

Draft Aug 20, 2025

Williston Parks and Recreation Foundation

Aug 20th, 2025

12:00PM

Williston ARC Board Room

Minutes

Present: Kelly, Rhonda, Kazuma, Joe, Skye, Justin, Pace, Zach, Emily,

Absent: Lorri, Karen, Brad,

Skye Called meeting to order.

Approval of Previous Minutes: MOTION by Justin, SECONDED by Kelly, we approve the minutes of the previous meeting as received. Motion Carried

Additions and Deletions: Added to new business- Public Relations would like to use the foundations 501(C)(3).

Approval of Financial Statements: MOTION by Justin, SECONDED by Pace, Motion Carried

- Trust Account Ending Cash Fund Balance- \$83,376.09
 - Revenue- \$1,300.00
 - Expenditure- \$519.51
- Beer Account Ending Cash Fund Balance- \$38,041.17
 - Revenue- \$5,346.22
 - Expenditure- \$2,872.20

Approval of all Trial Balance Revenue: MOTION by Justin, SECONDED by Pace, Motion Carried.

Approval of all checks: Approved through financial statements.

Sponsorships and Donation: Approved with the Trial Balance Rev.

Executive Directors Report:

- There was bonding approval for payments authorized at the park board to work with future projects including the ice facility, golf course and the new park that will be across from the ARC and will have a 3 million re-use water project. The Raymond center and the ARC projects will range around 17 million. We are confident that we will get solid rating before we go to market for the new indentures. We can start spending the money now and then will be reimbursed through bonding later. Meeting with all department heads to go over budgets per each department. There will be 2 meetings set up with each head of department. SLP got three new bathrooms through grants, there was also enhancements to the frisbee golf course, we received \$27,000 through grants. The overlook road will be paved and widened; we are working with the City Engineer Department for engineering plans. The RFP will be released just after the 2026 new year

and is paid for out of capital funds of around \$320,000. Water World is just finishing its first season and was a successful first summer. The concessions operation utilizes user groups to work the concessions. There is a solid contract between WPRD and the user groups, and it generated over \$40,000 of revenue and the groups made about \$22,000. Moving forward we will be focusing on winterizing the park. There will be a meeting with the High School today to go over the user agreement for the facility. WPRD finances were upside down \$203,000 for August but that was foreseen and planned, we will be reimbursed by the Community Builders. Capital projects plan procedure has been successful.

Requests:

- \$5000.00- Larry Grondahl for Williston Boys Baseball. The funds would be used towards the 2027 Babe Ruth World Series. This request matches previous requests for prior world series events. MOTION by Justin, SECONDED by Pace, to approve the \$5,000 for WBB for the 2027 World Series. Motion Carried
- \$968.90 Fitness Scholarships MOTION by Kelly, SECONDED by Pace, to approve the fitness scholarships funds for each trainer. Motion Carried.
 - \$500.00- Michele Moore Girls Gone Strong Certification.
 - \$69.90- Angela Maisey Les Mills Bodypump subscription.
 - \$399.00- Cassidy Lindquist cycle recertification.

Old Business:

- Golf Tournament Updates- There were 30 teams, all were offered a free lunch of hamburgers. The tourney was 9 holes and with all the teams it lasted about 2 1\2 hours.
- Golf Course will close early 2026 and then be closed for 2027 for course updates. The decision has been made that we will not keep 9 holes open due to it being a construction site and unsafe. This will affect the foundation's income through the beer sales and will have to be discussed and planned for in the future.

New Business:

- Board Member Terms- Nominations to replace board members that will be finished with 3 consecutive 3-year terms.
 - Brad Krenz final term ends at our last meeting Nov 2025.
- The use for Public Relations to use the WPRD Foundations 501(C)(3). MOTION by Justin, SECONDED by Pace, to approve the WPRD Foundation Treasurer and WPRD Financial Director to add digital invoicing system like PayPal to access the foundation line items for incoming and outgoing bills, donations, general fundraising and requests moving forward. We also approve Public Relations to utilize the WPRD Foundations 501 (C)(3) for general fundraising. Motion Carried

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Next Meeting: Nov 19th, 2025. This will be our regular board meeting immediately followed by the annual meeting.

Adjourn: MOTION by Justin SECONDED by Pace Motion Carried

