



**Williston Park Board**  
**July 16<sup>th</sup>, 2024**  
**Williston Area Recreation Center– 5:30pm**  
**Jordy Larvick Board Room**

**Mission Statement:**

**“Superior Parks, Facilities, and Programs for all to enjoy an active life”**

- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
- III. Approval of Bills
- IV. Approval of Financial Statements
  - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
  - a. Williston Water World
- VII. New Business
  - a. Update Signers @ ASB
  - b. Park Board Retreat
- VIII. Correspondence
  - a. Citizens to be heard.
  - b. Written
- IX. Adjourn

**Next Park Board Meeting Tuesday, August 20<sup>th</sup> 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18<sup>th</sup> St E)**

(If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773)

**VIRTUAL MEETING ACCESS INFORMATION**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/755643557>

**You can also dial in using your phone.**

United States: +1 (224) 501-3412

**Access Code: 755-643-557**

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing [joeb@wprd.us](mailto:joeb@wprd.us) by the Thursday before each meeting.

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**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION  
WAS HELD AT 5:30 P.M. June 18<sup>th</sup> , 2024 AT THE WARC.**

PRESENT: Liffrig, Owens, Jangula, Heller, Roness

ABSENT:

OTHERS: Barsh, Ludlum, Kaneko, Emily, Miranda, Kate, girl scouts troop and parents, Jim, Shaleena, Patick, Matt, Elizabeth, Alexis, Mike, Amanda,

Heller called a meeting to order.

No additions or Deletions.

MOTION by Jangula SECONDED by Roness we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Roness, we approve Park District bills. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

**FINANCIAL REPORT – May 2024 Financials**

- Revenue/Expense
  - Revenue- \$1,030,529.34
  - Expense- \$890,455.58
- Sales Tax
  - 1% Sales Tax: \$1,188,463.17
  - .5% Operations: \$594,231.58
- Cash fund Balance at the end of May
  - \$3,461,391.93
- CD's: ASB
  - General Reserve CD
    - \$485,103.56
    - 4.26%
  - WPR CD:
    - \$106,291.80
    - 4.2%

MOTION by Liffrig, SECONDED by Jangula, we approve Park Dist. Financial statement. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

**EXECUTIVE DIRECTORS REPORT –**

- Admin- Working on outstanding grants, Heritage grant for SLP, the director went to Belcourt June 4<sup>th</sup> to present. Garrison grant was awarded \$27K for a 2025 project.
- HR- Currently staffed at 31 full time employees. We had two resignations, James Bailey and Renee Carrol. Both jobs have been updated and added to the website.

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Foundation- Meeting date May 15<sup>th</sup> There were not enough board members for a quorum to run the meeting. We plan to meet at our next normal planned meeting of Aug 21<sup>st</sup>. Requests- We passed requests through email due to not having the meeting.

- Pat Irgens and Joe Barsh \$1,160.00 Shoot-A-Way- approved
- Rhonda Ludlum \$1009.45 fitness scholarship reimbursements for trainers- approved
- Kirstin Havskjold \$2500.00 Campus Club snacks- approved
- Marketing- social media has been doing great. We had over 100,000 views on the website with lots of good feedback. We are working to update all advertising for the parks this summer. National doughnut day was two weeks ago, and we gave out over 500 doughnuts. We have a flag box here now if you need to get rid of an old flag. On Aug 2<sup>nd</sup> there will be an end of the summer bash here with food and fun for the family.
- Child sitting- Numbers are good even with summer hours.
- Parks- Due to the rain mowing has been hard to keep up with but the guys are doing their best. All parks have been fertilized. The bleachers at Dakota Field have been finished and set on a concrete pad so there is no worry of weeds. The third field is finished. New frames were built, and new signs are up at Dakota. A few trees were damaged and had to be removed so we were able to use the new woodchipper.
- Athletic Fields/Operations- All the fields are now in use. The turf mounds were installed from the Rabon at Grondahl. This is a great new addition and will be helpful with maintenance. Most spots on the new fields have been filled.
- Golf Course- all fairways have been fertilized and sprayed for weeds. The issue with the mainline stalled the irrigations from June 2-8 but it has been taken care of. The problem is ongoing but getting better. It is an old pipe. We have 204 members; we have already reached our revenue goals.
- WARC Facility Maintenance- The court resurfacing is on-going with shut down dates of June 10-22. Started the HVAC repair on the roof, there are parts that need replaced. There is a rotating locker room shutdown schedule so they can get into the locker rooms weekly to fix and update anything that needs to be worked on. We will still rent out tables and chairs but there will no longer be a delivery, they are pick up only.
- RFCC- The 2025 schedule is completed for March and April reservations. Teams are continuing to use the arena for practice when the weather is bad. Currently cleaning underneath all the bleachers and keeping up with cleaning and maintenance the building is looking better than it has in 10 years. In May there were 6 events. We have also started having travel basketball. Questions if there are any plans to update the outside of the building possibly with tin siding. There is a lot of water coming in the entry way on the outside that needs to be fixed. The lease for the college for use of the ice has not been signed yet.
- Guest Services- May was a slower month. 20% decrease in member visits from April to May. The WSC memberships are set to expire at the end of this month. We are improving the reservation system with members, schools and clubs in the area so that all groups have a place to practice.
- Aquatics- The girls scouts are here to present a brownie jr troop. They are here to present what they want to do for the bronze award. Their project is the H project they would like to make improvements to Harmon Park. Lessons are full with a waitlist they had 65 kids in

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lessons. Private lessons still have a waitlist with over 100. They have been training guards at other pools around the area.

- Special Events- June puzzle palooza did not run due to low numbers the next one will be in July. Mother daughter day at the keel boat was a huge hit with 70 couples enjoying the tea party theme. Kids camp has started the first week was City Heros week with a lot of guests including the WPD, the fire department, a nurse, lifeguards and waste management. Each week has a different theme. Sk8 Nite will start back up in June there will be a beach bash theme night. Campus club summer program is in full swing. They are also working on STEM projects.
- Recreation- Summer programs are running and full for both youth and adult. There was a rededication ceremony at Dakota Park during the Badlands Bash Tournament. June 5<sup>th</sup> was the steak feed with over 550 steaks served. Adaptive sports will have a version of most of the sports that we offer here at the ARC, they will also have a separate brochure to get out to all the schools. There have been a few sports camps that we have offered including La Crosse and soccer. Fall/winter programs open in July. Both fast pitch teams went to Gillette and won.
- Fitness- May Group Fitness Number of participants was 1218 We offered 162 classes. We are now offering a new class called SHAPES it is a Pilates based class and is part of the group fitness schedule and free to members. We had one class with 12 members. Personal Training May Numbers 143 sessions completed – Compared to 100 last month. SilverSneakers total monthly visits- 807. SilverSneakers (senior fitness) Fitness class attendance. We had 229 participants and we offered 19 classes. On May 15<sup>th</sup>, NDSU Extension -Williams County came to the ARC for the senior lunch and learn to talk about all they offer for senior's health and wellness. This event had a great turnout with 33 people attending.
- Total Funds available to WPRD as of May 31<sup>st</sup>, 2024: \$4,052,787.29

OLD BUSINESS –

- a. Williston Water World- Everything is going smoothly. Water slides will be here soon. We started a FB page to help with advertising for the new water park. Working on starting to order the little things like trash cans, lifeguard stands and similar items.
- b. Recognition of outgoing board member- Mike Owens. Mike was presented with a gift from the Park District and thanked for all that he has done on the board.

NEW BUSINESS –

- a. Seat new board members-
  - a. Commissioner Liffbrig – re-elected
  - b. Commissioner Roness- Elected to 1<sup>st</sup> term (replacing Mike Owens)
- b. Appoint open park board seat- there is 1 seat available on the board that will need to be filled via the appointment process.
  - a. There will be applications on the website, and anyone interested can apply. Board President, Heller, will form a committee to set a recommendation to fill the seats. Whoever wants to fill the seat will have to get their signatures and run for the seat in the next election. We would like to have a seat filled by the next meeting, July 16<sup>th</sup>. We can appoint someone but would prefer to go through this publicly to involve the

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community. There will be a deadline of July 3<sup>rd</sup> to get in your application so that we can give interviews and be ready by the next meeting.

No correspondence or citizens to be heard.

MOTION by Jangula SECONDED by Roness the meeting adjourn.

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

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12:58:27

WILLISTON PARKS & RECREATION DISTRICT  
Check Register for Baseball Checking  
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99906	E	69 CAPITAL ONE	330.50	06/26/24	6/24	CL 881	330.50
-99905	E	457 WPRD	31.00	06/28/24	6/24	CL 895	31.00
11878	S	639 18U AAA WOLF PACK	500.00	06/06/24	6/24	CL 654	500.00
11879	S	638 ELECTRIC CITY BASEBALL ACADEMY	500.00	06/06/24	6/24	CL 652	500.00
11880	S	142 FOUR SEASONS TROPHIES	3995.38	06/06/24	6/24	CL 658	3995.38
11881	S	559 HARSHBARGER, JODI	48.70	06/06/24	6/24	CL 657	48.70
11882	S	218 LACROIX, MARK	500.00	06/06/24	6/24	CL 650	500.00
11883	S	636 MIDDLE RIVER BASEBALL	500.00	06/06/24	6/24	CL 649	500.00
11884	C S	640 MILES CITY OUTLAWS BASEBALL	0.00	06/06/24		CL 655	
11885	* S	349 REGINA ATHLETICS BASEBALL	500.00	06/06/24	6/24	CL 656	500.00
11886	S	361 SASKATOON GIANTS BASEBALL	500.00	06/06/24		CL 653	500.00
11887	S	637 SE TWINS ESTEVAN BASEBALL	500.00	06/06/24	6/24	CL 651	500.00
11888	S	635 ZONE 7 SUN DEVILS BASEBALL	500.00	06/06/24	6/24	CL 648	500.00
11889	S	79 COCA-COLA OF WILLISTON	2202.60	06/07/24	6/24	CL 679	2202.60
11890	S	425 VERIZON	79.98	06/07/24	6/24	CL 687	79.98
11891	S	339 QUALITY SERVICE WITH COFFEE	536.00	06/11/24	6/24	CL 727	536.00
11892	S	417 US FOODS, INC	1251.38	06/11/24	6/24	CL 728	1251.38
11893	S	55 BORSETH, PETER K	900.00	06/14/24	6/24	CL 767	900.00
11894	S	613 BRATLEIN, BROOKS	90.00	06/14/24		CL 797	90.00
11895	S	65 BUTH, MASON	25.00	06/14/24	6/24	CL 768	25.00
11896	S	627 CARNS, RHETT	180.00	06/14/24		CL 795	180.00
11897	S	645 COTE, SHAWN	100.00	06/14/24	6/24	CL 794	100.00
11898	S	136 FINDERS, KADIN	500.00	06/14/24	6/24	CL 769	500.00
11899	S	630 FRISE, TRAVIS	250.00	06/14/24	6/24	CL 771	250.00

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11900	S	155 HANSON, CORY	1000.00	06/14/24	6/24	CL 772	1000.00
11901	S	157 HANSON, SAWYER	1000.00	06/14/24	6/24	CL 773	1000.00
11902	S	161 HARTLEY, THOMAS	200.00	06/14/24		CL 775	200.00
11903	S	164 HAUGEN, ISIAH	140.00	06/14/24	6/24	CL 776	140.00
11904	S	177 HOLTER, CARSON	100.00	06/14/24	6/24	CL 777	100.00
11905	S	647 KING, PHILLIP	300.00	06/14/24		CL 793	300.00
11906	S	492 KNUDSVIG, PAXTON	45.00	06/14/24		CL 798	45.00
11907	S	220 LAPPEGAARD, HAYDEN	160.00	06/14/24	6/24	CL 799	160.00
11908	S	648 LEE, CHASE	200.00	06/14/24		CL 792	200.00
11909	S	649 LEE, LESLIE	200.00	06/14/24		CL 791	200.00
11910	S	604 LEISY, ANDREW	45.00	06/14/24	6/24	CL 800	45.00
11911	S	631 MADDISON, JAMES	75.00	06/14/24		CL 779	75.00
11912	S	246 MAPES, ALAN	900.00	06/14/24		CL 781	900.00
11913	S	436 POWELL, JORDAHN	765.00	06/14/24	6/24	CL 784	765.00
11914	S	347 RATH, BENJAMIN	390.00	06/14/24	6/24	CL 801	390.00
11915	S	1 627 MEATS LLC DBA WALTERS MARKET	587.00	06/14/24		CL 762	587.00
11916	S	999998 AARON FINDERS	52.24	06/14/24	6/24	CL 760	52.24
11917	S	999998 AARON FINDERS	2215.44	06/14/24	6/24	CL 805	2215.44
11918	S	30 BASIN PRINTERS	147.00	06/14/24	6/24	CL 763	147.00
11919	S	33 BEACON ATHLETICS LLC	2955.00	06/14/24		CL 765	2955.00
11920	S	136 FINDERS, KADIN	341.00	06/14/24	6/24	CL 804	341.00
11921	S	157 HANSON, SAWYER	539.72	06/14/24	6/24	CL 802	539.72
11922	S	228 LEISY, CHRIS	379.90	06/14/24	6/24	CL 803	379.90
11923	S	315 OK DISTRIBUTING	671.48	06/14/24	6/24	CL 766	671.48

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11924	S	650 SORENSON, TYLER	2215.44	06/14/24	6/24	CL 806	2215.44
11925	S	417 US FOODS, INC	1160.07	06/14/24	6/24	CL 764	1160.07
11926	S	40 BERNAL, CALEB	90.00	06/17/24	6/24	CL 815	90.00
11927	S	57 BOWLES, GRAYDEN	180.00	06/17/24	6/24	CL 820	180.00
11928	S	613 BRATLEIN, BROOKS	45.00	06/17/24		CL 822	45.00
11929	S	627 CARNIS, RHETT	225.00	06/17/24		CL 819	225.00
11930	S	83 COLLINGS, CHASE	180.00	06/17/24	6/24	CL 810	180.00
11931	S	119 EKBLAD, CONNER	90.00	06/17/24		CL 824	90.00
11932	S	656 HELLER, MCCRAE	225.00	06/17/24		CL 808	225.00
11933	S	177 HOLTER, CARSON	45.00	06/17/24	6/24	CL 821	45.00
11934	S	196 JEANNOTTE, JAXON	135.00	06/17/24	6/24	CL 812	135.00
11935	S	210 KOK, OWEN	90.00	06/17/24	6/24	CL 813	90.00
11936	S	657 KUBICAK, ALVIN	135.00	06/17/24	6/24	CL 818	135.00
11937	S	220 LAPPEGAARD, HAYDEN	135.00	06/17/24	6/24	CL 816	135.00
11938	S	604 LEISY, ANDREW	270.00	06/17/24	6/24	CL 814	270.00
11939	S	250 MCCUISTION, COLLIN	225.00	06/17/24		CL 817	225.00
11940	S	347 RATH, BENJAMIN	375.00	06/17/24	6/24	CL 811	375.00
11941	S	359 RUSTAD, NIKOLAS	135.00	06/17/24	6/24	CL 809	135.00
11942	S	376 SOLBERG, GARRET	90.00	06/17/24	6/24	CL 823	90.00
11943	S	658 HOGLUND, KALANI	270.00	06/17/24	6/24	CL 826	270.00
11944	S	376 SOLBERG, GARRET	90.00	06/18/24	6/24	CL 829	90.00
11945	S	8 ALL SEASON SPORT ABOUT INC	41883.05	06/18/24	6/24	CL 825	41883.05
11946	S	253 MENARDS	131.87	06/18/24		CL 761	131.87
11947	S	299 NEMONT	277.17	06/18/24	6/24	CL 714	277.17



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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11948	S	275 MORELLI DISTRIBUTING WILLISTON	829.30	06/21/24	_____	CL 849	829.30
11949	S	16 ASB/VISA	17217.54	06/26/24	6/24	CL 892	17217.54
11950	S	691 EVERSFRING INN (2109)	1359.20	06/26/24	_____	CL 891	1359.20
11951	S	142 FOUR SEASONS TROPHIES	144.54	06/26/24	_____	CL 888	144.54
11952	S	690 HARLOW'S SCHOOL BUS SERVICE	3896.75	06/26/24	_____	CL 889	3896.75
11953	S	209 KJORSTAD, DALE	298.50	06/26/24	_____	CL 873	298.50
11954	S	683 RICHARDSON, CAMERON	298.50	06/26/24	_____	CL 879	298.50
11955	S	678 SEARER, TAYLOR	86.46	06/26/24	_____	CL 865	86.46
11956	S	417 US FOODS, INC	832.22	06/26/24	_____	CL 890	832.22
11957	S	55 BORSETH, PETER K	200.00	06/28/24	_____	CL 893	200.00
11958	S	65 BUTH, MASON	25.00	06/28/24	_____	CL 894	25.00
11959	S	627 CARNS, RHETT	655.00	06/28/24	_____	CL 897	655.00
11960	S	692 CASAREZ, XAVIER	115.00	06/28/24	_____	CL 896	115.00
11961	S	107 DELORME, KALLON G	300.00	06/28/24	_____	CL 898	300.00
11962	S	155 HANSON, CORY	270.00	06/28/24	_____	CL 899	270.00
11963	S	157 HANSON, SAWYER	315.00	06/28/24	_____	CL 900	315.00
11964	S	161 HARTLEY, THOMAS	790.00	06/28/24	_____	CL 901	790.00
11965	S	656 HELLER, MCCRAE	1080.00	06/28/24	_____	CL 902	1080.00
11966	S	177 HOLTER, CARSON	100.00	06/28/24	_____	CL 903	100.00
11967	S	694 IBA, JAYDEN	25.00	06/28/24	_____	CL 909	25.00
11968	S	201 JOHNSON, SHAE	45.00	06/28/24	_____	CL 904	45.00
11969	S	657 KUBICAK, ALVIN	300.00	06/28/24	_____	CL 905	300.00
11970	S	220 LAPPEGAARD, HAYDEN	270.00	06/28/24	_____	CL 906	270.00
11971	S	604 LEISY, ANDREW	25.00	06/28/24	_____	CL 907	25.00

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11972	S	693 LESMEISTER, MASON	90.00	06/28/24	_____	CL 908	90.00
11973	S	631 MADDISON, JAMES	75.00	06/28/24	_____	CL 910	75.00
11974	S	246 MAPES, ALAN	370.00	06/28/24	_____	CL 911	370.00
11975	S	255 MEYER, JAXON	150.00	06/28/24	_____	CL 912	150.00
11976	S	436 POWELL, JORDAHN	455.00	06/28/24	_____	CL 913	455.00
11977	S	678 SEARER, TAYLOR	170.00	06/28/24	_____	CL 914	170.00

Total for Claim Checks 107414.93  
Count for Claim Checks 102

\* denotes missing check number(s)

# of Checks: 102 Total: 107414.93

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99925	C E	283 MVEC	0.00	06/06/24		CL 660	
-99924	* E	252 MDU	5862.06	06/06/24	6/24	CL 661	5862.06
-99914	E	335 PRO IT LLC	5470.00	06/07/24	6/24	CL 428	5470.00
-99913	E	408 TRACTOR SUPPLY CREDIT PLAN	589.91	06/07/24	6/24	CL 488	589.91
-99912	E	335 PRO IT LLC	13400.00	06/13/24	6/24	CL 742	13400.00
-99910	E	2 A & A LANDSCAPING	189.00	06/18/24	6/24	CL 831	189.00
-99909	E	69 CAPITAL ONE	1935.54	06/25/24	6/24	CL 880	1935.54
-99908	E	252 MDU	49722.82	06/25/24	6/24	CL 884	49722.82
-99907	E	283 MVEC	1370.88	06/25/24	6/24	CL 885	1370.88
-99893	E	254 MERCHANT SERVICES	10881.40	06/30/24	6/24	CL 712	10881.40
-99892	E	272 MONEY MOVERS	13.15	06/30/24	6/24	CL 713	13.15
-99891	E	283 MVEC	1255.59	06/30/24	6/24	CL 660	1255.59
-99890	E	296 NDPERS	44369.82	06/30/24	6/24	CL 692	44369.82
-99888	E	15 ASB	15.00	06/30/24	6/24	CL 997	15.00
83337	S	634 RED ROCK FORD INC	496828.02	06/03/24	6/24	CL 632	496828.02
83338	S	642 2M Company Inc.	813.79	06/07/24	6/24	CL 681	813.79
83340	S	18 ASSOCIATED SUPPLY COMPANY, INC	1567.13	06/07/24	6/24	CL 668	1567.13
83341	S	53 BORDER STATES INDUSTRIES INC	423.54	06/07/24	6/24	CL 295	423.54
83342	S	478 BOSS OFFICE PRODUCTS	64.99	06/07/24	6/24	CL 667	64.99
83343	S	79 COCA-COLA OF WILLISTON	2303.20	06/07/24	6/24	CL 490	2303.20
83344	S	93 DACOTAH PAPER CO	242.16	06/07/24	6/24	CL 685	242.16
83345	S	999999 EMILY HOLT	466.36	06/07/24	6/24	CL 683	466.36
83346	S	143 FT UNION SUPPLY & TRADING	102.25	06/07/24	6/24	CL 691	102.25
83347	S	148 GOOSENECK IMPLEMENT	151.76	06/07/24	6/24	CL 672	151.76

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83348	S	999999 HERITAGE SENIOR CENTER	777.00	06/07/24	6/24	CL 688	777.00
83349	S	173 HILL ENTERPRISES	601.75	06/07/24	6/24	CL 666	601.75
83350	S	179 HORIZON RESOURCES	5845.02	06/07/24	6/24	CL 671	5845.02
83351	S	186 INTERSTATE BILLING SERVICE INC	7709.27	06/07/24	6/24	CL 515	7709.27
83352	S	215 KS STATEBANK	9660.80	06/07/24	6/24	CL 694	9660.80
83353	S	231 LES MILLS UNITED STATES TRADING	798.00	06/07/24	6/24	CL 695	798.00
83354	S	270 MONDAK HARDWARE	84.27	06/07/24	6/24	CL 682	84.27
83355	S	271 MONDAK PORTABLES, LLC	69.19	06/07/24	6/24	CL 664	69.19
83356	S	277 MR SHINE LLC	3125.00	06/07/24	6/24	CL 700	3125.00
83357	S	325 PEAK WATER SERVICES, LLC	2150.00	06/07/24	6/24	CL 689	2150.00
83358	S	487 PRAIRIE SUPPLY INC	87.08	06/07/24	6/24	CL 670	87.08
83359	S	382 STEINS, INC	533.59	06/07/24	6/24	CL 665	533.59
83360	S	425 VERIZON	852.60	06/07/24	6/24	CL 686	852.60
83361	S	450 WILLISTON HOME AND LUMBER	128.19	06/07/24	6/24	CL 445	128.19
83362	S	284 MYERS AUTO PARTS	2711.90	06/10/24	6/24	CL 446	2711.90
83363	S	33 BEACON ATHLETICS LLC	462.00	06/11/24	6/24	CL 739	462.00
83364	S	54 BORDER STEEL	858.37	06/11/24	6/24	CL 733	858.37
83365	S	93 DACOTAH PAPER CO	491.48	06/11/24	6/24	CL 724	491.48
83366	S	999998 DONALD J COTE	59.90	06/11/24	6/24	CL 720	59.90
83367	S	149 GRAINGER	129.00	06/11/24	6/24	CL 511	129.00
83368	S	644 INTERSTATE POWER SYSTEMS	1358.30	06/11/24	6/24	CL 730	1358.30
83369	S	204 JUST CHILLIN REFRIDGERATION LLC	881.03	06/11/24	6/24	CL 734	881.03
83370	S	233 LINDE GAS & EQUIPMENT INC	71.00	06/11/24	6/24	CL 704	71.00
83371	S	31 MARCHUS - BATTERIES PLUS	167.95	06/11/24	6/24	CL 736	167.95

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83372	S	339 QUALITY SERVICE WITH COFFEE	329.00	06/11/24	6/24	CL 726	329.00
83373	S	489 RAM GROUP INC	1315.00	06/11/24	6/24	CL 737	1315.00
83374	S	346 RANDYS HANDYMAN SERVICE	740.00	06/11/24	6/24	CL 735	740.00
83375	S	417 US FOODS, INC	814.26	06/11/24	6/24	CL 738	814.26
83376	S	643 USA SOFTBALL OF ND	1273.00	06/11/24	6/24	CL 719	1273.00
83377	S	429 VOLVIK USA, INC	1120.99	06/11/24	6/24	CL 448	1120.99
83378	S	442 WILLISTON BASIN SCHOOL DISTRICT #7	1614.23	06/11/24		CL 725	1614.23
83379	S	466 Z PRO WATER SPORTS, LLC	2996.50	06/11/24	6/24	CL 721	2996.50
83382 *	S	525 ELKINS, ABIGAIL	110.00	06/14/24	6/24	CL 770	110.00
83383	S	159 HARRIS, KYLE	300.00	06/14/24	6/24	CL 774	300.00
83384	S	609 LUDLUM, JEREMY	200.00	06/14/24	6/24	CL 780	200.00
83385	S	312 NYQUIST, ELIZABETH	108.00	06/14/24		CL 782	108.00
83386	S	326 PEREZ, ABBY	200.00	06/14/24	6/24	CL 783	200.00
83387	S	344 RALPH, MECAYLA	200.00	06/14/24	6/24	CL 785	200.00
83388	S	423 VEGA, FRANCISCO	750.00	06/14/24	6/24	CL 786	750.00
83389	S	424 VENABLE, CARTER	400.00	06/14/24	6/24	CL 787	400.00
83390	S	430 WARD, JARED	400.00	06/14/24	6/24	CL 789	400.00
83391	S	464 ZIMMER, JORDYN	254.00	06/14/24	6/24	CL 790	254.00
83392	S	999998 AALIYAH BERTELSEN	19.00	06/14/24		CL 758	19.00
83393	S	8 ALL SEASON SPORT ABOUT INC	1684.50	06/14/24	6/24	CL 570	1684.50
83394	S	19 ASTRO-CHEM LAB, INC	330.00	06/14/24	6/24	CL 747	330.00
83395	S	30 BASIN PRINTERS	2574.00	06/14/24	6/24	CL 745	2574.00
83396	S	999998 CAELEIGH GOODMAN	19.00	06/14/24	6/24	CL 756	19.00
83397	S	68 CALLAWAY	1174.80	06/14/24	6/24	CL 473	1174.80

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83398	S	79 COCA-COLA OF WILLISTON	2483.00	06/14/24	6/24	CL 680 CL 746	1910.60 572.40
83399	S	90 CRAIGS SALES-SERVICE-RENTAL	551.86	06/14/24	6/24	CL 740	551.86
83400	S	999999 FALK, MADDIX	19.00	06/14/24		CL 759	19.00
83401	S	999999 GOODMAN, MICHAEL	35.00	06/14/24	6/24	CL 757	35.00
83402	S	999998 JOHN BAILEY	500.00	06/14/24	6/24	CL 753	500.00
83403	S	999998 JULIE STEINBERGER	264.80	06/14/24		CL 755	264.80
83404	S	307 NORTHWEST SUPPLY	186.00	06/14/24	6/24	CL 267	186.00
83405	S	315 OK DISTRIBUTING	850.45	06/14/24	6/24	CL 569	850.45
83406	S	999998 OLGA MOONEY	139.80	06/14/24	6/24	CL 754	139.80
83407	S	999998 SANDRA ODEGARD	104.85	06/14/24		CL 752	104.85
83408	S	382 STEINS, INC	110.00	06/14/24	6/24	CL 748	110.00
83409	S	410 TRIANGLE ELECTRIC	492.50	06/14/24	6/24	CL 749	492.50
83410	S	442 WILLISTON BASIN SCHOOL DISTRICT #7	592.90	06/14/24		CL 741	592.90
83411	S	8 ALL SEASON SPORT ABOUT INC	2281.90	06/18/24	6/24	CL 836	2281.90
83412	S	11 ALS UPHOLSTERY	320.00	06/18/24		CL 832	320.00
83413	S	68 CALLAWAY	518.40	06/18/24	6/24	CL 834	518.40
83414	S	77 CITY OF WILLISTON	3949.70	06/18/24	6/24	CL 705	3949.70
83415	S	93 DACOTAH PAPER CO	470.13	06/18/24	6/24	CL 833	470.13
83416	S	154 HANDY ANDYS NURSERY	318.75	06/18/24		CL 835	318.75
83417	S	999998 KATELYN COTE	220.50	06/18/24	6/24	CL 837	220.50
83418	S	248 MARCO TECHNOLOGIES LLC	340.78	06/18/24	6/24	CL 697	340.78
83419	S	253 MENARDS	7220.25	06/18/24		CL 830	7220.25
83420	S	277 MR SHINE LLC	3125.00	06/18/24	6/24	CL 696	3125.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83421	S	299 NEMONT	2126.24	06/18/24	6/24	CL 698	2126.24
83423	S	12 AMERICAN RED CROSS	1724.00	06/21/24	6/24	CL 841	1724.00
83424	S	13 ARDOS AQUATICS AND SAFETY TRAINING	90.00	06/21/24		CL 846	90.00
83425	S	19 ASTRO-CHEM LAB, INC	385.00	06/21/24		CL 845	385.00
83426	S	68 CALLAWAY	1366.67	06/21/24	6/24	CL 844	1366.67
83427	S	93 DACOTAH PAPER CO	489.55	06/21/24	6/24	CL 839	489.55
83428	S	673 HOLT, EMILY	319.12	06/21/24	6/24	CL 862	319.12
83429	S	180 HORNUNGS GOLF PRODUCTS, INC	931.56	06/21/24		CL 861	931.56
83430	S	999998 KATELYN COTE	27.98	06/21/24		CL 859	27.98
83431	S	313 ODP BUSINESS SOLUTIONS	579.08	06/21/24	6/24	CL 843	579.08
83432	S	417 US FOODS, INC	846.50	06/21/24	6/24	CL 840	846.50
83433	S	6 ACUSHNET COMPANY	1285.96	06/25/24		CL 877	1285.96
83434	S	12 AMERICAN RED CROSS	604.00	06/25/24		CL 876	604.00
83435	S	33 BEACON ATHLETICS LLC	3061.00	06/25/24		CL 868	3061.00
83436	S	93 DACOTAH PAPER CO	164.28	06/25/24		CL 882	164.28
83437	S	680 HERMAN, ARTHUR DUANE	103.20	06/25/24		CL 867	103.20
83438	S	198 JESS LYNNER & ANDREA ERDMAN	1000.00	06/25/24	6/24	CL 871	1000.00
83439	S	257 MIDCONTINENT COMMUNICATIONS	219.12	06/25/24		CL 701	219.12
83440	S	679 PRINCE, JEFFREY R	103.20	06/25/24		CL 866	103.20
83441	S	681 TUCKER SLAGLE	2000.00	06/25/24		CL 875	2000.00
83442	S	417 US FOODS, INC	1740.37	06/25/24		CL 872	1740.37
83443	S	456 WPR GENERAL REVENUE ACCT	432297.76	06/26/24	6/24	CL 887	432297.76
83444	S	16 ASB/VISA	24680.92	06/27/24	6/24	CL 886	24680.92
83445	S	525 ELKINS, ABIGAIL	88.00	06/28/24		CL 915	88.00

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WILLISTON PARKS & RECREATION DISTRICT  
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For the Accounting Period: 6/24

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83446	S	159 HARRIS, KYLE	200.00	06/28/24	_____	CL 916	200.00
83447	S	680 HERMAN, ARTHUR DUANE	300.00	06/28/24	_____	CL 917	300.00
83448	S	574 KRUEGER, DARIN L	350.00	06/28/24	_____	CL 918	350.00
83449	S	609 LUDLUM, JEREMY	100.00	06/28/24	_____	CL 919	100.00
83450	S	312 NYQUIST, ELIZABETH	189.00	06/28/24	_____	CL 920	189.00
83451	S	326 PEREZ, ABBY	100.00	06/28/24	_____	CL 921	100.00
83452	S	679 PRINCE, JEFFREY R	300.00	06/28/24	_____	CL 922	300.00
83453	S	344 RALPH, MECAYLA	200.00	06/28/24	_____	CL 923	200.00
83454	S	493 SHOCKLEY, EMMA	66.00	06/28/24	_____	CL 924	66.00
83455	S	423 VEGA, FRANCISCO	900.00	06/28/24	_____	CL 925	900.00
83456	S	424 VENABLE, CARTER	300.00	06/28/24	_____	CL 926	300.00
83457	S	430 WARD, JARED	500.00	06/28/24	_____	CL 927	500.00
83458	S	464 ZIMMER, JORDYN	200.00	06/28/24	_____	CL 928	200.00
83459	S	695 MATTHEWS-KASNER , MAXWELL	400.00	06/28/24	_____	CL 929	400.00
Total for Claim Checks			1202011.42				
Count for Claim Checks			133				

\* denotes missing check number(s)

# of Checks: 133                      Total: 1202011.42



WILLISTON PARKS & RECREATION DISTRICT  
Cash Report  
For the Accounting Period: 6/24

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
113100 11000 WPRD Checking	3,461,391.93	1,400,800.10	71.56	0.00	1,635,736.04	3,226,527.55
113200 Payroll Checking Account	-501,479.05	0.00	432,134.48	0.00	414,349.02	-483,693.59
113500 BB Checking	-11.99	0.00	0.00	0.00	0.00	-11.99
Total Fund	2,959,900.89	1,400,800.10	432,206.04		2,050,085.06	2,742,821.97
15 Spring Lake House Fund						
115100 SLP House Acct	502.68	0.75	0.00	0.00	0.00	503.43
20 Baseball Fund						
113200 Payroll Checking Account	0.00	0.00	2,294.29	0.00	2,131.25	163.04
113500 BB Checking	100,751.85	152,201.74	1,582.72	0.00	111,291.94	143,244.37
Total Fund	100,751.85	152,201.74	3,877.01		113,423.19	143,407.41
25 BRWS Fund						
114100 BRWS Checking	60,353.92	24.80	0.00	0.00	0.00	60,378.72
30 Federal Fund Grant Fund						
115200 Federal Grant Fund	21,600.92	9,037.05	0.00	0.00	1,347.95	29,290.02
40 Trust Fund						
115300 Trust Checking	6,301.14	97,007.10	0.00	0.00	14,309.45	88,998.79
41 Foundation (Beer) Fund						
113400 Beer Checking	113,363.79	10,067.49	0.00	0.00	97,566.48	25,864.80
71 Payroll Clearing Fund						
113200 Payroll Checking Account	11,989.60	0.00	416,480.27	404,472.74	0.00	23,997.13
73 Claims Clearing Fund						
113100 11000 WPRD Checking	298,605.04	0.00	1,203,530.00	1,320,830.11	0.00	181,304.93
113200 Payroll Checking Account	1,984.94	0.00	0.00	0.00	0.00	1,984.94
113400 Beer Checking	0.00	0.00	97,566.48	97,566.48	0.00	0.00
113500 BB Checking	17,553.25	0.00	107,414.93	98,165.89	0.00	26,802.29
115200 Federal Grant Fund	2,390.65	0.00	1,347.95	2,390.65	0.00	1,347.95
115300 Trust Checking	0.00	0.00	14,309.45	14,309.45	0.00	0.00
115400 Bond Account	0.00	0.00	432,297.76	432,297.76	0.00	0.00
115500 Tax Account	0.00	0.00	516,820.05	516,820.05	0.00	0.00
Total Fund	320,533.88		2,373,286.62	2,482,380.39		211,440.11
90 General Revenue Bond Fund						
115400 Bond Account	1,302.91	432,326.00	0.00	0.00	432,297.76	1,331.15
91 Tax Bond Fund						
115500 Tax Account	1,394.36	516,857.10	0.00	0.00	516,820.05	1,431.41
Totals	3,597,995.94	2,618,322.13	3,225,849.94	2,886,853.13	3,225,849.94	3,329,464.94

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

**Williston Parks & Recreation District  
Park Board Executive Director/Staff Reports  
July 9<sup>th</sup>, 2024**

**ADMINISTRATION PORTFOLIO**

**Outstanding Grant Applications**

- **Heritage**
  - **Spring Lake Park**
  - **Presented to OHF Board in Belcourt Tuesday 6/4**
  - **Denied – Not supportive of Recreational efforts**
    - **We have been encouraged to apply in the future for funds to support natural resource management. (SLP Nature Center)**
- **Garrison**
  - **Frisbee Golf Course**
  - **Awarded \$27K**
  - **2025 project**

**Davidson Park Tennis Court Resurfacing**

- **Next Steps**
  - **After discussion with doners and JB surfaces, we are continuing this project**
    - **New fencing around 3 west courts and 3 east courts (two separate fences)**
    - **Spectator seating - McCody Concrete will be donating the concrete, but WPRD will oversee the installation.**

**Williston Water World Update**

- **Project is ongoing!**

**Human Resources**

- **Staffing Status**
  - **WPRD currently has positions for 31 full-time staff based on regular operations.**
    - **Open Positions**
      - **Guest Services Specialist**
      - **Maintenance Janitorial Manager**
- **CAPRA**
  - **We have been approved for a Capra extension into 2025.**
- **We are evaluating adding new software to move away from electronic timesheets and make employee resources more readily available.**

**Foundation**

- **No Update**
- **Remaining 2024 meeting dates**
  - **Aug 21<sup>st</sup>**
  - **Nov 20<sup>th</sup> (This will be a regular and the annual meeting).**

## Marketing & Public Relations Portfolio

### Marketing

**Social Media:** All social media is gaining followers; great to see in the summertime.

- **Facebook**
  - WPRD - 12,227 followers: 4.6 out of 5.0 is our review score (185 Reviews)
  - ARC Fitness – 1,073 followers
  - Williston Wonders – 703 followers
  - WPRD Child Sitting Clubhouse – 519 followers
  - WPRD WMGC – 287 followers
  - WPRD Aquatics – 0 followers
- **Instagram**
  - 1,899 followers
- **LinkedIn**
  - 123 followers

### **Google:**

- 4.5 out of 5.0 (686 reviews)

### **Website:**

The website traffic was the best we have seen since getting the new website!

- **Statistics (June 1 – June 30, 2024)**
  - 113,414 webpage views
- **Newsletters (June 1 – June30, 2024)**
  - Three newsletters were sent with 59% read rate! 3081 views (5,207 sent)

### **Advertising:**

- **Parks**
  - Working to update all advertising throughout our parks this summer.
- **Brochure**
  - The brochure is out and available to the public; new brochure is set to be publish October 1, 2024, for January to June 2025
- **Williston Livability**
  - Advertisement submitted to highlight the Williston ARC. The ad will be used in their annual edition on and their website in August. The content is an asset to people moving to the area.
- **Williston Heritage Senior Center Newsletter**
  - Continue to advertise the ARC for community seniors.
- **Bakken Living and Visitors Guide**
  - Continue to provide quarterly advertisements for Bakken Living. Visitors Guide and Fall Bakken Living was recently submitted. All advertisements are taking on a new look.

- **Williston Herald**
  - Continually working with the Williston Herald to highlight various programs throughout WPRD.
- **Williston Basin Airshow**
  - Will have a full-page advertisement about the ARC in the Airshow Program on August 3.

### **Public Relations**

- End of Summer Bash is set for August 2. This will be a party for the public with games on the front lawn as well as food! Various departments are working to make this a fun event for patrons and guests.
- Will be present at the Chokecherry Festival August 9 & 10.
- Working with Williston State and will attend Welcome Week and/or the block party for new students to learn about WPRD. More information to come.
- Continue to be present at various programs to photograph and engage with the public.

### **Child Sitting**

Under the Sea was the theme for our Clubhouse Party this month and 39 children attended! The kids played themed games, made crafts, and went home with an under the sea water phone. This party had lower numbers than others but to be expected during the summer months. Overall, we are seeing a steady rate of children in the Clubhouse throughout the slower months of the year and our monthly calendar continues to bring children for a good time! Over that last month, we had 26 new children in the Clubhouse and continue to push advertising for more to come. In June we offered a special of \$3 Fridays to help drive up visits on our slowest day and it is working well.

On May 28 we started our summer hours and are closed from 1:30pm-4:00pm Monday through Friday due to lack of patrons. Throughout June this has again proven to be successful and not affect our numbers overall. Our mornings are busy with kids and the afternoons are slow with only a handful of kids, to be expected with the warm summer days! Summer hours are 8:30am-1:30pm Monday through Saturday and 4:00pm to 7:00pm Monday through Friday.

Child Sitting Visits for the past three years:

June 2022-1161

June 2023-1097

June 2024-1127

### **PARKS PORTFOLIO**

- Rain has made it tough to keep up with mowing, but the crew is doing their best.
- Added Chemical to SLP to address moss for swimmers and paddleboarding
- Addressing vandalism issues at Parks
  - Splash Pad, Harmon, SLP
- Addressing HVAC issues at ARC.
  - Had to re-enforce two motors above flowrider – We are saving a lot of \$ by doing the labor ourselves on these items.
  - Main issues are in District office

- Cored 47 holes for fencing at the Harmon Park Pickleball project. We will now have 8 courts instead of 6 as originally planned.
  - Project should be completed by 7.12
- Trenching in power from bathrooms to new batting cage at Dakota.

### **Athletic Facilities Operations:**

- Ballfields/outdoor courts:
  - All Fields now in-use.
    - Trying to keep up with mowing due to weather
    - Working on field improvements
      - Agrilime, edging, fertilizing as time allows
  - Staff will be spending a lot more time at Dakota park in the next couple weeks in preparation for 9's state tournament.
- Golf course:
  - Purchased 4 new push carts for members to rent
  - Got ahead on clubhouse projects during bad weather
    - Re-did a few spots of carpet
    - Replaced a few lights
  - All Fairways have been fertilized & sprayed for weeds
  - Golf Course is very busy and is looking in great shape this time of year.

## **FACILITIES PORTFOLIO**

### **WARC**

- Facility Schedule & membership/visit report attached to the end of Park Board Packet
- ARC Equipment Check-out
  - We will no longer leave equipment out for patrons to use at their own discretion. All equipment is now rentable through a collateral exchange.
  - This has resulted in less theft and improved our closing procedures.
  - We have also purchased better equipment for our patrons to use through this process.
- Scheduling App for guest services staff
  - We have initiated a scheduling app to help us staff the guest services department. This is already in place at the Golf Course and in the Aquatics department.
- Open Position – Guest services specialists
  - We have identified interview candidates and begun the interview process. We hope to have the position filled by august.
- Maintenance
  - Re-surfaced all basketball courts
  - RTU 8 is repaired and running. RTU1 went down with a bad sensor, was bypassed and is working again.
  - Started rotating locker room repair day – One locker room per week. Repairs have been going well so far. We should be able to keep up with this process.
  - Open position
    - Janitorial manager – still accepting applications. Hoping to begin interviews soon
  - Maintaining scrubbing for track and tennis courts

## **RFCC**

- RFCC Operations
  - 2025 Schedule completed for March & April reservations
  - Matt Skoric continues to oversee the RFCC
- Events
  - Williston Police Department Bike Rodeo on June 4<sup>th</sup>
  - Vendor show on June 8<sup>th</sup>
  - Olive Motherhood community sale on June 14<sup>th</sup>
  - Summer bash roller blading event on June 20<sup>th</sup>
  - Norteno concert on June 21<sup>st</sup>
  - Ink Masters tattoo show June 28<sup>th</sup> – June 30<sup>th</sup>
- **Sports:**
  - Teams continue to use the arena or courts for practice space when the weather is bad
  - Travel basketball teams are using the courts up to 4 times per week
  - Teams continue to use the arena or courts for practice space when the weather is bad
  - Fall 2024/Spring 2025 Programs and user group reservations
    - WUFC
    - Chaos VB
    - WBBC
- RFCC: Maintenance.
  - Matt Skoric is doing a great job overseeing the facility
    - Ensures the facility is ready for all reservations and coordinates maintenance when/where needed.
    - When the RFCC is not reserved, Matt has been helping the guest services department at the ARC.

## **Safety Committee**

- 2024 Safety Programs
  - Safety management program
  - Safe lift program
  - Slips trips and falls
  - Safety committee program
  - Drug free workplace program
- No claims or accidents to report.
- June Topic: Proper Hydration and the benefits of physical exercise

## Aquatics

- Lessons: June 3<sup>rd</sup> - June 13<sup>th</sup> went well, having large numbers and lots of people on waitlist. We are continuing to run a reduced am and pm lessons.
  - 80 kids in lessons
- Private Lessons: Private lessons are still strong, still have a waitlist but it has dropped significantly with all the help over the summer. Over 100 on the waitlist.
- Paddleboard: Move back to the lake May 24<sup>th</sup>
  - Rentals on Saturday, Sundays 2-5 as long as weather holds
- Aquacise classes have been growing big this month averaging 10-15 people per class.
  - Added a 10:15-11:15 Tuesday am class
    - Has an average of 12 people per class
  - Saturday class Ended March 9<sup>th</sup>.
    - Added a riverwalk time in this spot. River walk now available 9-11am on Saturdays
- Special Events: Extended Hours started back up memorial day week!
  - We survived a lot of end of school visits!
- Sealions:
  - Started long course May 6<sup>th</sup>
  - Swim meet June 8/9<sup>th</sup>
- High School
  - Off season weekdays 1-2pm
  - Pre-season captains practice starts in august
- SwimFit- Next session started April 30<sup>th</sup> ending June 20<sup>th</sup>
  - Adult Class 6am tue/thu 10 participants with a drop-in rate offered
  - Youth SwimFit not running over the summer
- Lifeguard training: we have been running drills to get the guards use to looking at the whole pool and keep their skills sharp
  - Inservice's monthly to keep up to date
  - Trained some area guards for other pools
- CPR to the public has opened.
  - Next course August 9<sup>th</sup>
- Hours transitioned back with school starting. Will transition to winter hours week of memorial Day
  - PM River walk not happening during extended hours
  - Added Saturday riverwalk 9-11am with Saturday aquacise ending
- Pool Maintenance
  - Hot Tub Cleaning
    - Scheduled for June 10<sup>th</sup>, 24<sup>th</sup>
    - July 8<sup>th</sup>, 22<sup>nd</sup>
    - August 5<sup>th</sup>, 19<sup>th</sup>
  - Upcoming Pool Closures
    - Lazy River August 19-29<sup>th</sup>
    - Lessons Pool September 23-30<sup>th</sup>
    - Lessons Pool October 21-28<sup>th</sup>

## Special Events Portfolio

Puzzle Palooza for July had 6 teams! I'm hoping that we will be able to run this event in August as well if we get enough teams signed up! The deadline to register for the August 13<sup>th</sup> Puzzle Palooza is July 30<sup>th</sup>!

Kid's Camp is now halfway through! We had a week off for the 4<sup>th</sup> of July and now we will finish off the summer with Wild Card, Barnyard, Outdoor Adventures, and Williston Gladiator Camps! The last day of Kid's Camp is August 2<sup>nd</sup>. We will be having our annual End of Summer Bash that day as well!

Sk8 Nites coming up this month will be July 24<sup>th</sup> through the 28<sup>th</sup>! We had a great time at our Beach Bash themed night on June 20<sup>th</sup>! These skating nights at the Raymond Center have been well received by the community, and many people are becoming regulars and asking for more nights!

Meetings have begun for the Halloween Loop at Spring Lake Park! We met with the Police Association and have done some brainstorming to come up with a different route and some fun new additions! This event will be held on Sunday, October 27<sup>th</sup> from 1:00pm to 4:00pm at Spring Lake Park!

We are over halfway through our summer program for Campus Club, and we were able to clear the waitlist! We are excited to finish out the summer with some special guests such as:

- STEM event with the North Dakota Gateway to Science
- Susie Q's Ice Cream Truck
- Professional Speaker and ADA Activists, Jason Romero, the blind runner.

Campus Club is gearing up for the school year with enrollment for the after-school program opening on July 17<sup>th</sup>! We will be servicing McVay, Wilkinson, Hagan, Rickard, Lewis & Clark, Missouri Ridge and are working to add Garden Valley.



## RECREATION PORTFOLIO – Spring/Summer programming 2024

### *In House Youth Rec Leagues*

**Program:** 5/6 morning Tball

**Dates:** Jun 3 - Jul 17

**Fee:** \$31

**Current Registration Numbers:** 50

**2023 Registration Numbers:** 42

**2022 Registration Numbers:** 56

**Special Note or Highlight:**

Morning Tball is going really well. The numbers have started to die off just a bit but that is to be expected. The games are running with the perfect number of kids for that age so that it isn't stale.

**Program:** T-Ball 5&6YO

**Dates:** 6/3-7/17

**Fee:** 31.00

**Current Registration Numbers:** 163

**2023 Registration Numbers:** 134

**2022 Registration Numbers:** 181

**Special Note or Highlight:**

T-Ball currently has 4 different sessions as there is a high influx of t-ball players. Each player is assigned to a team and a coach. They play at the Western Star on Monday's and Wednesday! There are two weeks left with many kids still showing up!

**Program:** T-Ball 3&4YO

**Dates:** 6/4-6/25

**Fee:** 26.00

**Current Registration Numbers:** 124

**2023 Registration Numbers:** 100

**2022 Registration Numbers:** 51

**Special Note or Highlight:**

As you can see in the numbers, 3&4YO T-Ball is a big hit! We still have a waiting list. This year the program changed to align with the older T-ball program more so. All participants received t-shirts, teams, and a coach. They are learning the fundamentals and basics of the game. Most importantly, having fun! The end of season party was a blast! Each kid got a certificate and medal! We had amazing coaching this year for this age group!

**Program:** Youth Golf Lessons

**Dates:** 6/10-7/18

**Fee:** 32.00

**Current Registration Numbers:** 125

**2023 Registration Numbers:** 103

**2022 Registration Numbers:** 111

**Special Note or Highlight:**

There are 4 sessions of youth golf lessons that take place at the Municipal Golf Course. All sessions continue to fill up in numbers! They will receive 4 days of instruction and on the last day play a 9-hole game.

**Program:** Youth Summer Tennis (June Session)

**Dates:** 6/4-6/26

**Fee:** 36.00

**Current Registration Numbers:** 65

**2023 Registration Numbers:** 103

**2022 Registration Numbers:** 105

**Special Note or Highlight:**

There are two sessions of summer tennis. There are June and July sessions. We currently have Williston's State Qualifier Avy Ator as the lead coach for our summer youth program. The kids love her! The final day of youth tennis consisted of fun skills games, and the option to play on the splash pad with friends.

**Current Program:** 7/8-Year-Old Little League

**Dates:** May 29 – July 31

**Fee:** \$37

**Current Registration Numbers:** 79

**2023 Registration Numbers:** 86

**2022 Registration Numbers:** 119

**Special Note or Highlight:**

So far, the League is running well. We are midway into the game schedule and the teams are in a groove. They are in a good spot for this program, especially with no teams having a bye week.

**Current Program:** Cal Ripken League

**Dates:** 5/6/24-6/26/24

**Fees:** \$35

**2024 Registration:** 89

**2023 Registration:** 92

**2022 Registration:** 90

**Special Notes:**

League has been great so far this season! I have great coaches and I have already seen great improvement from a lot of players. Cal Ripken league has been great this year. We had out end of the year BBQ on July 1<sup>st</sup> at Aafedt Stadium

**Current Program:** 7/8 & 9/10 Softball League

**Dates:** May 7 – July 2

**Fee:** \$37

**Current Registration Numbers:** 106

**2023 Registration Numbers:** 129

**2022 Registration Numbers:** 119

**Special Note or Highlight:**

The season went well outside of struggling with game cancellations. This was all due to weather so there was not much we could control. I have added a polling question to see if teams would want more practice days. Some of the parents asked for more.

**Current Program:** Offseason Football Camp

**Dates:** May 12 – June 30

**Fee:** \$30

**Current Registration Numbers:** 71

**2023 Registration Numbers:** N/A

**2022 Registration Numbers:** N/A

**Special Note or Highlight:**

Offseason football camp was successful all things considered. The director of the camp was gone for several of the last weeks and the volunteers that said they would help became unhappy with the fact. I was able to make sure the camp still ran, and the kids had fun.

### *In House Adult Rec Leagues*

**Current Program:** Adult Softball

**Dates:** 5/6/24-8/15/24

**Fees:** \$1,060

**2024 Registration:** 32

**2023 Registration:** 39

**2022 Registration:** 38

**Special Notes:**

Games have been going quite well. The umpire situation has been amazing this season so far! Changing the days of what league plays when has been a good switch!

**Current Program:** CoRec Sand Volleyball

**Dates:** May 29 – Aug 7

**Fee:** \$294.84

**Current Registration Numbers:** 14 Teams

**2023 Registration Numbers:** 13 Teams

**2022 Registration Numbers:** 18 Teams

**Special Note or Highlight:**

The weather rain outs have caused some schedule confusions, but we are now back on track. I haven't had any complaints from the teams other than sometimes the lines are not set out before the games start.

*Travel Programs*

**Baseball**

- 9u preparing to host State July 25th -28th. Looking like 9 teams will be in town.
- 13u preparing to host Regionals July 24th -28<sup>th</sup>. Looking Like 8 teams will be in town.
- Keybirds had a good trip to Omaha Nebraska and Billings MT

**Boom Softball**

- 12 U Jesse Stundal' s team took first in Fargo's Red River Rage tournament.
- 14 U Pat Irgens team took first in Fargo's Red River Rage tournament.
- 10 U Emily Holts team took first in Dickinsons tournament
- 18 U Michael Goodman's Team is going to Fargo for the National Tournament the last week of July.
- All teams wrap up state softball July 12-14. May have results by the meeting.

**Upcoming July Programs:**

- Golf Lessons
- Tennis
- T-Softball
- Sports Sampler
- Lacrosse Clinic
- Baseball Tournaments

**Other Updates:**

- Helping with Baseball duties
- Moving baseball equipment to prepare for games
- Budgeting for the next several years for programs.
- Helping fill in for other departments.
- Refereeing and scheduling refs for programs
- Finding workers and volunteers for summer
- Final reports for each ended program
- Preparing for fall/winter programs

## FITNESS & WELLNESS PORTFOLIO

### Group Fitness

- **June** Group Fitness – **Number of participants was 1053** compared to 1218. **We offered 152 classes** compared to 162. There is an average of 7 participants, compared to 8 from last month.
- **Les Mills** We are now offering a new class called SHAPES. It is a Pilates based class and is part of the group fitness schedule and free to members. **5 classes with 44 participants** this is a popular class that is growing.

### Fitness Programs Numbers and Updates

- **Workshops for Women:** Prenatal, Postpartum, and Menopause Workshops. The workshops are less expensive and will give women the tools to safely exercise in our group classes and on their own. Next workshop date will be announced later.
- **Women's Workout Wisdom:** It is designed to help women build confidence and learn about issues and concerns that they face in daily life such as hormones fluctuations and stress and how they affect their fitness journey. Taking a break as numbers were low. Trying these subjects in workshops to see if numbers will come up.
- **Meal Prep and Nutrition Knowledge Course:** This is a one-month course. Participants will learn basic Nutrition Knowledge and the importance of Meal Prep. They will meet every Tuesday evening in the ARC Kitchen to prep 2-3 meals to take home, all while discussing various nutrition topics. Next course will run October 1<sup>st</sup>-October 22<sup>nd</sup>.

### Youth Fitness Programs Numbers and Updates

- **Youth Outdoor Cycle:** This program will start in July. We are offering two different sessions, one for ages 5-8 and the other 9-12. **We have a total of 27 kids signed up both age groups are full.**
- **Eckert Group Home:** We met with this group twice in June, once for meal prep and once for a fitness class.

### Fitness Center/Equipment

- Equipment is mostly in good working order. Tech will be out soon to work on machines with a few issues.
  - Tech will work on a couple of cardio machines that are under warranty. A screen for a recumbent bike needs to be replaced.
    - The tech came in April and fixed two treadmills and will come back to finish a few of the cardio machines that he needed some parts for.
- The seated row on the cable rig is broken. We are waiting for the quote now; this full rig is due to be replaced in 2025 if it is too expensive to fix it may be out of order until the whole machine is replaced.
- We have two machines with broken handles for the seat adjuster and we are waiting for a quote and hope to fix them ourselves.

## Personal Training – June Numbers:

- **123 sessions completed** – Compared to 143 last month.
  - 30 min- 18 compared to 19 last month
  - 45 min- 56 compared to 88 last month
  - 60 min- 37 compared to 25 last month
  - 30 min grp- 0 compared to 0 last month
  - 45 min grp- 0 compared to 2 last month
  - 60 min grp – 12 compared to 9 last month
- **Initial Assessments**- 2 compared to 6 last month.
- **Total Sales: \$2480.00** compared to \$4158.00 last month
- **PT Discounts-** \$
- **Total Sessions Purchased 63** compared to 154 last month.
- **New inquiries:** 5 compared to 6 last month.

## Senior Fitness & Wellness

- **SilverSneakers New membership:8 signed up** compared to 14 last month.
- **SilverSneakers total monthly visits: 626** compared to 807 last month.
- **SilverSneakers Monthly Payment: April \$1878**
- **SilverSneakers (senior fitness) Fitness class attendance:** We had 212 participants compared to 229 last month and we offered 17 classes compared to 17 last month, this includes the sit to get fit class numbers.
- **Onsite Senior Fitness Classes at the Senior Center:** We offered 12 classes between sit to get fit and chair yoga, compared to 14 classes last month, We had 175 participants compared to 196 last month.
- **ASH Fitness Active & Fit/Silver & Fit**
  - New Memberships: 12 compared to 8 last month.
  - Total Monthly visits: 54 compared to 39 last month.
- **Onepass and Renew active memberships are now available for seniors with the following insurance:**
  - Medica insurance, United Healthcare, Medicare Advantage, AARP Medicare Supplement, United healthcare group retiree.

## Senior Fitness & Wellness Updates:

**We want to give a huge THANK YOU to all speakers for volunteering their time to come and talk to all of our seniors.**

We are contacting different businesses in town to come in to talk to Seniors about topics they are interested in. We have different speakers coming in each month.

- On June 12th, we will have Arkos at the ARC for a Lunch and Learn. June 13th, CHI will have a Lunch and Learn discussing the topic of Orthopedic Surgery.
- July 10th, WPD will be at the ARC to shed light on scams. July 16th, Williams County Parks will be here to share the exciting news about the transformation of Kota Ray park and other future plans.

## Senior Challenges

- Senior Marathon in a Month-May- seniors strive to reach 26.2 miles of walking in the month of May. There were 27 participants. 26 completed it. Every senior who completed it received an Active WPRD Senior t-shirt.

## Fitness Special Events update

- Fall special events and challenges
  - Fall fitness challenge- triathlon in a month this is our first time trying this challenge. Participants will have a month to complete a triathlon (we have 3 levels to choose from) we are also offering row machine instead of swimming.
  - Triathlon- We will be offering this at the end of the challenge. It will be 10 min swim, 30 min bike, and 20 min run anyone can participate and all challengers that completed their marathon in a month can sign up for free.
  - Pheasant Run- this is a new run that we are offering Sept 29<sup>th</sup> there will be 5k/10k options. The clay target league has already agreed to help out and we reached out to Pheasants Forever and we are waiting to hear back.
  - Active Seniors Fitness Challenge- this will be a 3-week challenge in Sept for seniors only. They will have weekly fitness goals to make.

## Trails

- We applied for another RTP grant this time for just under 250,000. This is an 80/20 grant, we applied to get 3 miles of the Little Muddy Trail repaved starting at 26<sup>th</sup> street all the way to the trail head on Broadway.

# FINANCE PORTFOLIO

## June 2024 Financials

- **Revenue/Expenses**
  - June Revenue: **\$1,209,244.10**
  - June Expense: **\$1,342,094.22**
- **Sales Tax**
  - 1% Sales Tax: **\$1,033,640.09**
  - .5% Operations: **\$516,820.04**
- **Cash Fund Balance at the end of June:**
  - **\$3,226,527.55**
- **CD's: ASB**
  - General Reserve CD:
    - **\$485,103.56**
    - **4.26%**
  - WPR CD:
    - **\$106,291.80**
    - **4.2%**

**Total Funds available to WPRD as of June 30<sup>th</sup>, 2024: \$3,817,922.91**

YTD WPRD Cash Flow	
Month	
January	\$ 3,414,736.01
February	\$ 3,707,568.24
March	\$ 3,895,861.78
April	\$ 4,026,277.55
May	\$ 4,052,787.29
June	\$ 3,817,922.91



## Membership Totals          June 2024

Child 1 Month: 84	Veteran 1 Month: 6
Child 6 Month: 50	Veteran 6 Month: 14
Child 12 Month: 198	Veteran 12 Month: 21
Monthly Billing: 89	Monthly Billing: 31
<b>Total Child Memberships: 421</b>	<b>Total Veteran Memberships: 72</b>
Adult 1 Month: 196	Corporate 12 month: 32
Adult 6 Month: 117	Corporate 6 month: 28
Adult 12 Month: 265	Corporate Senior: 11
Monthly Billing: 431	Corporate Family 6 month: 28
<b>Total Adult Memberships: 1009</b>	Corporate Family 12 month: 31
	Corporate Monthly Billing: 38
Senior 1 Month: 37	<b>Total Corporate Memberships: 168</b>
Senior 6 Month: 28	
Senior 12 Month: 112	
Monthly Billing: 2	
<b>Total Senior Memberships: 204</b>	

**Corporate Membership Registrations (Companies): 9**

WSC Student Memberships:	10	
Scholarships:	Adult: 24	Child: 26

**Total ARC Memberships: 1934**

## Paid Daily Visits          June 2024

<b>Adult:</b>	1801	<b>Avg Per Day:</b>	60
<b>Child:</b>	2712	<b>Avg Per Day:</b>	90
<b>Seniors:</b>	152	<b>Avg Per Day:</b>	5
<b>Member Visits:</b>	<b>10,806</b>		
<b>WSC Visits:</b>	<b>47</b>		
<b>Teams/Organizations Visits:</b>	<b>390</b>		

**Total ARC Visits: 15,908**



2024

AUGUST

CALENDAR YEAR  
Sunday

CALENDAR MONTH  
Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

28	29	30	31	01	02	03
<p>RFCC: Leann Whittington Keel: ARC: Mtg: Williston United Board Courts: Life Church (Harmon) Parks: Exhale Yoga (Syverson)</p>	<p>RFCC: National Night Out (Backup) Keel: Mtg: WERC Courts: National Night Out (Davidson) Parks: Exhale Yoga (Syverson)</p>	<p>RFCC: National Night Out Keel: Mtg: WERC Courts: National Night Out (Davidson) Parks: Exhale Yoga (Syverson)</p>	<p>RFCC: Summer Nights Backup Keel: Kids Camp ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Summer Nights Backup, Roller Skating Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Roller Skating Keel: ARC: Mtg: Megan Nice Courts: Parks: Chokecherry Festival Pool: JCLDS 9-11am (75)</p>	<p>RFCC: Opportunity Foundation concert backup, 2 stages Opp Foundation Keel: Rhonda ARC: Mtg: Courts: Parks: Capital Well Service (East #1 SLP), Interstate Power Systems (Davidson #3)</p>
<p>RFCC: Roller Skating Keel: ARC: Mtg: Courts: Parks: Chokecherry Festival</p>	<p>RFCC: Keel: ARC: Mtg: Puzzle palooza Courts: Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Summer Nights Backup, BBQ Competition in parking lot Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Summer Nights Backup, BBQ Competition in parking lot Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Trenton Lake concert stages and arena backup Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Trenton Lake concert stages and arena backup Keel: ARC: Mtg: Courts: Parks:</p>
<p>RFCC: BBQ Competition in parking lot Keel: ARC: Mtg: ND Safety Council Courts: Parks:</p>	<p>RFCC: Red Rock Ford Keel: ARC: Mtg: Courts: Community Builders Back to School BBQ</p>	<p>RFCC: Red Rock Ford Keel: ARC: Mtg: Chord Energy Courts: Parks:</p>	<p>RFCC: Summer Nights Backup, Red Rock Ford Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Summer Nights Backup, Red Rock Ford Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Red Rock Ford, Private bday party Keel: ARC: Mtg: WHS Class of 1973 x 4 Courts: Parks:</p>	<p>RFCC: Red Rock Ford, Private bday party Keel: ARC: Mtg: WHS Class of 1973 x 4 Courts: Parks: Western Star</p>
01	02	03	04	05	06	07

WPRD Bank Account Signer update  
WPRD Park Board Regular meeting 7.16.24

**\*\*Need a motion to add and remove the individuals listed to the corresponding accounts\*\***

Account Name	Account #	Currently On Account	Need Removed	Need Added	Should be on
Williston Parks & Recreation	001 728 5	Joe Barsh	No changes needed 7.16.24		Joe Barsh
		Kelly Heller			Kelly Heller
		Kate Cote			Kate Cote
		Rhonda Ludlum			Rhonda Ludlum
Williston Boys Baseball	700 042 5	Kelly Heller			Kelly Heller
		Kate Cote			Kate Cote
		Joe Barsh			Joe Barsh
		Tyler Burnett	Tyler Burnett	Kazuma Kaneko	Kazuma Kaneko
Babe Ruth World Series	921 888 4	Kelly Heller			Kelly Heller
		Kate Cote			Kate Cote
		Joe Barsh			Joe Barsh
		Tyler Burnett	Tyler Burnett	Kazuma Kaneko	Kazuma Kaneko
Williston Parks & Recreation Tax Account	9100 974 6	Joe Barsh	No changes needed 7.16.24		Joe Barsh
		Kelly Heller			Kelly Heller
		Kate Cote			Kate Cote
		Rhonda Ludlum			Rhonda Ludlum
		John Liffrig			John Liffrig
Williston Parks & Recreation General Revenue	9100 973 8	Joe Barsh	No changes needed 7.16.24		Joe Barsh
		Kelly Heller			Kelly Heller
		Kate Cote			Kate Cote
		Rhonda Ludlum			Rhonda Ludlum
		John Liffrig			John Liffrig
Williston Park District Payroll Account	922 561 6	Kelley Heller	No changes needed 7.16.24		Kelley Heller
		Jess Lynner			Jess Lynner
		Joe Barsh			Joe Barsh
		Rhonda Ludlum			Rhonda Ludlum
Williston Parks & Recreation Federal Grant Fund	910 623 07	Kelley Heller			Kelley Heller
		Kate Cote			Kate Cote
		Joe Barsh			Joe Barsh
		Mackenzie Blume	Mackenzie Blume	Rhonda Ludlum	Rhonda Ludlum
Williston Parks & Recreation SLP House	632 257	Joe Barsh	No changes needed 7.16.24		Joe Barsh
		Jessica Lynner			Jessica Lynner
Williston Parks & Recreation Foundation	923 282 8	Lorri Amsden			Lorrie Amsden
		Sommer Bjerknes	Sommer Bjerknes	Joe Barsh	Joe Barsh
		Mackenzie Blume	Mackenzie Blume	Kate Cote	Kate Cote
		Jennifer Shanahan	Jennifer Shanahan	Rhonda Ludlum	Rhonda Ludlum
Williston Parks & Recreation Trust	923 187 9	Lorri Amsden			Lorri Amsden
		Sommer Bjerknes	Sommer Bjerknes	Joe Barsh	Joe Barsh
		Mackenzie Blume	Mackenzie Blume	Kate Cote	Kate Cote
		Jennifer Shanahan	Jennifer Shanahan	Rhonda Ludlum	Rhonda Ludlum
CDARS Authorization (BB & WPRD)		Joe Barsh	No changes needed 7.16.24		Joe Barsh
		Jess Lynner			Jess Lynner

Account Name	Account #	Authorized Signer	Authorized Signer	Authorized Signer
Authorized WPRD Employee Access to WPRD Bank account Information	001 728 5	Jessica Lynner	N/A	Kate Cote
	700 042 5	Jessica Lynner	N/A	Kate Cote
	921 888 4	Jessica Lynner	N/A	Kate Cote
	9100 974 6	Jessica Lynner	N/A	Kate Cote
	9100 973 8	Jessica Lynner	N/A	Kate Cote
	910 623 07	Jessica Lynner	N/A	Kate Cote
	923 282 8	Jessica Lynner	N/A	Kate Cote
	922 561 6	N/A	N/A	Jessica Lynner; Kate Cote
	632 257	N/A	N/A	Jessica Lynner; Kate Cote
923 187 9	N/A	N/A	Jessica Lynner; Kate Cote	

WPRD Park Board President

Kelly Heller