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Williston Parks and Recreation Foundation

Dec 11th, 2024

12:00PM

Williston ARC Board Room

Minutes

- i. Present: Lorri, Karen, Brad, Pace, Kazuma, Laurie, Amanda, Kate, Tyler, Miranda, Joe, Zach, Skye, Rhonda
- ii. Absent: Kelly Heller
- iii. Other:
- iv. Lorri Called meeting to order.
- v. Approval of Previous Minutes: MOTION by Justin SECONDED by Karen, we approve the minutes of the previous meeting as received. Motion Carried
- vi. Additions and Deletions
 - a. Request for special events Date night sponsorship.
- vii. Approval of Financial Statements: MOTION by Justin SECONDED by Skye
 - a. Trust Account Ending Balance- \$86,697.20
 - i. Revenue- \$
 - ii. Expenditure- \$35,076.62
 - b. Beer Account Ending Balance- \$45,541.57
 - i. Revenue- \$0
 - ii. Expenditure- \$8,834.11
- viii. Approval of all checks: MOTION by Skye SECONDED by Pace
- ix. Executive Directors Report–
 - a. It was a good year for WPRD, we were awarded the Garrison grant to go to SLP frisbee golf enhancements, and the maintenance of the trail network. Also working with the Lions Club to update the Amphitheatre. Waiting for the ND special road fund to pave the road at SLP overlook. Water world is on going and is back on schedule. We are trying to open by July 4th. We are fully staffed at this time we hired a janitorial manager his name is Jerry and will start in two weeks. We also hired a rec coordinator his name is John.
 - b. HR is working on new apps and starting Jan 1st, we are switch form paper for payroll to an app called timeclock. We are using humanities as a scheduler app that will connect to timeclock and payroll system to sync everything. This will help with all operations.



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- c. Marketing and PR is going great traffic is going up on all of our social media pages.
 - d. Campus club is finishing up before Christmas break for this season. They have had the bookmobile come to all 7 sites. Staffing is always changing, and we are always hiring to cover all 7 sites. With the heavy snow Campus club had to shut down along with the schools. Miranda has stepped into the roll of Children's programs manager taking over campus club and kids camp in the summer.
 - e. Child sitting is staying busy, they are doing a lot of STEM activities and special events.
 - f. The parks crew got the lights up for holiday lights drive, now they get to catch their breath and get caught up and other work. They worked on installing a small ice rink in a neighborhood park. All the ball fields are winterized.
 - g. The facility is staying busy with special events, soccer tournaments, and basketball tournaments the ballin will have 82 teams. We hosted the festival of trees.
 - h. In house rec programs are full and going great. Special events were moved to the rec department and Laurie has taken over that roll.
 - i. Working on a new ice facility, a public city tax passed to help with the build of the new facility. This is very early in planning. WPRD will oversee operations. This is a county driven project, and they may help partner with maintenance. There are two sites either Agra sports or Williston square are both options. We are getting cost projections on those two locations. 22 million will not be enough but there will be flexibility with WPRD funding, when it is renewed there will be a funding source because we will not have the bond payment. Right now, we have 1 cents sales tax, the new facility will be a reason to potentially ask for more. We want to extend the golf course and update or rebuild the Raymond Center, that will only work with project funding renewed. Directly related to the soccer club they are meeting to talk about land donation. If we get the land, we cannot say it is only for a specific group it would have to be shared. There is a potential for 10 acres of land to turn into park space.
 - j. Funding, it was a good year. This year was the most revenue that WPRD has generated. Expenses were down. Two years ago, we had 1.3 million and now we are at 4.2 million. We are going to move money around so that we are not only operating out of the sales tax and we are operating out of our own revenue.
- x. Requests:
- a. \$3,500.00 Miranda Iblings Campus Club After School program walkie talkies for the 7 sites, at total of 20. We approve the request MOTION by Justin SECONDED by Pace Motion Carried
 - b. \$4,000.00 Rory Borho, Jim Cote, Joe Barch Purchase and installation of a small ice rink for moose park. We approve the request MOTION by Brad SECONDED by Justin Motion Carried
 - c. \$2,130.45 Rhonda Ludlum and Fitness Dept. Fitness Scholarship reimbursement for the trainer's certifications and monthly dues for subscription classes that they teach. We approve the request MOTION by Karen SECONDED by Skye Motion Carried
 - i. Rhonda Ludlum- \$191.05



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- ii. Susan Labar- \$500
 - iii. Olga Mooney- \$209.70
 - iv. Anneliese Fix- \$500
 - v. Ashley Nowling- \$420
 - vi. Angela Maisey- \$169.85
 - vii. Sandra Odegard- \$104.85
- d. GO 2025 Challenge \$2000. This will be requested officially in February 2025.
Foundation has previously given \$1500/\$2000 for the T-Shirts.
- e. \$2000.00 Special Events to sponsor for the Date night events in February 2025.
We approve the request MOTION by Justin SECONDED by Karen Motion Carried
- xi. Old Business
- xii. New Business- Golf course for future requests to update the golf course. The golf course is a WPRD revenue generator, this project would be a 25-million-dollar project and will add 9 holes to make it a 18 hole course. This is a 2025 fall bid project. WPRD is requesting that the Foundation plays a vital role in this project. Zach is here to let the board ask questions about the course and improvements. He has plans to work on little projects but as for the big ones they will wait until the capitol project begins. He has looked into beer carts that are around \$20,000 which would be a great upgrade, but he has also found a cart there that we can update now for less around \$10,000. An option for a tournament put on from the foundation with an option to be an annual event and this would create revenue. The course will not have to be closed during the upgrades.
- xiii. Next Meeting
 - a. Feb 19th.
- xiv. Adjourn: MOTION by Justin SECONDED by Skye by Motion Carried