

Draft

Williston Parks and Recreation District Foundation

March 5th, 2025

12:00PM

Williston ARC Board Room

Minutes

Present: Lorri, Brad, Pace, Joe, Michele, Jeremy, Kazuma, Kelly, Emily, Karen, Skye, Justin

Absent:

Lorri Called meeting to order.

Approval of Previous Minutes:

- MOTION Brad by SECONDED by Pace, we approve the minutes of the previous meeting as received. Motion Carried
- Approval of Annual Meeting Minutes: MOTION Karen by SECONDED by Justin, we approve the minutes of the previous meeting as received. Motion Carried

Additions and Deletions: None

Approval of Financial Statements:

- MOTION by Justin SECONDED by Brad we approve the financial statements. Motion Carried
- Trust Account Ending Balance- \$120,615.12
 - Revenue- \$15,014.71 (from beer account)
 - Expenditure- \$
- Beer Account Ending Balance- \$15,014.71
 - Revenue- \$
 - Expenditure- \$

Approval of all checks:

- MOTION by Brad SECONDED by Justin we approve the checks. Motion Carried

Executive Directors Report:

- A ballot language went through park board, city and the county boards to extend the one cent sales tax indefinitely. The funds would be used to support programs and build facilities for community use.
- We have a new parcel of land 9.75 acres that is across the street from the ARC it was donated unrestricted. We are going to program the land with conjunction of the ARC, going through the deed work and getting it appraised. This would be an active park for the soccer community, a playground and a strider bike park.
- We have changed how we handle funding; our general fund has a cap of 4 million dollars and can not generate interest after that. We are moving our general fund floor to 2.5 million and anything after that will move into a 4-month special cd's. This will be putting

money away, but it will still be available if needed. We created a capitol funds account for deferred maintenance, parks, rainy day and the golf course. All those accounts get a certain percentage. We are based off sales tax funding, so our revenue is different than property tax, we must have a much higher savings because of the fluctuating sales tax. From 2012 until now 145 million has come into the park district and we were able to build the ARC, without the sales tax the ARC would have not been built.

- Day to day operations are working as normal. We finished Jan with 4.9 million and purchased our first CD at 4.25%.

Requests:

- \$3100.00 Michele Moore/Rhonda Ludlum GO 2025 Fitness Challenge finishers t-shirts and finisher feast. We had 155 participants in the challenge with right around 120 finishing the challenge. The finisher feast is catered by Famous Daves and there are over 50 (plan for 75) people that have RSVP for the feast. MOTION by Justin SECONDED by Pace to approve the request for the GO Challenge funding for t-shirts and finishers feast Motion Carried.
- \$5000 WPRD Advertising Emily O'Rear. Redesigning our semi-annual brochure and would like up to \$5000 to help cover costs. This would also include a full page add in the 32–36-page magazine. MOTION by Justin SECONDED by Karen to help cover costs of the brochures including a 1 page add in the brochure Motion Carried.
- \$216.00 Fitness scholarship, DeAnna Jafolla missed turning in receipts last year and is requesting to be reimbursed for her certifications, this qualifies under the fitness scholarship funds. MOTION by Brad SECONDED by Justin, Motion Carried.

Old Business:

New Business:

- Jeremy Ludlum from Williams County Parks requesting the use of the WPRD Foundation as a financial pass through to build a mini golf course at Blacktail Dam. This is not a request of funds. Legal counsel at Williams County has stated that this is legally binding and they can use the 501c3 to pass funds including sponsorships or donations that require a 501c3. MOTION by Brad SECONDED by Justin we approve to Jeremy Ludlum and Williams County Parks to use the foundation 501c3 as a pass through if needed for funds to help build a mini golf course at Blacktail Dam. Motion Carried
- Vote to remove Kate Cote from treasurer and Vote Rhonda Ludlum the current secretary into the Treasurer position. MOTION by Pace SECONDED by Skye to approve Rhonda Ludlum as the treasurer for the WPRD Foundation. Motion Carried.
- Community Wellness Fair- Offering the foundation to have a booth at the fair. Create an about us of what the foundation does and who the board members are. We should get a tablecloth made with the foundation logo. We would like a little mini golf set at the booth and also vote yes bracelets and information to give out about the Vote yes on sales tax. We will use funds from the foundation for the booth. This will be emailed to the board as we make purchases from the foundation account.

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- Foundation as a source for sales tax funds. MOTION by Karen SECONDED by Skye to approve up to \$10,000 to utilize the foundation as a source for funds to support the sales tax initiative. Motion Approved.
- Golf course updates- Looking into new dates Aug 8–10 (Friday night) weekend same tying into choke cherry festival.
 - Upcoming June 14th tournament and what role the foundation will play.
 - Prizes and giveaways for the golf course (koozies, chap stick, sunscreen, bug spray, towels, divot repairs) those are just some ideas.
- New direction of foundation and updates. We would like to utilize the foundation for what it can be capable of. We would like to utilize the foundation for bigger projects in part with the sales tax. It would create more events for WPRD. We would have to meet more often. We would like to have a full-time employee to represent the foundation in the future. Could we partner with the legion on gaming at the golf course and the foundation would get a percentage of profits.

Next Meeting:

- May 21st, 2025

Adjourn: MOTION by Brad SECONDED by Pace Motion Carried

