - **\$106,291.80**
    - **4.2%**

*Table 1 (Below) Picture of funds available to WPRD listed in order of Months. January 2024 - August 2024*

Month	Available to WPRD	
		Auto Fill
January	\$	3,414,736.01
February	\$	3,707,568.24
March	\$	3,895,861.78
April	\$	4,026,277.55
May	\$	4,052,787.29
June	\$	3,817,922.91
July	\$	3,490,891.27
August	\$	3,891,235.46
September	\$	4,010,848.67
October	\$	4,222,424.95
November	\$	4,549,125.24
December	\$	4,640,000.91

2025

JANUARY

SUNDAY

CALENDAR YEAR  
Sunday

CALENDAR MONTH  
Monday

Tuesday

FIRST DAY OF WEEK  
Wednesday

Thursday

Friday

Saturday

29	30	31	01	02	03	04
			RFCC: Williston United Keel: ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	RFCC: WSC vs Lake Region, Blacklight Mini Golf Keel: ARC: Mtg: Courts: Parks: Pool: WHS Boys Swimming vs Mandan	RFCC: WSC vs Lake Region, Blacklight Mini Golf Keel: ARC: Mtg: Private Party, Private Bible Study Courts: Parks: Pool: WHS Boys Swimming vs Mandan
RFCC: Blacklight Mini Golf Keel: ARC: Mtg: Courts: Parks:	RFCC: Blacklight Mini Golf Chaos Volleyball Keel: ARC: Mtg: Courts: Turf Sanitizing Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Meal Prep, Willston United Board Courts: Parks:	RFCC: Williston United Keel: ARC: Mtg: Missouri Ridge PTO Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Local Business Holiday Party Courts: Parks:	RFCC: Local Business holiday party Keel: ARC: Mtg: Private Party Courts: Parks:
RFCC: Chaos Volleyball Keel: ARC: Mtg: Private baby shower Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Puzzlepalooza, Lunch & Learn, Meal Prep Courts: Parks:	RFCC: Williston United Keel: ARC: Sit and Stitch (Seniors Rm) Mtg: Williston Realtors Courts: Parks: Pool: Lewis & Clark 2nd grade	RFCC: Chaos Volleyball Keel: ARC: Williston Wolves (teen lounge) Mtg: Olive Motherhood Courts: Parks:	RFCC: Regional Robotics Competition, Carpet Squares pickup Close Up Keel: ARC: Mtg: Courts: Parks:	RFCC: Regional Robotics Competition Keel: ARC: Mtg: Courts: Chaos Volleyball Tournament Parks:
RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Chaos Volleyball Tournament Parks:	RFCC: Chaos Volleyball, Carpet Squares return Close Up Keel: ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Meal Prep, Park Board Courts: Parks:	RFCC: Williston United Keel: ARC: Mtg: Chord Energy Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	RFCC: St. Joes Private Party (Upstairs and ice) Keel: ARC: Kids Night Out Mtg: Kids Night Out Courts: Parks:	RFCC: Cornhole Fundraiser Keel: ARC: Mtg: Local Business holiday party Courts: Parks: Pool: Sea Lions Swimathon
RFCC: WSC vs Bottineau, Chaos Volleyball Keel: ARC: Mtg: Private Party Courts: Olive Motherhood pickleball fundraiser Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Meal Prep Courts: Parks:	RFCC: Williston United Keel: ARC: Mtg: Local church event Courts: Parks:	RFCC: Chaos Volleyball Keel: ARC: Mtg: Olive Motherhood Courts: Parks:	RFCC: Prairie Rose Events Keel: ARC: Mtg: Courts: Parks:	
02	03	04	05	06	07	08

2025

FEBRUARY

CALENDAR YEAR  
Sunday

CALENDAR MONTH  
Monday

Tuesday

SUNDAY  
FIRST DAY OF WEEK  
Wednesday

Thursday

Friday

Saturday

26	27	28	29	30	31	01
						RFCC: <b>Prairie Rose Events</b> Keel: ARC: Mtg: Private Bible Study Courts: Parks:
02 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	03 RFCC: Chaos Volleyball Keel: ARC: Mtg: Willston United Board Courts: Turf Sanitizing Parks:	04 RFCC: Chaos Volleyball Keel: ARC: Mtg: Opportunity Foundation Courts: Parks:	05 RFCC: Willston United Keel: ARC: Mtg: Opportunity Foundation Courts: Parks:	06 RFCC: <b>Date Night Weekend</b> ,Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	07 RFCC: <b>Date Night Weekend</b> Keel: ARC: Mtg: Courts: Parks: <b>Mardi Gras Swim Meet</b>	08 RFCC: <b>Date Night Weekend,WSC vs Lake Region</b> Keel: <b>PrivateQuinceanera</b> ARC: Mtg: <b>Williston Market</b> Courts: FBLA Pickleball fundraiser Parks: Pool: <b>Mardi Gras Swim Meet</b>
09 RFCC: <b>Date Night Weekend</b> Keel: ARC: Mtg: Courts: Parks: Pool: <b>Mardi Gras Swim Meet</b>	10 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks: Pool: Sea Lions Swimathon	11 RFCC: Chaos Volleyball Keel: ARC: Mtg: <b>Puzzlepalooza</b> Courts: Parks:	12 RFCC: Willston United Keel: ARC: Mtg: Missouri Ridge PTO, DFS (bdays) Courts: Parks:	13 RFCC: Chaos Volleyball Keel: ARC: <b>Williston Wolves (teen lounge)</b> Mtg: WBSD7 Admin Courts: Parks:	14 RFCC: Keel: ARC: Mtg: Courts: Parks:	15 RFCC: Keel: ARC: Mtg: Courts: Parks:
16 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Private team in cageroom Parks:	17 RFCC: Chaos Volleyball, <b>NerfWars</b> Keel: ARC: Mtg: Courts: Parks:	18 RFCC: Chaos Volleyball, <b>NerfWars</b> Keel: ARC: Mtg: <b>Park Board</b> Courts: Parks:	19 RFCC: <b>NerfWars</b> Keel: ARC: Sit and Stitch (Senior Rm) Mtg: Courts: Parks: Pool: Lewis & Clark 1st grade	20 RFCC: Chaos Volleyball, <b>NerfWars</b> Keel: ARC: Mtg: Lunch & Learn Courts: Parks:	21 RFCC: <b>NerfWars</b> Keel: ARC: Mtg: Courts: Parks:	22 RFCC: <b>NerfWars</b> Keel: ARC: Mtg: Cub Scouts Carnival Courts: Parks: Pool: Cub Scouts Carnival
23 RFCC: <b>NerfWars</b> Keel: ARC: Mtg: Courts: Private team in cageroom Parks:	24 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	25 RFCC: Chaos Volleyball Keel: ARC: Mtg: Prviate Busines Meeting Courts: Parks:	26 RFCC: Willston United Keel: ARC: Mtg: Private Business Meeting Courts: Parks:	27 RFCC: Chaos Volleyball Keel: ARC: Mtg: Courts: Parks:	28 RFCC: Keel: ARC: Kids Night Out Mtg: Kids Night Out Courts: Parks:	01
02	03	04	05	06	07	08

2025

MARCH

SUNDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23	24	25	26	27	28	01
						RFCC: <b>Keel: Local family Fundraiser</b> ARC: Mtg: Private Bible Study, Private Party Courts: Parks:
02	03	04	05	06	07	08
RFCC: Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Private team in cage room Parks:	RFCC: ICE OFF, Chaos Volleyball <b>Keel:</b> ARC: Mtg: Willston United Board Courts: Turf Sanitizing Parks:	RFCC: Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball <b>Keel:</b> ARC: Mtg: Go Challenge Finish Feast Courts: Parks:	RFCC: Prairie Rose Events <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: Prairie Rose Events <b>Keel:</b> ARC: Mtg: Courts: Parks:
09	10	11	12	13	14	15
RFCC: Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Private team in cage room Parks:	RFCC: Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Ryan Motors</b> , Chaos Volleyball <b>Keel:</b> ARC: Mtg: <b>Puzzlepalooza</b> Courts: Parks:	RFCC: <b>Ryan Motors</b> <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Ryan Motors</b> , Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Ryan Motors</b> <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Ryan Motors</b> <b>Keel:</b> ARC: Mtg: <b>Williston Market</b> Courts: Parks:
16	17	18	19	20	21	22
RFCC: Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Private team in cage room Parks:	RFCC: Chaos Volleyball, Roller Skating <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball, Roller Skating <b>Keel:</b> ARC: <b>Stanley Track Scrimmage</b> Mtg: <b>Park Board</b> Courts: <b>Stanley Track Scrimmage</b> Parks:	RFCC: <b>Sport &amp; Rec</b> <b>Keel:</b> ARC: Sit and Stitch (Senior Rm) Mtg: Courts: Parks: <b>Pool: Lewis &amp; Clark kindergarten</b>	RFCC: <b>Sport &amp; Rec</b> , Chaos Volleyball <b>Keel:</b> ARC: <b>Williston Wolves (teen lounge), WHS Track Meet</b> Mtg: Courts: Parks:	RFCC: <b>Sport &amp; Rec</b> <b>Keel:</b> ARC: <b>WHS Track Meet</b> Mtg: Courts: Parks:	RFCC: <b>Sport &amp; Rec</b> <b>Keel:</b> ARC: <b>Scobey Track Meet</b> Mtg: Courts: <b>Scobey Track Meet</b> Parks:
23	24	25	26	27	28	29
RFCC: <b>Sport &amp; Rec</b> <b>Keel:</b> ARC: Mtg: Courts: Private team in cage room Parks:	RFCC: Chaos Volleyball, Roller Skating <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: Chaos Volleyball, Roller Skating <b>Keel:</b> ARC: <b>Stanley NW Meet</b> Mtg: Courts: <b>Stanley NW Meet</b> Parks:	RFCC: <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Chili Cook Off</b> , Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Chili Cook Off</b> <b>Keel:</b> ARC: Mtg: Courts: Parks:	RFCC: <b>Chili Cook Off</b> <b>Keel:</b> ARC: Mtg: Courts: <b>Community Health Fair (tennis courts), Chaos Volleyball Tournament</b> Parks:
30	31	01	02	03	04	05
RFCC: <b>Chili Cook Off</b> , Chaos Volleyball <b>Keel:</b> ARC: Mtg: Courts: Private team in cage room Parks:	RFCC: Roller Skating <b>Keel:</b> ARC: Mtg: Courts: Parks:					



2025

JANUARY

Conlin Arena

SUNDAY

CALENDAR YEAR  
Sunday

CALENDAR MONTH  
Monday

Tuesday

FIRST DAY OF WEEK  
Wednesday

Thursday

Friday

Saturday

29	30	31	01	02	03	04
			6am - 3pm - WSC 3 - 4pm - Private Ice Reservation 4 - 5:45pm - HS Girls 10pm - WSC	9am - 3pm - Private School Ice Skating 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 6 - 6:45pm - 10U/12UB 7 - 7:45pm - SqB1/Sq Orange 8 - 8:45pm - 14U 9 - 9:45pm - PWBB/PWBO 10pm - WSC	12:30 - 2:30pm - Private School Group 8pm - WSC vs Lake Region	9am - 12pm - Learn To Skate 3pm - WSC vs Lake Region 7pm - SqB1 vs Mandan Red
1 - 5pm - Open Skate 2 - 4pm - Ice Skating Party 5 - 8pm - OKA 8 - 9pm - Private Church Group	6am - 3pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 6 - 7pm - 12UB/10U 7:15 - 8:15pm - SqB1/Sq Orange 8:30 - 9:30pm - PWBO/PWBB 10pm - WSC	6am - 3pm - WSC 3 - 4pm - OKA 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 8:15 - 9:15pm - BBB/BBO 10pm - WSC	6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 7pm - 12UB/14UB 7:15 - 8:15pm - SqB1/Sq Orange 8:30 - 9:30pm - PWBO/PWBB 10pm - WSC	6am - 3pm - WSC 2:55 - 4pm - OKA 5:15 - 6:15pm - 12UB/14UB 6:30 - 7:30pm - SqB1/Sq Orange 7:45 - 8:45pm - PWBO/PWBB 9 - 10pm - BA/PWA 10pm - WSC	6 - 10am - WSC 6 - 8pm - Lewis & Clark School Private Party 10pm - WSC	9am - 12pm - Learn To Skate 12:15pm - Sq B1 vs Dickinson 2pm - Sq B Orange vs Crosby
11am - Sq Orange vs Minot B1 1 - 5pm - Open Skate 3 - 5pm - Ice Skating Party 5:30 - 7:10pm - OKA 8 - 9:30pm - Private Ice Rental	6am - 3pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 5:45 - 6:30pm - White Mites 6:30 - 7:15pm - Blue Mite/Sq House 8:30 - 9:30pm - 14U/BBO 10pm - WSC	6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 8:15 - 9:15pm - BBB/BBO 10pm - WSC	6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 7pm - PWBO/PWBB 7:15 - 8:15pm - SqB1/Sq Orange 8:30 - 9:30pm - PWB1 10pm - WSC	6am - 3pm - WSC 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 6 - 7pm - 12UB/10U 7:15 - 8:15pm - SqB1/Sq Orange 8:30 - 9:30pm - PWA/PWB1 10pm - WSC	6 - 10am - WSC 4:45 - 5:45pm - 14UB 6 - 8pm - Private Skating Party 10pm - WSC	9am - 12pm - Learn To Skate 12:30pm - Bantam A vs GF Red 2:15pm - PWB1 vs Hazen Beulah 4pm - 14B vs Bismarck 12 UA
9:15am - 14UB vs Grand Forks 11am - Sq B Black vs Minot Gold 5 - 7:10pm - OKA 8 - 9pm - Private Church Group	6am - 3pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 6 - 7pm - 10U/12UB 7:15 - 8:15pm - PWBO/PWBB 8:30 - 9:30pm - 14UB/BBO 10pm - WSC	6am - 3pm - WSC 3 - 4pm - OKA 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 8:15 - 9:15pm - BBO 10pm - WSC	6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 7pm - PWBO/BBO 7:15 - 8:15pm - SqB1/Sq Orange 8:30 - 9:30pm - PWB1/PWA 10pm - WSC	9:30 - 11:30am - School Private Ice Skating 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 6 - 7pm - 12UB/10U 7:15 - 8:15pm - SqB1/Sq Orange 8:30 - 9:30pm - PWA/PWB1 10pm - WSC	6 - 10am - WSC 12:30 - 2:30pm - School Private Ice Skating 4 - 5:45pm - HS Girls 5 - 8pm - School Private Party (Ice at 5:45pm) 10pm - WSC	9am - 12pm - Learn To Skate 12:15pm - Sq B Orange vs Hazen-Beulah 3 - 5pm - Open Skate 3 - 5pm - Ice Skating Party
3pm - WSC vs Bottineau 5:30 - 8pm - OKA	6am - 3pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 6 - 7pm - 10U/12UB 7:15 - 8:15pm - PWBO/PWBB 8:30 - 9:30pm - 14UB/BBB 10pm - WSC	6am - 3pm - WSC 3 - 4pm - OKA 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 8:15 - 9:15pm - BBB/BBO 10pm - WSC	6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 7pm - SqB1/SqBO Orange 7:15 - 8:15pm - PWA/PWB1 8:30 - 9:30pm - PWBO/PWBB 10pm - WSC	6am - 3pm - WSC 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 5:45 - 6:45pm - 10U/12UB 7 - 8pm - SqB1/SB Orange 8:15 - 9:15pm - 14UB/PWBB 9:30 - 10:30pm - BA 10pm - WSC	6 - 10am - WSC 7pm - PWB Black vs Watford City 8:30pm - 12UB vs Richland 10pm - WSC	
02	03	04	05	06	07	08

2025

# FEBRUARY

SUNDAY

Conlin Arena

CALENDAR YEAR	CALENDAR MONTH	FIRST DAY OF WEEK					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
26	27	28	29	30	31	01 9am - 12pm - Learn To Skate 2pm - Sq B1 vs Hazen-Beulah 3:45pm - 10U vs Watford City 5:30pm - Sq B1 vs Hazen Beulah	
02 10:45am - 10U vs Minot 3pm - 10U vs Minot 5:30 - 7:10pm - OKA 8 - 9pm - Private Church Group	03 6am - 1pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 10pm - WSC	04 6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 10pm - WSC	05 6am - 3pm - WSC 4 - 5:45pm - HS Girls 10pm - WSC	06 6am - 3pm - WSC 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 10pm - WSC	07 6 - 10am - WSC 4 - 5:45pm - HS Girls 6pm - PWB Orange vs PWB Black 7pm - Bantam A vs Bismarck 10pm - WSC	08 9am - 12pm - Learn To Skate 7pm - WSC vs Lake Region	
09 10:45am - PWA vs Jamestown/Valley City 12:30pm - PWB Orange vs Richland 2:15pm - Bantam B Black vs Watford City 5 - 8pm - OKA	10 6am - 1pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 10pm - WSC	11 6am - 3pm - WSC 3 - 4:15pm - OKA 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 10pm - WSC	12 6am - 3pm - WSC 4 - 5:45pm - HS Girls 10pm - WSC	13 6am - 3pm - WSC 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 10pm - WSC	14 6 - 10am - WSC 4 - 5:45pm - HS Girls 6 - 8pm - Private Ice Skating Party 10pm - WSC	15 10:30am - Squirt B Black vs Watford City 12:15pm - Squirt B Orange vs Richland Red 2pm - Squirt B Black vs Watford City 3:45pm - Squirt B Orange vs Richland Blue	
16 1 - 5pm - Open Skate 2 - 4pm - Ice Skating Party 5 - 8pm - OKA 8 - 9pm - Private Church Group	17 6am - 1pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 10pm - WSC	18 6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 10pm - WSC	19 6am - 3pm - WSC 4 - 5:45pm - HS Girls 10pm - WSC	20 6am - 3pm - WSC 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 10pm - WSC	21 6am - 10am - WSC 6:30pm - PWB1 vs Bismarck Red 8:15pm - Sq B White vs Bismarck Blue 10pm - WSC	22 10:15am - Sq B Black vs Bismarck Blue 12:15pm - Sq B White vs Dickinson Orange 5:30pm - Sq B White vs Dickinson Orange	
23 10:30am - 10U vs Hazen Beulah 12pm - Sq B White vs Minot Yellow 1:45pm - 10U vs Hazen-Beulah 3:15pm - SqB1 vs Sq Orange 5 - 7:30pm - OKA Exhibition	24 6am - 1pm - WSC 1 - 3pm - Open Skate 4 - 5:45pm - HS Girls 10pm - WSC	25 6am - 3pm - WSC 4 - 5:45pm - HS Girls 6 - 8pm - Open Skate 10pm - WSC	26 6am - 3pm - WSC 4 - 5:45pm - HS Girls 10pm - WSC	27 6am - 3pm - WSC 2:55 - 4pm - OKA 4 - 5:45pm - HS Girls 10pm - WSC	28 6 - 10am - WSC 4 - 5:45pm - HS Girls 5:30 - 7:30pm - Private Skating Party 10pm - WSC	01	
02	03	04	05	06	07	08	



Portion of the Park Sales Tax must be used for operations and is not pledged to or available for the payment of the Bonds. The Park Sales Tax and the City Sales Tax are collected on the same basis.

**Taxable Sales**

The Park Sales Tax is imposed on taxable sales in the City in addition to the City’s existing sales tax and the general sales tax imposed by the State. The State sales tax is currently imposed at the rate of five percent (5%) on all sales transactions taxable pursuant to Section 57-39.2-02.1 of the North Dakota Century Code, as amended. The Park Sales Tax is imposed on sales subject to the State sales tax, subject to limited exceptions. Pursuant to the Streamlined Sales and Use Tax Agreement, Section 47-39.4 of the North Dakota Century Code, the North Dakota Office of State Tax Commissioner (the “Tax Commissioner”) administers and collects the sales tax throughout the State on behalf of all municipalities.

The Tax Commissioner collects a fee from the sales tax proceeds for its administration and collection of such sales taxes. The Park Sales Tax is imposed on the same sales and uses of tangible personal property and taxable services that are subject to the State sales and use tax. The major exemptions from imposition of the State sales and use tax and, therefore, imposition of the Park Sales Tax are the following: (i) food and food products sold for consumption on or off premises; (ii) certain manufacturing machinery or equipment; (iii) passenger and certain transportation services; (iv) certain ticket sales; (v) textbooks; (vi) drugs; (vii) certain agricultural items; (viii) motor vehicles; (ix) electricity; and (x) various other items as identified in Section 57-39 of the North Dakota Century Code.

**Year to Date Sales Tax Summary:**

The table below includes Project Portion of Sales Tax and Total Park District Revenue as required in the Continuing Disclosure Agreement, Section 3, for the Series 2012 Issue mentioned above.

2024 Year to Date	Park & Recreation District Total (50/50 Split)			
	Park District Total Sales Tax	Project Portion of Sales Tax	Operations Portion of Sales Tax	Total Park District Revenue
January	\$ 831,858.23	\$ 415,929.12	\$ 415,929.11	\$ 369,490.45
February	\$1,344,554.62	\$672,277.31	\$672,277.31	\$392,556.92
March	\$912,204.54	\$456,102.27	\$456,102.26	\$331,731.27
April	\$655,528.85	\$327,764.42	\$327,764.42	\$524,249.76
May	\$1,188,463.17	\$594,231.58	\$594,231.59	\$432,297.76
June	\$1,033,640.09	\$516,820.04	\$516,820.05	\$680,614.50
July	\$696,293.75	\$348,146.88	\$348,146.88	\$455,796.43
August	\$1,364,727.28	\$682,363.64	\$682,363.64	\$464,624.09
September	\$894,304.78	\$447,152.38	\$447,152.39	\$463,795.10
October	\$1,135,115.70	\$567,557.85	\$567,557.84	\$336,007.96
November	\$1,222,041.45	\$ 611,020.73	\$ 611,020.72	\$362,072.25
December	\$980,115.69	490,057.85	490,057.84	\$396,750.19
<b>Total</b>	<b>\$12,258,848.13</b>	<b>\$6,129,424.07</b>	<b>6,129,423.99</b>	<b>\$5,210,016.68</b>

Sources: Williston Park and Recreation District, State of North Dakota Office of Treasurer

\*December Sales Tax and Revenue numbers for the Park District are not yet available. Any differences in the final numbers are due to rounding.



**REVIEW OF PAST YEAR-END TOTALS**

Year	Park & Recreation District Total (50/50 Split)			Total Park District Revenue
	Park District Total Sales Tax	Project Portion of Sales Tax	Operations Portion of Sales Tax	
<b>2013 TOTALS</b>	\$14,166,318.49	\$7,083,159.25	\$7,083,159.24	<b>\$ 650,017.94</b>
<b>2014 TOTALS</b>	15,869,097.55	7,934,548.76	7,934,548.76	<b>3,019,476.25</b>
<b>2015 TOTALS</b>	13,720,444.31	6,860,222.17	6,860,222.17	<b>3,013,170.30</b>
<b>2016 TOTALS</b>	7,555,238.85	3,777,619.44	3,777,619.44	<b>2,370,964.85</b>
<b>2017 TOTALS</b>	8,933,436.79	4,466,718.41	4,466,718.37	<b>2,957,478.83</b>
<b>2018 TOTALS</b>	11,834,474.75	5,917,237.37	5,917,237.37	<b>3,670,709.61</b>
<b>2019 TOTALS</b>	11,289,440.02	5,644,720.02	5,644,720.02	<b>3,726,561.72</b>
<b>2020 TOTALS</b>	8,421,240.62	4,210,620.31	4,210,620.31	<b>3,169,691.72</b>
<b>2021 TOTALS</b>	7,341,146.74	3,670,573.37	3,670,573.37	<b>3,881,811.16</b>
<b>2022 TOTALS</b>	9,378,048.33	4,689,024.16	4,689,024.16	<b>3,881,092.20</b>
<b>2023 TOTALS</b>	\$11,127,839.27	\$5,563,919.64	\$5,563,919.59	<b>4,778,621.36</b>
<b>2024 YTD</b>	<b>\$12,258,848.13</b>	<b>\$6,129,424.07</b>	<b>6,129,423.99</b>	<b>5,210,016.68</b>

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