

Approved

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. JULY 18, 2023 AT THE WARC.**

PRESENT: Liffbrig, Owens, Irgens, Jangula, Heller

ABSENT:

OTHERS: Barsh, Blume, Lynner, K Cote, J Cote, Kreklau, Floyd, Gullim, Christen, Havskjold, O’Rear

Heller called a meeting to order.

MOTION by Owens, SECONDED by Jangula, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Owens, SECONDED by Jangula, we approve Park District bills and Boys Baseball bills. ROLL CALL AYE: Liffbrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Irgens, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Liffbrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- a. Front Desk – 11K member visits in the month of June. Welcome to Kinder Morgan, one of our new Corporate Members!
- b. Admin – Work began in Harmon Park. Williston Water World is still deciding on a date to break ground.
- c. Payroll/HR – Looking into possibly changing to new payroll/accounting software. Welcome to our new hires... Chad (Aquatics Maintenance) and Patrick (Maintenance Superintendent.)
- d. Marketing/PR - social media going up, positive reviews on Google, website continues to be updated. WPRD will be present at the Chokeycherry Festival, Pool Fundraiser Golf Tourney, and the Airport Show.
- e. Child Sitting – Numbers staying consistent.
- f. Parks – Irrigation is working great at the Golf Course! Excited to see the results. Dakota Park field 3 on course to be complete at the end of the summer. New sheds at Davidson and the Western Star. Treatment on the lake at Spring Lake Park. Athletic fields are all ready for numerous tournaments.
- g. Golf Course – Filter is working great. Rental clubs have been used many times, a useful addition. Private lessons are provided. Driving Range is open! Full food menu. Online tee times are getting more attention and growing.
- h. Facility Operations – Working on contracts and agreements to help things run smoother. Many reservations provide space for the community to host their events!
- i. Maintenance – Updated HVAC systems in the pool area. Resurfacing indoor wood services.
- j. Aquatics – Private lessons going good due to more help. Paddleboards are at Spring Lake Park which provides rentals and paddle board classes.
- k. Special Events – Puzzle Palooza is Aug 16th! Roller skating at the end of the month. Campus Club and Kids Camp are half way done for the summer.

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- l. Recreation – busy wrapping up summer programs and planning the fall programs, which will open up the end of this month. Expanding on the Williston Wonders and providing additional programs. Williston will be hosting the 14-Year-Old State Tournament next week! Congrats to the 10U BOOM Softball for placing 2nd at state and the 14U for placing 3rd.... great representation for Williston! Baseball will be going to their state tourneys next week.
- m. Fitness – Classes and programs going well. Youth Cycle was very successful and will be planned again for next summer. The equipment from the grant will be placed on the Muddy Trail very soon. Looking to hire more Personal Trainers. Senior Fitness continues to grow. Thank you to the Williston Library and the Williston Fire Department for coming in to give presentations to our seniors!

OLD BUSINESS –

- a. Harmon Park Pool Building – process started today. Update to come.
- b. Dakota Park Field Addition – ongoing process.
- c. Williston Water World – waiting to hear by next month when they are breaking ground.

NEW BUSINESS –

- a. Municipal Golf Course Master Plan – Long term lease of the land, getting 3 options of the plan so a choice can be made. A Master Plan would help us show the citizens of Williston what could be possible. MOTION by Jangula, SECONDED by Liffrig, we approve for a Master Plan to be done for the Williston Municipal Golf Course. ROLL CALL AYE: Liffrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.
- b. Park District Master Plan – References have been contacted to make a good decision on what company to work with. MOTION by Liffrig, SECONDED by Jangula, we approve a Program and Facilities Master Plan to be done for the Williston Parks and Recreation District with Interstate Engineering. ROLL CALL AYE: Liffrig, Owens, Irgens, Jangula, Heller. NAY: None. ABSENT: None.

No correspondence or citizens to be heard.

MOTION by Liffrig SECONDED by Jangula the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Facilities and Programs