

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. JUNE 21, 2022 AT THE WARC.**

PRESENT: Owens, Heller, Jangula, Liffrig, Larson

ABSENT:

OTHERS: Kate Cote, Lynner, Moore, Floyd, Iblings, Alex Kitchens, Karlin, Skorick, Layton, Jim Cote, Nelson, Travis Kitchens, Stillwell

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Liffrig, SECONDED by Heller, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Liffrig, we approve Park Dist. bills and Boys Baseball bills. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Jangula, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- a. Staff changes
 - a. Cody Roran thank you for your time with WPRD
 - b. Adam Kitchens thank you for your years with WPRD since the ARC opening
 - c. Jenn Shanahan will be opened for a new staff member July 15th. Thank you Jenn for all you have done for WPRD.
 - d. Tawney Gillum has been hired on as a new full-time AFS. Welcome!
 - e. Zach Nelson has been promoted to the Golf Course Superintendent
 - f. Open positions: Finance position, Executive Director, and Public Relations & Marketing
- b. Public Relations
 - a. 2 new Corporate Memberships
 - b. We will now be offering Silver Sneakers for Seniors (additional to our OnePass program)
 - c. Scholarships now have an application as a part of the process. The goal is to cover 50% of their membership for a 3 month period
- c. Parks
 - a. Very busy with rain, irrigation, lots of mowing, etc. Thank you to Kirk and Ben especially for helping with the green areas and irrigation out at the Golf Course and Driving Range.
 - b. New deck installed out at Spring Lake Park with new (recycled) lane lines
 - c. Athletic fields are busy and parks departments is doing their best to keep up with the high usage. Thank you to ProSafe for spraying Aafedt and all the other athletic fields this year for WPRD!!
- d. Facilities
 - a. Partnered with Sylvan Learning to help provide a place for them to tutor kids
 - b. Lots of school visits as well as after-hour parties

- c. June 1st membership pricing and daily pricing was adjusted. 16 new family memberships (which ½ are new!)
 - d. Big Fans have a part ordered and will be fixed soon
- e. Maintenance
 - a. Roofing company was here and put in 80+ patches in the roof
 - b. Simulators are waiting for parts for them to be prepared
 - c. One diving board is chipping and needs to be fixed or replaced
 - d. Waiting on new motor for the volleyball nets in the turf area. Waiting for parts.
 - e. New App! Employees will be able to put in work orders so they can be prioritized, track equipment, when/where/what was done, and to create a schedule for preventative maintenance schedule
- f. Child Sitting
 - a. 1100 visits for the month of May! New people coming in and Child Sitting is busy!
- g. Special Events
 - a. Kids Camp is in full swing. Farm Animal Week (milking cow and baby goats) and Superhero Week (villains arrested by the Williston Police Department.) Over 150 kids per week. We have maxed out! 3rd week will be "Game On"
- h. Aquatics
 - a. Small change in summer hours so that we can provide more River Walking time and more swimming lessons (adding a 12-1pm swim lesson time if guards available)
 - b. School groups loved the pool
 - c. Last month 60 guards were trained (Williston, Fort Peck, and other surrounding communities)
- i. Recreation
 - a. Youth softball, youth baseball, travel softball/baseball, tennis
 - b. BOOM Picnic Feed is Wednesday night for program fundraiser (silent auction, BBQ) BOOM Softball "swept" the Bismarck tournament, all teams placed 1st!
 - c. Travel Volleyball 16U leaving for Nationals in Phoenix, Arizona
 - d. New club "Williston Basin Basketball Club" has been started. They are running their first in-house academy at the ARC for 5 weeks.
 - e. Home Play Ball Tournament went great
- j. Fitness
 - a. Due to low numbers (summer) we took off afternoon classes. Morning classes are doing good. Personal Training is still growing.

OLD BUSINESS –

- a. Airport Property Redevelopment. No update.
- b. Sales Tax Rebate Payments to the City. Continue to make monthly payments. Will make balloon payment on August 1st
- c. Recognition of outgoing board members. Thank you to Jeff Larson (8 years!) and Rheanda Jangula (5 years) for their service on the WPRD Park Board!

NEW BUSINESS –

- a. Seat new board members. Welcome to Pat Irgens and Logan Jangula our new board members!
- b. Elect new officials. MOTION by Liffrig, SECONDED by Heller, to approve Mackenzie Blume as the clerk. Motion carried. MOTION by Liffrig, SECONDED by Irgens, to nominate Kelly Heller as the new President. Motion carried. MOTION by Owens, SECONDED by Heller, to nominate John Liffrig as the new Vice President. Motion carried. Tabled until next month's meeting:

- a. Parks -
 - b. Facilities -
 - c. Recreation -
 - d. Finance -
 - e. Administration -
- c. Executive Director hiring committee. MOTION by Liffrig, SECONDED by Jangula, to have Heller to decide who to be on the hiring committee. Motion carried.

MOTION by Owens SECONDED by Jangula the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Facilities and Programs

Next board meeting will be July 19th, 2022 @ 5:30pm in the Jordy Larvick Board Room