

Approved

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. May 21st, 2024, AT THE WARC.**

PRESENT: Liffrig, Owens, Jangula, Roness

ABSENT: Heller

OTHERS: Barsh, Ludlum, Kaneko, Miranda, Kate, Amanda, Dylan, Jessica, Renee, Mike, Emily, Shaleena

Liffrig called meeting to order.

Additions and Deletions- None

MOTION by Jangula SECONDED Roness by we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED by Roness, we approve Park District bills and Boys Baseball bills. ROLL CALL AYE: Liffrig, Owens, Jangula, Roness. NAY: None. ABSENT: Heller.

MOTION by Jangula, SECONDED by Roness, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Liffrig, Owens, Jangula, NAY: None. ABSENT: Heller

FINANCIAL REPORT – April 2024 Financials

- Revenue/Expense
 - April Revenue- \$916,189.18
 - April Expense- \$782,922.79
- Sales Tax
 - 1% Sales Tax: \$655,528.85
 - .5% Operations: \$327,764.42
- Cash fund Balance at the end of April
 - \$3,346,945.50
- CD's: ASB
 - General Reserve CD
 - \$485,103.56
 - 4.26%
 - WPR CD:
 - \$106,291.80
 - 4.2%
- Total Funds available to WPRD as of April 30th, 2024: \$3,938,340.86

EXECUTIVE DIRECTORS REPORT –

- Admin- Outstanding grant apps are Heritage for Spring Lake Park and Garrison for the frisbee golf course which was awarded \$27K. Working with Interstate to wrap up the masterplan and the draft will be presented at the next park board meeting. Department

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heads will meet in mid-June to go over 2025 budget requests. Computers will have one more purchase this will be pushed until June to be balanced with the payment from the college.

- HR- We are staffed at 33 full time employees. James Bailey was promoted to Janitorial Supervisor. James is already a full-time staff member and will be taking over this position. We will be having an annual full-time staff meeting as well on 5/22/2024.
- Marketing- We are in the process of making an Aquatics FB page to help highlight what is happening in the pool and aquacise and Water World (Once opened). All social media is doing great with a lot of good reviews on the parks. We had over 100,000 views on the website.
- Child Sitting- There were 54 children at the circus party, where they played games, made crafts, and took a prize home. Summer hours will change, and we will be closed 1:30-4:30pm due to lack of numbers we did this last year, and numbers were not affected. There were 150 visits in April.
- Public Relations- An Eagle Scout approached us to put a flag disposal Box at the ARC. We will have a presentation here with the media to highlight his contribution. We will do a marketing push to tie his project in with Memorial Day. This project was for his Eagle Scout Graduation. There will be a member from the legion present to assist with the presentation.
- Parks and Athletic Fields-Davidson Park due to cracking and heaving in the courts, we have tabled the next steps on this project (new fencing and spectator seating). In the next year we will see what happens with the foundation and if there are more cracks, we will have to change plans. Harmon park is waiting for the asphalt to cure to put up the pickle ball courts that will take a month. We will have at least 6 courts. This will be a first come first serve on the courts to start. There is a big tournament coming up at Dakota park. The parks have been busy. There was a new foundation for the shed built at the Western Star, it will be an additional spot for concessions. The high school shop class built it throughout the year. The 3 fastpitch fields have been being locked and it is questioned if they should be left unlocked for public use, there is a problem with the fields being used for dogs and a mess being left on the fields. All fields are in use. For practices and games. There is an option to put turf around the mounds so that there is no danger when moving it, this request will be presented to the baseball committee. The mounds are moved for the different age groups for pitching distance. Bleachers have been added to the new field in Dakota. In SLP they are fixing the roads due to frost heave. There were lights added to 6 bathrooms at the Western Star.
- Golf Course- Irrigation is now working properly. Making sure that carts are in working order and if one breaks there is another one ready to replace it. There is a long wait to purchase new carts, but staff will meet and talk about getting on a replacement schedule. The upholstery needs to be replaced on some carts. Online t-time is getting better but there are a few things that we are working through. Cote park, Harmon park, Western Star, and a golf course path all are in need of asphalt.
- Facilities and RFCC- We are finishing up the busy season and things have slowed down. Raymond Center has a few events coming this summer, there will be a BBQ competition and a Bakkencon as well these are both new events for the space. We have had 15 schools here over the last couple of weeks for the end of the school year field trips. There was a wrestling club that used our space, and they were very respectful and would like to use the space again, there were over 120 kids.

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- Guest Services- stayed steady through April, evenings are starting to slow down. Memberships have gone down but that is normal for this time of year. Summer hours will start after Memoria Day we will close an hour earlier.
- Aquatics- There have been school groups in the pool a lot in April. Sea Lions long course also started. There are over 100 private lessons on the waitlist, we are looking for help with that. There are 4 level one classes in June which will help with the waitlist. We are trying to see if there is a way to have swimming lessons during the school day and go through the schools with the students. Over the next year or so there will be another type of lifeguard training that we will be switching our facility over too. They are more in line with EMS.
- Special Events- 17 teams signed up for puzzle palooza. The Nerf wars had 158 Walkins and over 15 parties. Mother and daughter day was in May and was tea party themed. Roller skate nights have started again, and numbers are not solid due to good weather. Kids camp planning has started and will start June 3rd. Campus club ended in May for the school year and their summer session will start in June. There will be 2 STEM fairs presenting.
- Recreation- Dylan will be the intern for the summer. April/May was very busy with programs for children and adults. Wonders swim lessons just finished up. Travel chaos volleyball is officially done. Baseball/softball season is starting soon. June 5th will be steak feed night. June 6th will be the boom picnic; June 15th is the rededication of the fields at Dakota park.
- Fitness- April group fitness numbers are up 1385 compared to 1070 in March. We ran a pink gloves boxing training camp. Two master trainers traveled from out of state, and we had 10 participants including 2 of our trainers that got recertified. We also had a trainer, Shaleena get certified to become a master trainer and she can now certify new trainers, so we do not have to have people travel here to offer camps anymore. Personal training had 141 sessions completed. Basin Hearing came to the ARC for our monthly senior lunch and learn and we had the largest turnout with 35 participants. During the month of May we are offering a free challenge called marathon in a month where you have a month to walk/run a marathon and track your miles upstairs on the track or in the senior lounge.

OLD BUSINESS –

- a. Williston Water World- project is ongoing. The temporary structure was taken down and the lazy river is finished. They will start on the deep-water pool and the water slides will be delivered soon.

NEW BUSINESS –

Sea Lions Contract- Met with the Sea Lions president and treasurer we are looking for board approval for the new contract. MOTION by Owens SECONDED by Roness, we approve the new 1 year contract with the Sea Lions. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: Heller.

WSC Turf Project Funding- It is recommended to restrict money in the budget for the turf funding. It would be a total of \$20,000 between now and 2025. MOTION by Roness, SECONDED by Jangula, we approve to contribute \$20,000 towards the project between now and 2025. ROLL CALL AYE: Liffrig, Owens, Jangula, Roness. NAY: None. ABSENT: Heller.

Approved

No correspondence or citizens to be heard.

MOTION by Jangula SECONDED by Owens the meeting adjourn.

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager