

Draft

Williston Parks and Recreation Foundation

May 21st, 2025

12:00PM

Williston ARC Board Room

Minutes

Present: Lorri, Brad, Pace Kelly, Kazuma, Rhonda, Tyler, Zach, Emily, Joe, Karen, Niveah

Absent: Skye

Lorri Called meeting to order.

Approval of Previous Minutes:

- MOTION by Pace SECONDED by Justin, we approve the minutes of the previous meeting as received. Motion Carried

Additions and Deletions: Golf tourney updates will be added to old business.

Approval of Financial Statements: MOTION by Justin SECONDED Karen by we approve the financials. MOTION CARRIED

- Trust Account Ending Balance- \$91,698.64
 - Revenue- \$
 - Expenditure- \$1,324.00
- Beer Account Ending Balance- \$18,847.19
 - Revenue- \$5,705.00
 - Expenditure- \$3,813.80

Approval of all checks:

- \$1986.99- Was used from the trust account for golf course swag with the foundation logo.
- \$7,000.00- Donation Correction foundation double paid to WBBC for a Shoot-A-Way. The money has now been transferred back into the trust account.
 - The trust failed to pay out \$10,000 to the Legion Donation to BRWS this has been corrected and was approved through email with all board members.
- MOTION by Brad SECONDED by Pace we approve all checks. MOTION CARRIED.

Executive Directors Report:

- Park board reports from staff. We received the Garrison grant a year ago for updates at SLP that project is getting finished up now and should be finished in June. We got the ND Roads grant also and will be repaving the overlook road at SLP. Davidson Park tennis courts updates are also getting finished up with new fencing and resurfacing. Water

world is moving along and there is a grand opening date of July 15th. The soft opening will be July 8th. Staff is working on training to be prepared for opening day. User groups will have access to utilizing concessions to raise money; to raise money they will be staffing it. CAPRA the accreditation program for Parks and Recreations less than 2% of parks are affiliated and we are working towards the accreditation.

- We are working on long term capital projects plans. The project plan is finished but is not bid ready currently. There will be hard copies by May 30th and it is online at this time. We plan to finish Cote and Harmon Park. There will be changes at Davidson Park as well with a new ADA field added. The website engagement is up and active.
- The Yes vote will go to ballot on June 10th, there is a planning document on our website to educate voters. We are scheduled in two town hall meetings and the Director will be available for any questions that the community may have, this will be marketed including on the radio 3 times.
- The fast pitch program was granted a \$300,000 donation; the next step is to get an engineering program to start the project and get it formalized. This was approved by the park board.
- WPRD 2024 audit was finalized. We were able to close out our general fund. The audit was presented to the park board.
- Caloyers is the underwriters for our bonds, and they were present with the bond council and came to the Park Board meeting and presented a financial presentation to the board.

Requests:

- \$1,324- Golf Course new tee markers- This request was approved through email Pace approved the motion and Skye Seconded it. After getting the Tee's the golf course manager notified us that they were not good quality and sent them back, so this request fund is no longer needed at this time.
- \$5,000.00- Swag bags for the Water World Opening. The total cost will be \$20,000. Each bag will include a towel, canvas tote, and water bottle. There will be 500 in total handed out and the foundation logo will be on the towels. MOTION by Justin SECONDED by Karen we approve this request. Motion Carried.
- \$892.94 Fitness Scholarship MOTION by Pace SECONDED by Karen we approve this request. Motion Carried.
 - \$263.64- Valerie Harom for Zumba monthly membership.
 - \$69.90- Angela Maisey for Les Mills monthly membership.
 - \$354.50- Rhonda Ludlum for continuing education to maintain personal training certificate.
 - \$204.90- Sandra Odegard for Les Mills monthly membership and new certification of SilverSneakers fundamentals and Splash, she is now teaching aquacise.
- \$372.00- The ARC raised \$128.00 on a donation-based pass day to get into the facility to go to school lunches. We would like \$372 from the foundation to donate a total of \$500.00. MOTION by Pace SECONDED by Kelly we approve this request. Motion Carried.

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- \$1410.07- Shaleena Layton is requesting funds for the initial training equipment for the babysitters training program. MOTION by Brad SECONDED by Justin we approve this request. Motion Carried.

Old Business:

- Golf tourney updates will be added to old business. Chokecherry Family Scramble Hosted by WPRD Foundation Aug 10th.
 - We will have two-man teams up to 36 teams. \$50 per person ages 12+
 - We need hole sponsors \$250 per hole.
 - The foundation and board would oversee side games and handing out swag.
 - We would request that the foundation approve \$2000.00 to purchase a banner, score board, prizes and other items for the tournament. Motion by Pace Seconded by Karen we approve the request for these funds. MOTION CARRIED.

New Business:

- Per a letter from the WPRD Financial Director, the foundation it is noted that a square was purchased for the beer cart and an account was opened and linked to the foundation. With the upgrades we will now be able to take credit cards for beer purchases on the course and the funds will be directly deposited into the foundation account.

Next Meeting:

- Aug 20th, 2025

Adjourn: MOTION by Brad SECONDED by Pace Motion Carried

