

Mission Statement:
"Superior Parks, Facilities, and Programs for all to enjoy an active life"



**Williston Park Board
Regular Meeting
September 17th, 2024
Williston Area Recreation Center– 5:30pm
Jordy Larvick Board Room**

- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
 - a. Regular Board meeting 8/20
 - b. Special Board meeting (Retreat) 9/4
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
 - a. Williston Water World
- VII. New Business
 - a. WPRD Programs & Facilities Masterplan Approval & Adoption
 - b. JPA Williams County – Site Study W/ Interstate Engineering
 - c. WPRD WSC Ice Usage Agreement RFCC
 - d. 2025 WPRD Preliminary Budget Forecast
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Meeting Tuesday, October 22nd, 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)

(If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773)

VIRTUAL MEETING ACCESS INFORMATION

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Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing joeb@wprd.us by the Thursday before each meeting.

Joe Barsh, Executive Director
Park District Commissioners – Kelly Heller (President), John Liffbrig (Vice-President), Logan Jangula, Shawn Roness, Derrick Linghor

Draft

**SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. 2024 AT THE WARC.**

PRESENT: Liffrig, Linghor, Heller, Roness
Staff: Barsh, Kaneko, Lynner, Cote

ABSENT: Jangula

OTHERS: Barsh, Kaneko, Cote, Lynner, Christen

5:30pm: Heller called meeting to order.

Additions or Deletions: N/A

- I. WPRD Annual Park Board Retreat
 - a. 2025 Preliminary Budget Forecast review
 - i. Questions/concerns/ideas
 1. Budget was made in consideration of what the City and Williams county are projecting for the 1% sales tax collection in 2025, & WPRD conservative estimate of generated revenues and expected expenses. WPRD budget is currently based off a \$10.75M 1% collection which is an average collection of \$895K per month for the district to operate with.
 2. General Expenses are higher because of program participation increases and program improvements.
 3. Some wish list items: automated scrubbers, eco harvester, fitness equipment (free weight side).
 4. The Final Budget will be balanced by including the staff "Wish list" items.
 5. Water World – signed the MOU with Community Builders to receive three years of operation expenses when Water World is completed and turned over to WPRD. We won't know operating cost until year 1 is done. Between studies, we had a base line of \$500k for operating cost of year 1. We will see what year 1 costs end up and will work forward from there. For 2025, we have Budgeted \$650k to make sure there is flexibility to operate Water World without creating budgetary issues in real time.
 - b. 2025 & Beyond Strategic Planning
 - i. Interstate engineering – Site Plan (Ice facility discussion)
 1. Anseth Property
 2. RFCC
 3. Davidson area
 4. Williston Square
 5. Agri Sports complex
 - a. JPA with Williams County will be presented for signature at the September Regular Park Board meeting – new ice facility will come to Williston. \$22M have been appropriated for this facility through the Public Safety Tax that was recently. The project will require support from a private fundraising arm to be successful.

All stakeholders will be included in the site review process to determine where the facility goes and identify any amenities that should be included, aside from ICE. It has not been formally discussed as of yet, but WPRD will be the likely operating partner of this new facility. 5 locations will be reviewed. The first stakeholder meeting will be on 9/24 and will be overseen by Interstate Engineering.

- i. Anseth property – 10 acres that is in consideration to be donated to WPRD to help the soccer community.
 - ii. RFCC – will have a study to see if we need to build from ground up or can we expand?
 - iii. Davidson Area – the green space behind the school admin building is being included to see if there is flexibility in the site.
 - iv. Agri Sports Complex – Current home to the Hockey Club but the site would involve a lot of political and infrastructure work.
 - v. Williston Square – WPRD will only consider the square if the facility is in close proximity to the Hanger and the Hanger can be used as a Turf center.
- b. Site study will tell us where this facility goes and will tell us a lot of the other areas on what we can and can't do.
- c. JPA says that the County is paying for the study. This will be a \$200K planning effort.
- ii. Continuing disclosure update – WPRD current bonding status
1. WPRD Future bonding potential
 - a. Joe provided perspective of where we are at in our current bonding operations and how current sales tax is impacting our funding renewal strategy.
 - i. Sales tax continues to do well in 2024 and WPRD cannot risk losing .5% of the collection if the ARC is paid off prior to the sunset date of 2032.
 1. Continuing disclosures are on par with 2023, which was the best year WPRD has ever had financially.
 - ii. WPRD plans to strategize a funding renewal of the 1% sales tax collection in Q3 of 2025 for 20 years, to continue to operate the district and address capital needs.
 1. Also cannot risk losing the sales tax and placing an additional property tax burden on Williston residents.
 - b. Joe presented the WPRD sales tax renewal justification. Joe talked with bonding experts to understand everything. 20 year extension of 1 cent sales tax beginning July 2025. This extension before the sunset date does not affect the sunset date that was approved in 2012 (2032).

- c. With funding renewal, the first thing we would do is refund our current bonding agreement. Common practice for Public infrastructure bonding projects.
 - i. Financial benefit – To refund in 2017, WPRD had to put \$1M out of reserves into the agreement to make the bonds attractive. If refunded in 2025, the 1mm would come back to the district.
 - ii. Long-term funding benefit – Due to healthy sales tax, there is a likely potential that current ARC bonds will be paid off prior to sunset (2032). If that occurs, the WPRD sales tax collection would be cut in half. Staff believe that due to current economic & political conditions, it is important that the full 1% collection be extended to operate the district moving forward.
 - iii. Financial flexibility / real time accounting – With an extension, The current bonding structure would be simplified to all WPRD to budget in real time. This would create more flexibility for the district to generate revenues and increase reserve funds.
 - iv. Current / Future projects - With an extension and refund – WPRD can initiate Capital projects.
 - 1. – golf course extension, ice facility, trails and RFCC expansion ect.
- d. Refund scenarios
 - i. Scenario 1 is 15m add to debt service. 25 years max on amortization period. Max annual debt service will be \$2.4m. New Total debt service for \$32M.
 - ii. Scenario 2 is 30mm add to debt service. 25 years max on amortization period. Max annual debt service will be \$3.6m. New Total debt service for \$48.5M.
 - iii. These Scenarios are meant to serve as guides for future financial planning, not necessarily the only options. Generated revenue estimate would be 6m in 2026. Bond counsel will now use this information along with our future operational plans to determine where the line of debt service should be drawn.
 - iv. Bond council is confident in both scenarios providing a healthy financial future for WPRD.
 - v. Stil TBD – To avoid the potential of Future Sales Tax Rebates, there is also the option to seek the removal of the sales tax cap as well. This would likely be inconjunction with the City. We will evaluate this step with bond counsel to determine if it should be included in the 2025 funding renewal strategy.
 - vi. Funding renewal Strategy – WPRD staff are not allowed to lobby for a yes vote. A YES committee must be established from the community to push this measure forward. Board member involvement is allowed but

closely watched. We will pay close attention to the property tax abolishment to understand the political landscape to guide this decision. Joe will get clarification from legal counsel on how much park board commissioners can participate in YES Committee activities.

- iii. WPRD Known capital projects (in 2025 budget plans)
 - 1. Outdoor basketball court updates (Davidson Park)
 - a. Need more basketball court updates due to taking away 6 basketball courts.
 - i. Would like to restore the courts at Davidson but need to address water table concerns.
 - ii. We will use asphalt over concrete for these projects moving forward.
 - 2. Bathrooms @ SLP
 - a. Replacing the bathrooms at SLP.
 - 3. Frisbee Golf Course updates
 - a. WPRD got the Garrison grant for \$27K to help with renovating Frisbee Golf Courses.
- iv. Funding dependent 2025 projects (With 1mm kickback from renewal)
 - 1. ARC access control – fob system
 - a. Need to fob the ARC. Weary of keys out in the public since 2013. ARC is so busy that we need to know who is coming in. Freedom to work with other user groups to allow access to the facility.
 - 2. Teen lounge reconfiguration – concessions area
 - a. We need a concessions area in our facility due to the large events. Teen Lounge concept did not work in favor of operations and the space can be utilized in a more effective way.
 - i. The goal would be to Section off the teen lounge and redo it for flex space for fitness and reservations daily and serve as concessions space during large events.
 - 3. Keelboat paint
 - a. At the very least, the Keelboat needs to be painted. Discussion on future of the keelboat – While it is a community site that pays homage to the Lewis & Clarke Exploration, the reality is the space could be used to build a facility that better serves the communities need for more reservable spaces.
- v. Future Capital projects on the radar
 - 1. Golf Course expansion
 - a. Get 18 holes in the golf course. Community feedback makes this a high priority project. Also once completed, this project would generate revenue for WPRD to operate more freely.
 - 2. RFCC updates

- a. Site visit study will give us more information. What happens with the ice facility will dictate what the future of the RFCC will look like.
 - 3. Harmon Park Pool area – CVB Grant project
 - a. We are working towards a facility project that will utilize the space from the old pool to serve as a splash pad in the summer & an ice rink in the Winter. Joe has begun working with contractors and architects to begin the planning stages of this project.
 - b. We would also look to reconfigure the site for more parking and improve the electrical to better serve vendors during the large community events that are held at Harmon Park annually.
 - 4. Parking lot maintenance
 - a. Cote Park (Needs a site masterplan)
 - i. Need address parking lots at WPRD as a whole. Our biggest hazard is Cote Park. Narrow road and parking on both sides.
 - b. Western Star
 - i. 2nd highest parking lot priority.
 - 5. Trails updates – Rhonda
 - a. Will be working towards state grants for trails. Williston is in need of a better trail network. Biggest cost of trails is the maintenance (snow removal).
 - 6. Parks expansion – north of town (Loves Site)
 - a. There is potential for a future project north of town. If construction at the site begins, WPRD will be entitled to a portion of the land. WPRD has communicated to the City that our intention would be to construct 4 adult fields out there and then reconfigure the Western Star into a youth complex.
 - vi. Potential new Full-Time position
 - 1. Membership Specialist
 - a. Conversation on role justification – evaluation process
 - b. Looking at operations – We have a ton of membership types that we are asking a lot out of our front desk staff. We are preparing them to fail since they are not equipped with the resources to provide customer service. The Membership specialist will be the one that oversees all memberships. For qualifications – would be communications and hospitality. We believe adding this role will improve operations at the front desk and result in less financial issues and better customer service for our patrons.
- II. No correspondence or citizens to be heard.
- III. MOTION by Liffbrig SECONDED by Linghor the meeting adjourn.
- IV. MOTION CARRIED.

Draft

Next Park Regular Board Meeting Tuesday, September 17th, 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)

ATTEST: Kazuma Kaneko, Programs and Facilities Director

Draft

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. Aug 20, 2024, AT THE WARC.**

PRESENT: Liffrig, Jangula, Heller, Roness

ABSENT:

OTHERS: Staff- Barsh, Ludlum, Kaneko, Casey, Jim Cote, Kate Cote, Emily, Amanda, Shaleena, Patrick.

Heller called meeting to order.

Additions and Deletions to the Agenda: B- Nomination for Board Leadership positions

MOTION by Jangula SECONDED Roness by we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Jangula, SECONDED Roness by, we approve Park District bills ROLL CALL AYE: **Liffrig, Jangula, Heller, Roness** NAY: None. ABSENT: None.

MOTION by Jangula, SECONDED by Roness, we approve Park Dist. Financial statement ROLL CALL AYE: Liffrig, Owens, Jangula, Heller. NAY: None. ABSENT: None.

FINANCIAL REPORT – July 2024 Financials

Wrapped up budget meetings with department heads and have almost finished the preliminary budget for 2025, this will be ready for the park board retreat meeting.

July was an expensive month for WPRD

- **Paid ½ of insurance premiums**
 - **\$78K**
- **Paid deposit for Slagle Services to restart Davidson project**
 - **\$67,500**
- **Paid for Harmon Pickleball project**
 - **\$96,655 - We will be reimbursed \$30K from Williams County for this expense.**
- **Regular big summer bills**
 - **Water, Sewer, garbage - \$20K in July**

- Revenue/Expense
 - Revenue- \$806,813.89
 - Expense- \$1,099,571.19
- Sales Tax
 - 1% Sales Tax: \$696,293.75
 - .5% Operations: \$348,146.87
- Cash fund Balance at the end of July
 - \$2,889,495.91

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- CD's: ASB
 - General Reserve CD
 - \$485,103.56
 - 4.26%
 - WPR CD:
 - \$106,291.80
 - 4.2%
- Total Funds available to WPRD as of July 2024: \$3,490,891.27

Total Funds Available to WPRD 2024	
Month	Auto Fill
January	\$ 3,414,736.01
February	\$ 3,707,568.24
March	\$ 3,895,861.78
April	\$ 4,026,277.55
May	\$ 4,052,787.29
June	\$ 3,817,922.91
July	\$ 3,490,891.27

EXECUTIVE DIRECTORS/STAFF REPORT –

- Admin- We are looking to approve the preliminary budget in the October board meeting. The master plan draft was sent out and will be up for approval at the next meetings
- Grants are ongoing looking for help for Spring Lake Park, which will be a \$300,000 project to pave up to the overlook at the park.
- Golf Course- Met with Kevin Norby (Golf Architect) at the Municipal course for a site visit. It was a good review, looking at future planning and future sites for new holes. We are considering several different irrigation sources.
- Davidson Park- The fence is getting redone currently. Keeping an eye on the west courts they need to be resurfaced. The east courts are looking good at this time, but they are newer than the west courts.
- HR- We have staff updates; the guest services position has been filled. We still have maintenance janitorial manager; aquatics coordinator and travel sports coordinator positions open due to Chris moving over to the parks department. We are moving over to an app for all employees for payroll, this will go live Jan 2025.
- Marketing PR- social media is doing great. We have signed a new contract with Streamline to further improve the website with updated features, there will be a few changes. We have created a Wonders brochure. We were at the Choke Cherry Festival numbers were a little down from the year before. We will be at the college meet and greet in Aug and will try to hire some college students for part time positions. All WSC students get free memberships that the college pays for through the JPA between WPRD & WSC.

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- Child Sitting- We had 8 new families in July. There were 13 stem activity days including watercolor, sensory and craft days. July part was Party in The USA for the 4th of July all kids took home a prize. July has \$3 Thursdays to help bring up enrollment. Summer hours will continue through Labor Day.
- Parks- We are losing some of summer staff right now. They are working on road maintenance in SLP. MDU got power over to the new shed at the Western Star. Parks did a lot of work for the Choke Cherry including power, ticket booths, taking trash cans and much more.
- Athletic fields- baseball and softball are done and we are moving in for fall rec programs. Working on small painting and maintenance projects in the batters' boxes at the star and other parks. Working on irrigation as well.
- Facility Operations- Total memberships fell a little through July we lost 120 members which is normal this time of year. Even with the dip we had more ARC visits there were 581 more than June. We expect these numbers to rise as the winter months start. Working on the school district contract for employees, last year was the first year and only half of the staff utilized it, so we are trying to find a way to still offer the memberships that is affordable. Raymond center was slow in July with just a concert, some roller skating and a baseball tournament.
- Maintenance- The glass on the front doors broke in July and has now been repaired. Changing and cleaning boiler filters and ac filters and pumps. Cleaned and repaired the riding scrubbers. Keeping up with light bulbs around the building. There was a gofer issue, and it has been taken care of and holes have been filled. Working on new shower heads. Looking for new vendors for new partitions. Looking to install a camera for the dive team, there will be a couple TVs mounted behind the diving boards. Maintenance and aquatics will be a main topic during the park board retreat meeting, everything is ten years old and is starting to need a lot of work.
- Aquatics- July was a slow month, the pool has been moved back to short course for high school swim. Lazy river is drained at this time for yearly maintenance. Working with bright beginnings and offering swim lessons throughout the day with local childcare facilities to help with the amount of swim lessons that are on the wait list, this will soon be offered to all childcare schools, this should help alleviate the demand for swim lessons at this time.
- Special Events- Kids camp ended Aug 2nd with the end of summer bash which included bounce houses, foam machine, free lunch and slip and slides. Next year kids camp dates are set. Puzzle palooza was canceled 2 of the 3 months of summer but will be back in Sept. There will be a special outside roller skating event in Aug. Nerf wars is coming in Sept.
- Campus club summer program ended and now will open again in Aug and there is an open house scheduled to help give out information to staff and families. We are short two staff members for campus club and can not open those sites until those positions are filled. We are no longer apart of the 21st century grant, it was very demanding and took up a lot of time. This grant did not allow us to treat all schools equally. We are not running this program through in house as a WPRD program, it is the same as before we just do not have to follow the grant guidelines and will run a better and more effective program.
- Recreation- July/Aug programs were full and a success. Fall programs are starting and very busy. Sand volleyball and softball are still running for adults. We hosted the 9u

Draft

state and also the 13s regional. Williston won regionals. Fast pitch did great a lot of teams won in their tournaments. Wonders has many programs starting, working with the high school in a peer-to-peer program so that students can pair up with a wonder student. New Lacrosse clinic and pickleball will start a youth program. We are at about \$127,000 for fundraising for babe ruth baseball WS team travel expenses. Amanda Nelson will be receiving the NDRRPA impact reward for her work with Wonders at the state conference in Sept.

- Fitness- Group fitness had a little less in July than in June which is normal for this time of year. There were 134 personal training sessions. All fall programs will start in the beginning of Sept. The senior fitness challenge will start Sept 5th and is free to anyone who joins. We are offering a free back to the gym challenge to help boost group fitness numbers. July's senior lunch and learns were very well attended one was WPD who talked about scam awareness and the other was Williams County Parks talking about the upgrades to the campground.

OLD BUSINESS –

- a. Williston Water World
 - a. Slides are going up. A committee was created to start operations on how to run water world. The game plan is to have passes ready by Christmas, to add to memberships. It is projected to open July 2025; everything should be built and there should be no more construction when the park opens. The building will be up, and all pools will be built by winter 2024.
- b. Park Board Retreat
 - a. The point of this meeting is to make sure that collectively the board and park district is on the same page for 2025. We will talk 2025 goals for WPRD and go over the preliminary budget. At this time, we need to schedule this meeting and make sure that it is posted to the public.
 - i. Park Board Retreat Meeting scheduled for: Thursday, Aug 29th at 5:30pm.

NEW BUSINESS –

- a. Park board open seat appointment. To fill the open Park Board seat, Board President Heller formed an interview committee to review candidates for an appointment. There were 4 competitive applications.
 - a. The committee recommends Derrick Linghor to fill the open park board seat. MOTION by Liffriq, SECONDED by Jangula, we approve Derrick Linghor as the appointment to resume former commissioner, Pat Irgens's, term.
- b. Nominations for board leadership positions:
 - a. Nomination by commissioner Jangula for Kelly Heller to resume as Park board President. SECONDED by Roness, we approve Kelly Heller as the Board President. MSC.
 - b. Nomination by commissioner Jangula for John Liffriq to resume as Park board Vice-President. SECONDED by Roness, we approve John Liffriq as Vice President of the Park Board. MSC.

No correspondence or citizens to be heard.

MOTION by Jangula SECONDED by Roness the meeting adjourn.

MOTION CARRIED.

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ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

09/11/24
14:58:15

WILLISTON PARKS & RECREATION DISTRICT
Cash Report by Fund/Account
For the Accounting Period: 8/24

Page: 1 of 1
Report ID: L160

Fund=10,20,25

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 General Fund						
113100 11000 WPRD Checking	2,895,093.28	1,393,227.20	515.34	348,418.01	796,943.16	3,143,474.65
113200 Payroll Checking Account	63,118.45	348,462.82	0.00	47.55	348,639.32	62,894.40
113500 BB Checking	-11.99	0.00	0.00	0.00	0.00	-11.99
Total Fund	2,958,199.74	1,741,690.02	515.34	348,465.56	1,145,582.48	3,206,357.06
20 Baseball Fund						
113200 Payroll Checking Account	2,416.10	654.51	0.00	0.00	608.00	2,462.61
113500 BB Checking	177,503.62	133,705.94	0.00	654.51	219,534.62	91,020.43
Total Fund	179,919.72	134,360.45		654.51	220,142.62	93,483.04
25 BRWS Fund						
114100 BRWS Checking	60,404.36	25.65	0.00	0.00	0.00	60,430.01
Totals	3,198,523.82	1,876,076.12	515.34	349,120.07	1,365,725.10	3,360,270.11

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99867	E	335 PRO IT LLC	7272.50	08/02/24	8/24	CL 1181	7272.50
-99861	E	335 PRO IT LLC	8901.70	08/07/24	8/24	CL 1236	8901.70
-99860	E	252 MDU	11001.51	08/08/24	8/24	CL 1305	11001.51
-99859	E	408 TRACTOR SUPPLY CREDIT PLAN	422.95	08/08/24	8/24	CL 1300	422.95
-99857	E	283 MVEC	1597.56	08/14/24	8/24	CL 1339	1597.56
-99856	E	69 CAPITAL ONE	1248.50	08/23/24	8/24	CL 1376	1248.50
-99854	E	335 PRO IT LLC	5470.00	08/27/24	8/24	CL 1382	5470.00
-99853	E	444 WILLISTON BOYS BASEBALL	1246.70	08/28/24	8/24	CL 1385	1246.70
-99852	E	444 WILLISTON BOYS BASEBALL	2275.70	08/29/24	8/24	CL 1386	2275.70
-99844	E	254 MERCHANT SERVICES	10221.38	08/31/24	8/24	CL 1190	10221.38
-99843	E	272 MONEY MOVERS	11.75	08/31/24	8/24	CL 1191	11.75
-99842	E	294 ND TAX COMMISSIONER	2031.57	08/31/24	8/24	CL 1458	2031.57
-99841	E	296 NDPERS	40284.78	08/31/24	8/24	CL 1459	40284.78
83584	S	4 ACE HARDWARE	1511.77	08/02/24	8/24	CL 939	1511.77
83585	S	7 AGRI INDUSTRIES, INC	31.28	08/02/24	8/24	CL 1196	31.28
83586	S	18 ASSOCIATED SUPPLY COMPANY, INC	11891.68	08/02/24	8/24	CL 1114	11891.68
83587	S	19 ASTRO-CHEM LAB, INC	328.00	08/02/24	8/24	CL 1083	328.00
83588	S	58 BRAATEN PLUMBING	335.00	08/02/24	8/24	CL 1203	335.00
83589	S	63 BSN SPORTS, LLC	954.00	08/02/24	8/24	CL 1201	954.00
83590	S	77 CITY OF WILLISTON	23580.64	08/02/24	8/24	CL 1208	23580.64
83591	S	93 DACOTAH PAPER CO	1010.59	08/02/24	8/24	CL 1197	1010.59
83592	S	149 GRAINGER	937.16	08/02/24	8/24	CL 1200	937.16
83593	S	173 HILL ENTERPRISES	384.19	08/02/24	8/24	CL 1182	384.19
83594	S	186 INTERSTATE BILLING SERVICE INC	2397.67	08/02/24	8/24	CL 1035	2397.67

09/09/24
16:21:22

WILLISTON PARKS & RECREATION DISTRICT
Check Register for WPRD Checking
For the Accounting Period: 8/24

Page: 2 of 7
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83595	S	199 JOHNSON CONTROLS	11040.25	08/02/24	8/24	CL 1202	11040.25
83596	S	233 LINDE GAS & EQUIPMENT INC	348.40	08/02/24	8/24	CL 1183	348.40
83597	S	249 MCCODY	915.00	08/02/24	8/24	CL 1205	915.00
83598	S	732 MIRACLE RECREATION EQUIPMENT	2122.42	08/02/24	8/24	CL 1204	2122.42
83599	S	284 MYERS AUTO PARTS	345.22	08/02/24	8/24	CL 1017	345.22
83600	S	733 PS GARAGE DOORS	124.60	08/02/24	8/24	CL 1206	124.60
83601	S	410 TRIANGLE ELECTRIC	1046.83	08/02/24	8/24	CL 1207	1046.83
83602	S	417 US FOODS, INC	554.74	08/02/24	8/24	CL 1198	554.74
83603	S	731 YBARRA, EDEN	340.00	08/02/24	8/24	CL 1199	340.00
83604	S	41 BERTELSEN, AALIYAH	108.00	08/09/24	8/24	CL 1280	108.00
83605	S	525 ELKINS, ABIGAIL	108.00	08/09/24	8/24	CL 1281	108.00
83606	S	144 FUCHS, BRIANNA	66.00	08/09/24		CL 1282	66.00
83607	S	741 GARCIA, JORDAN	2000.00	08/09/24	8/24	CL 1283	2000.00
83608	S	159 HARRIS, KYLE	400.00	08/09/24	8/24	CL 1284	400.00
83609	S	220 LAPPEGAARD, HAYDEN	400.00	08/09/24	8/24	CL 1285	400.00
83610	S	609 LUDLUM, JEREMY	100.00	08/09/24	8/24	CL 1287	100.00
83611	S	326 PEREZ, ABBY	200.00	08/09/24		CL 1288	200.00
83612	S	344 RALPH, MECAYLA	200.00	08/09/24	8/24	CL 1289	200.00
83613	S	524 TURCOTTE, JACEE	66.00	08/09/24		CL 1290	66.00
83614	S	423 VEGA, FRANCISCO	500.00	08/09/24	8/24	CL 1291	500.00
83615	S	424 VENABLE, CARTER	200.00	08/09/24	8/24	CL 1292	200.00
83616	S	430 WARD, JARED	700.00	08/09/24	8/24	CL 1293	700.00
83617	S	464 ZIMMER, JORDYN	300.00	08/09/24	8/24	CL 1294	300.00
83618	S	1 627 MEATS LLC DBA WALTS MARKET	164.89	08/09/24		CL 1303	164.89

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83619	S	68 CALLAWAY	166.75	08/09/24	8/24	CL 1240	166.75
83620	S	93 DACOTAH PAPER CO	1055.24	08/09/24	8/24	CL 1246	1055.24
83621	S	130 EXTRACTOR CORPORATION	78.25	08/09/24	8/24	CL 1304	78.25
83622	S	143 FT UNION SUPPLY & TRADING	1587.50	08/09/24	8/24	CL 1071	1587.50
83623	S	741 GARCIA, JORDAN	783.50	08/09/24	8/24	CL 1297	783.50
83624	S	148 GOOSENECK IMPLEMENT	43.50	08/09/24	8/24	CL 1088	43.50
83625	S	149 GRAINGER	258.85	08/09/24	8/24	CL 1245	258.85
83626	S	738 GUDMUNDSON, JORDAN	688.15	08/09/24	8/24	CL 1296	688.15
83627	S	179 HORIZON RESOURCES	269.24	08/09/24	8/24	CL 1074	269.24
83628	S	182 HOSE & RUBBER SUPPLY	303.50	08/09/24	8/24	CL 1036	303.50
83629	S	197 JER BEARS SNO SHACK	1100.00	08/09/24	8/24	CL 1243	1100.00
83630	S	231 LES MILLS UNITED STATES TRADING	798.00	08/09/24	8/24	CL 1174	798.00
83631	S	245 MANGER INSURANCE	61631.00	08/09/24	8/24	CL 1302	61631.00
83632	S	999999 MEGAN LEISY	175.00	08/09/24	8/24	CL 1241	175.00
83633	S	275 MORELLI DISTRIBUTING WILLISTON	848.00	08/09/24	8/24	CL 1298	848.00
83634	S	287 NASASP	190.00	08/09/24	8/24	CL 1237	190.00
83635	S	328 PIPPIN LAW FIRM	200.00	08/09/24	8/24	CL 1235	200.00
83636	S	487 PRAIRIE SUPPLY INC	307.80	08/09/24	8/24	CL 1239	307.80
83637	S	339 QUALITY SERVICE WITH COFFEE	346.00	08/09/24	8/24	CL 1244	346.00
83638	S	697 SLV SERVICE	2479.86	08/09/24	8/24	CL 1299	2479.86
83639	S	382 STEINS, INC	164.58	08/09/24	8/24	CL 1238	164.58
83640	S	421 VAC-U-JET	761.44	08/09/24	8/24	CL 1301	761.44
83641	S	425 VERIZON	852.77	08/09/24	8/24	CL 1185	852.77
83642	S	310 NRPA	1150.00	08/09/24	8/24	CL 1318	1150.00

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83643	S	673 HOLT, EMILY	2500.00	08/09/24	8/24	CL 1319	2500.00
83644	S	738 GUDMUNDSON, JORDAN	2000.00	08/09/24		CL 1321	2000.00
83645	S	77 CITY OF WILLISTON	4414.86	08/14/24	8/24	CL 1184	4414.86
83646	S	79 COCA-COLA OF WILLISTON	3032.70	08/14/24	8/24	CL 1000	3032.70
83647	S	245 MANGER INSURANCE	932.00	08/14/24	8/24	CL 1330	932.00
83648	S	277 MR SHINE LLC	3125.00	08/14/24	8/24	CL 1175	3125.00
83649	S	299 NEMONT	1969.97	08/14/24	8/24	CL 1192	1969.97
83650	S	307 NORTHWEST SUPPLY	59.90	08/14/24	8/24	CL 1322	59.90
83651	S	315 OK DISTRIBUTING	1555.09	08/14/24	8/24	CL 1019	1555.09
83652	S	68 CALLAWAY	2963.54	08/16/24	8/24	CL 1340	2963.54
83653	S	93 DACOTAH PAPER CO	310.40	08/16/24	8/24	CL 1342	310.40
83654	S	479 LITANIA SPORTS GROUP	6016.00	08/16/24	8/24	CL 1345	6016.00
83655	S	525 ELKINS, ABIGAIL	88.00	08/23/24	8/24	CL 1354	88.00
83656	S	159 HARRIS, KYLE	500.00	08/23/24	8/24	CL 1355	500.00
83657	S	680 HERMAN, ARTHUR DUANE	100.00	08/23/24		CL 1362	100.00
83658	S	220 LAPPEGAARD, HAYDEN	400.00	08/23/24		CL 1358	400.00
83659	S	567 MOLINE, ALEXIS	44.00	08/23/24		CL 1352	44.00
83660	S	312 NYQUIST, ELIZABETH	135.00	08/23/24	8/24	CL 1353	135.00
83661	S	326 PEREZ, ABBY	200.00	08/23/24		CL 1359	200.00
83662	S	344 RALPH, MECAYLA	200.00	08/23/24		CL 1360	200.00
83663	S	423 VEGA, FRANCISCO	500.00	08/23/24	8/24	CL 1357	500.00
83664	S	424 VENABLE, CARTER	400.00	08/23/24	8/24	CL 1361	400.00
83665	S	430 WARD, JARED	400.00	08/23/24		CL 1356	400.00
83666	S	12 AMERICAN RED CROSS	403.00	08/23/24	8/24	CL 1363	403.00

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83667	S	90 CRAIGS SALES-SERVICE-RENTAL	39.99	08/23/24	8/24	CL 1328	39.99
83668	S	149 GRAINGER	311.47	08/23/24	8/24	CL 1329	311.47
83669	S	759 GROSCHE, SCOTT L	356.00	08/23/24	8/24	CL 1370	356.00
83670	S	533 HOLLY B'S TEES	700.00	08/23/24		CL 1372	700.00
83671	S	187 INTERSTATE ENGINEERING	15361.20	08/23/24	8/24	CL 1369	15361.20
83672	S	215 KS STATEBANK	9660.80	08/23/24	8/24	CL 1173	9660.80
83673	S	249 MCCODY	615.00	08/23/24	8/24	CL 1365	615.00
83674	S	257 MIDCONTINENT COMMUNICATIONS	219.12	08/23/24	8/24	CL 1194	219.12
83675	S	297 NDRPA	1755.00	08/23/24		CL 1364	1755.00
83676	S	450 WILLISTON HOME AND LUMBER	31.41	08/23/24	8/24	CL 1371	31.41
83677	S	456 WPR GENERAL REVENUE ACCT	455796.43	08/27/24	8/24	CL 1380	455796.43
83678	S	16 ASB/VISA	23758.82	08/27/24	8/24	CL 1378	23758.82
83679	S	63 BSN SPORTS, LLC	3162.00	08/27/24		CL 1337	3162.00
83680	S	253 MENARDS	4928.64	08/27/24		CL 1089	4928.64
83681	S	277 MR SHINE LLC	3125.00	08/27/24		CL 1179	3125.00
83682	S	340 R & R PRODUCTS, INC	143.50	08/27/24		CL 1384	143.50
83683	S	399 THE TESSMAN COMPANY	106.30	08/27/24		CL 1295	106.30
83684	S	6 ACUSHNET COMPANY	769.82	08/30/24		CL 1395	769.82
83685	S	8 ALL SEASON SPORT ABOUT INC	357.00	08/30/24	8/24	CL 1388	357.00
83686	S	33 BEACON ATHLETICS LLC	2325.00	08/30/24		CL 1404	2325.00
83687	S	100 DAKOTA PRO LANDSCAPE SERVICE, LLC	158.00	08/30/24		CL 1402	158.00
83688	S	101 DAKOTA SUPPLY GROUP	450.44	08/30/24		CL 1393	450.44
83689	S	123 EMRYS LOCKSMITHING	249.40	08/30/24		CL 1396	249.40
83690	S	764 EXTREME CLEANING INC	590.00	08/30/24		CL 1403	590.00

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83691	S	999998 JESSICA BEYER	289.00	08/30/24	_____	CL 1407	289.00
83692	S	245 MANGER INSURANCE	4.00	08/30/24	_____	CL 1387	4.00
83693	S	248 MARCO TECHNOLOGIES LLC	340.78	08/30/24	_____	CL 1349	340.78
83694	S	368 SHIRTWORX LLC	640.00	08/30/24	_____	CL 1400	640.00
83695	S	387 SUPERIOR TECH PRODUCTS	2715.08	08/30/24	_____	CL 1401	2715.08
83696	S	410 TRIANGLE ELECTRIC	742.50	08/30/24	_____	CL 1390	742.50
83697	S	429 VOLVIK USA, INC	538.80	08/30/24	_____	CL 1394	538.80
Total for Claim Checks			796427.82				
Count for Claim Checks			127				

* denotes missing check number(s)

of Checks: 127 Total: 796427.82

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Fund Summary for Claim Check Register
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Fund/Account	Amount
10 General Fund 113100 11000 WPRD Checking	796,427.82
Total:	796,427.82

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99855	E	69 CAPITAL ONE	11.94	08/23/24	8/24		
						CL 1377	11.94
12042	S	999999 ALEXIS BARTON	9201.54	08/05/24	8/24		
						CL 1219	9201.54
12043	S	999999 AMANDA CEYNAR	9201.54	08/05/24	8/24		
						CL 1228	9201.54
12044	S	999999 AMBER KNUDSVIG	9201.54	08/05/24	8/24		
						CL 1224	9201.54
12045	S	999999 BRATLIEN, DUSTIN	100.00	08/05/24			
						CL 1214	100.00
12046	S	999999 CARRIE HELLER	9201.54	08/05/24	8/24		
						CL 1222	9201.54
12047	S	734 FINDERS, AARON	9770.04	08/05/24	8/24		
						CL 1217	9770.04
12048	S	136 FINDERS, KADIN	3256.70	08/05/24	8/24		
						CL 1216	3256.70
12049	S	999999 FUCHS, STEPHANIE	500.00	08/05/24			
						CL 1210	500.00
12050	S	157 HANSON, SAWYER	1716.85	08/05/24	8/24		
						CL 1230	1716.85
12051	S	999999 HEADLEY, MEL	100.00	08/05/24	8/24		
						CL 1212	100.00
12052	S	999999 HUWE, IRYN	100.00	08/05/24	8/24		
						CL 1213	100.00
12053	S	999999 JAMIE LEE	9201.54	08/05/24	8/24		
						CL 1225	9201.54
12054	S	999999 JASON DELORME	9201.54	08/05/24	8/24		
						CL 1221	9201.54
12055	S	999999 JILL NICKOLOFF	9201.54	08/05/24	8/24		
						CL 1227	9201.54
12057	S	209 KJORSTAD, DALE	108.50	08/05/24	8/24		
						CL 1232	108.50
12058	S	999999 KRISTINA BUDD	9201.54	08/05/24	8/24		
						CL 1220	9201.54
12059	S	999999 LYNDESEY TOLMAN	9201.54	08/05/24	8/24		
						CL 1229	9201.54
12060	S	999999 MELINDA MILLER	9201.54	08/05/24	8/24		
						CL 1226	9201.54
12061	S	999999 PETERSON, CONNIE	750.00	08/05/24	8/24		
						CL 1209	750.00
12062	S	683 RICHARDSON, CAMERON	108.50	08/05/24			
						CL 1231	108.50
12063	S	999999 ROBERT KJELSHUS	9201.54	08/05/24			
						CL 1223	9201.54
12064	S	999999 RUDOLPH, BILL	250.00	08/05/24	8/24		
						CL 1211	250.00
12065	S	650 SORENSON, TYLER	9770.04	08/05/24	8/24		
						CL 1218	9770.04

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12067	* S	627 CARNS, RHETT	240.00	08/09/24			
12068	S	83 COLLINGS, CHASE	300.00	08/09/24	8/24	CL 1251	240.00
12069	S	743 CONCHA, DOMINIC	180.00	08/09/24		CL 1252	300.00
12070	S	107 DELORME, KALLON G	260.00	08/09/24	8/24	CL 1253	180.00
12071	S	742 EKBLAD, BODE	120.00	08/09/24	8/24	CL 1254	260.00
12072	S	119 EKBLAD, CONNER	240.00	08/09/24	8/24	CL 1255	120.00
12073	S	734 FINDERS, AARON	2500.00	08/09/24	8/24	CL 1256	240.00
12074	S	136 FINDERS, KADIN	2000.00	08/09/24	8/24	CL 1257	2500.00
12075	S	155 HANSON, CORY	800.00	08/09/24	8/24	CL 1258	2000.00
12076	S	157 HANSON, SAWYER	3300.00	08/09/24	8/24	CL 1259	800.00
12077	S	161 HARTLEY, THOMAS	800.00	08/09/24	8/24	CL 1260	3300.00
12078	S	658 HOGLUND, KALANI	300.00	08/09/24	8/24	CL 1261	800.00
12079	S	196 JEANNOTTE, JAXON	120.00	08/09/24	8/24	CL 1262	300.00
12080	S	661 JOHNSON, BRIDGER	360.00	08/09/24	8/24	CL 1263	120.00
12081	S	209 KJORSTAD, DALE	3500.00	08/09/24	8/24	CL 1264	360.00
12082	S	210 KOK, OWEN	180.00	08/09/24	8/24	CL 1265	3500.00
12083	S	744 LINGHOR, DERRICK	1000.00	08/09/24		CL 1266	180.00
12084	S	246 MAPES, ALAN	800.00	08/09/24	8/24	CL 1268	1000.00
12085	S	255 MEYER, JAXON	1800.00	08/09/24	8/24	CL 1269	800.00
12086	S	664 MORTENSON, EDEN	120.00	08/09/24	8/24	CL 1270	1800.00
12087	S	301 NICKOLOFF, ASHTON	240.00	08/09/24	8/24	CL 1271	120.00
12088	S	347 RATH, BENJAMIN	180.00	08/09/24	8/24	CL 1272	240.00
12089	S	359 RUSTAD, NIKOLAS	180.00	08/09/24	8/24	CL 1273	180.00
12090	S	745 SCHAU, CHARLES	10000.00	08/09/24	8/24	CL 1274	180.00
						CL 1279	10000.00

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Claim Checks

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12091	S	376 SOLBERG, GARRET	300.00	08/09/24	8/24	CL 1275	300.00
12092	S	377 SORENSON, TREVER	6500.00	08/09/24	8/24	CL 1276	6500.00
12093	S	650 SORENSON, TYLER	2000.00	08/09/24		CL 1277	2000.00
12094	S	461 YALE, GREGORY	800.00	08/09/24	8/24	CL 1278	800.00
12095	S	79 COCA-COLA OF WILLISTON	4818.60	08/09/24	8/24	CL 1087	4818.60
12096	S	722 CONRAD, TREVOR	1061.10	08/09/24	8/24	CL 1309	1061.10
12097	S	723 CREEK, NATE	550.20	08/09/24	8/24	CL 1306	550.20
12098	S	157 HANSON, SAWYER	500.75	08/09/24	8/24	CL 1250	500.75
12099	S	647 KING, PHILLIP	379.90	08/09/24		CL 1311	379.90
12100	S	648 LEE, CHASE	491.25	08/09/24	8/24	CL 1312	491.25
12101	S	649 LEE, LESLIE	655.00	08/09/24	8/24	CL 1308	655.00
12102	S	228 LEISY, CHRIS	20.00	08/09/24	8/24	CL 1313	20.00
12103	S	736 MISCHKE, KYLE	937.25	08/09/24	8/24	CL 1314	937.25
12104	S	275 MORELLI DISTRIBUTING WILLISTON	338.70	08/09/24	8/24	CL 1248	338.70
12105	S	315 OK DISTRIBUTING	1464.12	08/09/24	8/24	CL 1018	1464.12
12106	S	339 QUALITY SERVICE WITH COFFEE	300.00	08/09/24	8/24	CL 1249	300.00
12107	S	678 SEARER, TAYLOR	550.20	08/09/24	8/24	CL 1307	550.20
12108	S	377 SORENSON, TREVER	937.25	08/09/24	8/24	CL 1315	937.25
12109	S	410 TRIANGLE ELECTRIC	125.00	08/09/24	8/24	CL 1316	125.00
12110	S	417 US FOODS, INC	733.36	08/09/24	8/24	CL 1247	733.36
12111	S	425 VERIZON	79.98	08/09/24	8/24	CL 1186	79.98
12112	S	461 YALE, GREGORY	262.00	08/09/24	8/24	CL 1310	262.00
12113	S	736 MISCHKE, KYLE	3500.00	08/09/24	8/24	CL 1317	3500.00
12114	S	683 RICHARDSON, CAMERON	2500.00	08/09/24		CL 1320	2500.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
12115	S	742 EKBLAD, BODE	180.00	08/13/24		CL 1335	180.00
12116	S	299 NEMONT	177.50	08/14/24	8/24	CL 1177	177.50
12117	S	746 INNOVA INTEGRATED SOLUTIONS, INC	486.92	08/16/24	8/24	CL 1344	486.92
12118	S	758 QUINTANA, CARLOS	90.00	08/23/24	8/24	CL 1351	90.00
12119	S	999999 JIMENEZ, XIMENA	100.00	08/22/24	8/24	CL 1215	100.00
12120	S	572 BABE RUTH LEAGUE INC	343.75	08/23/24		CL 1367	343.75
12121	S	16 ASB/VISA	12728.26	08/27/24	8/24	CL 1379	12728.26
12122	S	253 MENARDS	492.37	08/27/24		CL 1113	492.37
12123	S	377 SORENSON, TREVER	1031.72	08/27/24		CL 1381	1031.72
12124	S	8 ALL SEASON SPORT ABOUT INC	1819.93	08/30/24	8/24	CL 1115	1819.93
12125	S	451 WILLISTON STATE ATHLETICS	15000.00	08/30/24		CL 1392	15000.00
Total for Claim Checks			219534.62				
Count for Claim Checks			83				

* denotes missing check number(s)

of Checks: 83 Total: 219534.62

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Fund/Account	Amount
20 Baseball Fund	
113500 BB Checking	219,534.62
Total:	219,534.62

**Williston Parks & Recreation District
Park Board Executive Director/Staff Reports
September 12th, 2024**

ADMINISTRATION PORTFOLIO

Grant Funded Projects

- **Garrison**
 - **Frisbee Golf Course/Bathrooms SLP**
 - **Awarded \$27K**
 - **2025 budget project**

Davidson Park Tennis Court Resurfacing

- Slagle Services has begun replacing the fencing at the park.
 - Finished fence around 3 east courts
 - Pausing project until late spring to not conflict with Fall Tennis
 - New fencing around 3 west courts and 3 east courts (two separate fences)
 - Spectator seating - McCody Concrete will be donating the concrete, but WPRD will oversee the installation.

Williston Water World Update

- Project is ongoing!
- Building will be finished before winter

Human Resources

- Staffing Status
 - WPRD currently has 35 full-time staff Positions available based on regular operations
 - Total Positions filled
 - 33
 - Hired Positions
 - Guest Services Specialist
 - Jaqueline Lilley
 - Maintenance Janitorial Manager
 - Katie Zufelt
 - Travel Sports Coordinator
 - Tyler Burnet
 - Open Positions
 - Rec Coordinator
 - Membership Specialist (releasing to public once job description is finalized)
- CAPRA
 - We have been approved for a Capra extension into 2025.

Foundation

- The board met August 21st all requests were approved
 - Requests
 - Rhonda Ludlum Fitness Scholarship \$289.00
 - Jessica Beyer \$289.00 for Pilates certification.
 - Amy Krueger, Morgan Gonzales CVB \$5,000-\$10K, for new lights at for the Spring Lake Park Christmas Displays.
 - Foundation approved up to \$10,000
 - Replace the fishing and volleyball scenes in the Christmas display at Spring Lake Park.
- The next meeting is scheduled for Dec 11th. This will be our regular meeting and annual meeting.

Marketing & Public Relations Portfolio

Marketing

Social Media: All social media is gaining followers, but traffic has been down. Typical this time of year with all that is going on.

- **Facebook**
 - WPRD - 12,375 followers: 4.6 out of 5.0 is our review score (185 Reviews)
 - ARC Fitness – 1,051followers
 - Williston Wonders – 718 followers
 - WPRD Child Sitting Clubhouse – 528 followers
 - WPRD WMGC – 304 followers
 - WPRD Aquatics – 0 followers
- **Instagram**
 - 1,916 followers
- **LinkedIn**
 - 127 followers

Google:

- 4.5 out of 5.0 (690reviews)

Website:

The website traffic was down last month but to be expected with the time of year. Continue to work with Streamline to get new updates to the website. Maps have been added and more will change in the coming months.

- **Statistics (August 1 – August 31, 2024)**
 - 115,639 webpage views
- **Newsletters (August 1 – August 31, 2024)**
 - Three newsletters were sent with 55% read rate. 2,951 views | 5,287 sent)

Advertising:

- **Wonders**
 - Made a new brochure advertising the Williston Wonders to give those interested the information they need.
- **Parks**
 - Working to finalize all photos before the weather turns. Working to make a new park layout handout as well.
- **Brochure**
 - New information has been received from all departments and the brochure for January to May 2025 will be ready by October 7, 2024. Just in time to go home in backpacks before fall break.
- **Williston Livability**
 - Advertisement submitted to highlight the Williston ARC. The ad will be used in their annual edition on and their website in August. The content is an asset to people moving to the area. The magazine is now out and available to the public.
- **NDRPA Fall Focus**
 - Working on an article highlighting Ballin' in the Basin for the Fall edition, due October 15.
- **Bakken Living and Visitors Guide**
 - Continue to provide quarterly advertisements for Bakken Living. Visitors Guide and Fall Bakken Living was recently submitted. All advertisements are taking on a new look.
- **Williston Herald**
 - Continually working with the Williston Herald to highlight various programs throughout WPRD.

Public Relations

- Attended Welcome Week on August 25 at Williston State to engage with new students for future Job Opportunities.
- NWND Job Fair is September 19 at Williston State, and we are looking into attending to engage with people across the areas of job possibilities within WPRD.
- Continue to be present at various programs to photograph and engage with the public.

Child Sitting

In August we had 30 new kids join the clubhouse. We also had 12 S.T.E.M/Activity days for the children. These days included sensory play, making paper fish, watermelon and lemonade crafts, dance parties, and story times. In August we had our Construction Party where kids got to paint large box boxes that were built into houses, build with cups and blocks, color construction themed pictures, and take home a fun themed balloon.

Our August special in the clubhouse was a 3-month passport for \$130 instead of \$175 with siblings still being half off. 37 different families purchased these passports in August. August was our last month of summer hours where we were closed midday from 1:30-4:00. Starting September 3rd hours go back to 8:30-7:30 Monday-Friday and Saturdays 8:30-1:30. August 2024 has been slower than previous years, but this is to be expected with summer ending, and school starting. We usually see an increase after Labor Day once families get back into the school routine.

Child Sitting Visits for the past three years:

August 2022- 1134

August 2023- 1125

August 2024- 1057

PARKS PORTFOLIO

- As summer staff start to leave, Full-time staff are doing their best to keep up with mowing
- With Lazy river shut down for cleaning – took advantage of opportunity to replace cement coating on stairs and pillars of waterslides.
- Road repairs at spring lake park
- Shut down splash pad after labor day
 - Beginning winterization process
- Caulking around ICE rink at Western star in preparation of winter
- Constant air handler maintenance at the arc.
 - Pulled down 7 motors for repairs
 - Luckily Ben had experience with electric motors, so we didn't have to outsource the work.
- Finally got shelter built for irrigation filter at Golf course
- Did a car count at Spring Lake Park for a week and had a daily average of 450 vehicles per day.
 - This is high usage as is and is also much higher during kids Camp and Holiday lights drive.

Athletic Facilities Operations

- Ballfields/outdoor courts:
 - Now focusing on overseeding and sod replacement on baseball fields
 - Tetons are practicing at Aafedt all month due to turf project
 - Trying to keep up with mowing and fall field painting
 - Will start turning off irrigation and wrapping up outside projects by end of month.

- Golf course
 - Knifed greens and topped dressed.
 - Continuing with routine maintenance on the course
 - Jim assisted with a shelter over irrigation filter
 - Got results of water testing (Included in packet)
 - 1- Well sample from spring 2024
 - 2- recent sample directly from irrigation system
 - Will get a 3rd sample at the end of the season for comparison
 - Also trying to keep up with mowing with summer staff starting to leave

FACILITIES PORTFOLIO

- WBSD7Memberships
 - WBSD7 is covering half of the cost of memberships at a rate of \$145/year paid by the employee. We are starting to see a lot of renewals from the School District.
- ARC Furniture
 - Looking at replacing all some furniture in playground area. I will match with current seating in hallway.
- User groups
 - WBBC, Williston United schedules completed through May 2025.
 - Working on baseball/softball pre-season starting in October.
- RFCC
 - Ice schedule is almost finished. Waiting on hockey club game schedule.
 - Raymond Center schedule is filled every weekend until ice begins on October14th.
- Reservations
 - Receiving many meeting room inquiries into Spring 2025. **WARC**
- Facility Schedule & membership/visit report attached to the end of Park Board Packet
- Maintenance
 - Keeping up as best as possible while shorthanded but excited for Katie to begin
 - Reset A/C on multiple air handlers during hot weather multiple times
 - Changing light bulbs in basketball courts and in pool areas
 - Pulled weeds around building and parking spots
 - Moved table and chairs
 - AVI scheduled to come to replace a smoke detector in RTU3
 - Nova came for fire extinguisher inspection, and fire panel inspection
 - Extreme Clean did the yearly kitchen vent hood cleaning and inspection
 - Replaced broken handle set for district office door
 - Ordered Air filters for next quarterly filter change for air handlers
 - MDU power test was big success, had a power reduction of 476kW
 - Johnson Controls made multiple repairs to RTU8
 - Jim's team made multiple repairs to RTU3

Safety Committee

- 2024 Safety Programs
 - Safety management program
 - Safe lift program
 - Slips trips and falls
 - Safety committee program
 - Drug free workplace program
 - No claims or accidents to report.
- July Topic: Concussions

RFCC

- Events:
 - Rastelli Circus August 23rd and 24th
 - Adult skate night Augusts 25th
 - Red Rock Ford car show August 26th-August 30th
 - Quinceanera upstairs August 31st
- Sports:
 - Teams continue to use the arena or courts for practice space when the weather is bad or because of poor air quality
 - Youth volleyball practice upstairs 2-4 times per week
- Upcoming and other notable events:
 - RFCC will begin to get busier again with shows throughout the fall
 - Bakkencon was held September 6th-8th
 - Roller blading events throughout September
 - Paradise Spa show September 13th-15th
 - Hosting Williston High School float building during homecoming week
- RFCC: Maintenance.
 - Matt Skoric is doing a great job overseeing the facility
 - Ensures the facility is ready for all reservations and coordinates maintenance when/where needed.
 - When the RFCC is not reserved, Matt has been helping the guest services department at the ARC.

Aquatics

- Lessons- August 5-15th went well, having large numbers and lots of people on waitlist. We are continuing to run reduced am and pm lessons.
 - 72 kids in lessons
- Private Lessons: private lessons are still strong, still have a waitlist but it has dropped significantly with all the help over the summer.
 - Over 150 on the waitlist.
- Aquacise classes have been growing big this month averaging 10-15 people per class.
 - Added a 10:15-11:15 Tuesday am class
 - Has an average of 5 people per class
- River walk
 - 9-11am on Saturdays
 - Added a lap swim at this time also
- Special Events: Returned to back-to-school hours August 19th!
- Floating Pumpkin Patch in Oct
- Sealions:
 - Finished long course Mid July
 - Short Course starts Sept 3rd
 - First meet 11/22-11/23
- High School
 - First home meet 9/14
- Pre-season captains practice started in august
- 50m moved to short course July 27th
 - diving boards available as long as we have staff on Saturdays 1-3.
- SwimFit- Next session starts Sept 10th ending Nov 2nd
 - Adult Class 6am tue/thu 9am Sat with a drop-in rate offered
 - Youth SwimFit also begins with a 2-day class running T TH at 6:30-7:15pm
- Lifeguard training
 - we have been running drills to get the guards use to looking at the whole pool and keep their skills sharp
- Inservice's monthly to keep up to date
- CPR to the public has opened.
 - Next course August 9th
 - Had 5 participants
- Hours transitioned back with school starting. Will transition to winter hours week of memorial Day
- PM River walk not happening during extended hours
 - But back to adding a 4-5 and 7-8 riverwalk times
 - Added Saturday riverwalk and Lap swim 9-11am with Saturday aquacise ending.
- Pool Maintenance
 - Hot Tub Cleaned August 5th, August 19th
 - Scheduled for Sept 2nd 16th, 30th

- Upcoming Pool Closures
 - Lazy River August 19-29th
 - Completed
 - Leisure Pool September 23-3rd
 - Lessons Pool October 21-28th

Special Events Portfolio

Puzzle Palooza for the month of September had a total of eight teams. The next event will take place on October 8th at 6:30PM with registration closing on September 24th.

Sk8 Nites for September are the 9th through the 11th and the 22nd through the 26th. We will be having a special 70's themed open skate on Sunday, September 22nd from 2:00PM to 5:00PM!

Nerf Wars will be held at the Raymond Center September 25th through the 29th! We have several private party options available as well as open times from 6:00PM to 9:00PM on the 27th and 28th for just \$10 per walk-in! And of course, our toddler blacklight party will be on the 27th from 10:00AM to 1:00PM and the 28th from 9:00AM to 10:00AM for just \$5 per walk-in, parents are free!

Coming up we have the Spooky Speedway formally known as the All-City Halloween Party! This event will take place on Sunday, October 27th from 1:00PM to 4:00PM at Spring Lake Park!

Campus Club opened on August 26th! We now have 6 of our 7 sites open and are still working to find a supervisor so we can open the last school. Coming up we have two family engagement nights scheduled for October, on the 8th will be a family roller skating event and the 16th will be a night at the pumpkin patch for all Campus Club families!

RECREATION PORTFOLIO – Spring/Summer programming 2024

In-House Youth Rec Leagues

Current Program: Soccer

Dates: Aug 5 – Sep 28

Fee: Ranges by age / \$26.50 / \$36.50 / \$46.50

Current Registration Numbers: 514 / 36 waitlisted

2023 Registration Numbers: 428

2022 Registration Numbers: 425

Special Note or Highlight:

Outdoor Fall Soccer is at its highest enrollment to date! The program is running very smoothly with the help of amazing volunteer coaches. A major highlight this year is that the 5/6YO group went from 6 teams to 8 teams. We also are at the point of having 10 teams for the 7-12YO group, but don't have enough outdoor soccer fields to support that many teams yet.

Current Program: Cheer

Dates: Aug 20 – Sep 26

Fee: \$43.50

Current Registration Numbers: 64

2023 Registration Numbers: 85

2022 Registration Numbers: 59

Special Note or Highlight:

The cheer program has started fresh with a new coach, Williston native, Abbie Axtman. She is a great coach and loves to give to all the kids in the program. We did have to lower the cap on registration as she does not have any co-coaches or helpers this season. I am currently in the process of getting the new Williston Highschool cheer coach involved with our youth program.

Current Program: Wonders Baseball

Dates: Aug 5 – Aug 31

Fee: \$5.00

Current Registration Numbers: 20

2023 Registration Numbers: 11

2022 Registration Numbers: No program

Special Note or Highlight:

Williston Wonders is growing and growing! We had a great turn-out for the 2nd year of Wonders Baseball. We started the season with a BBQ before our first game and ended the season with the 13U Baseball team joining us for a little game. The Wonders had a blast!

Current Program: Youth flag football

Dates: 8/19-10/12

Fees: \$36

Current Registration Numbers: 250

2023 Registration: 241

2022 Registration: 237

Special Notes: Special Notes: By far the biggest the program has been! We have 20 total Williston teams and 6 out of town teams with Tioga joining this year! Games are underway!

Current Program: 5th & 6th Tackle Football

Dates: August 4 – Oct 12

Fee: \$67

Current Registration Numbers: 126

2023 Registration Numbers: 118

2022 Registration Numbers: 104

Special Note or Highlight:

We had our first gameday the other day and it went well. I have been working with the High School and Greg to get as much production as I can out of the league to make it fun for the kids. I have also been able to make some connections in order to potentially expand our sponsorship program next fall in order to help pay for equipment upgrades.

Current Program: Cross Country

Dates: August 12 – Sept 11

Fee: \$35

Current Registration Numbers: 78

2023 Registration Numbers: 82

2022 Registration Numbers: 55

Special Note or Highlight:

Cross country still currently has many participants. We have continued to try and coordinate with the high school in order to have a meet that is ran or helped by the high school runners. We will have all new shirts this year. The kids are having fun, and it is less stressful for parents as we have decided to only use the Western Star meeting location this season.

In-House Adult Rec Leagues

Current Program: Adult Softball

Dates: 5/6/24-8/15/24

Fees: \$1,060

Current Registration Numbers: 32

2023 Registration: 39

2022 Registration: 38

Special Notes:

Games have been going quite well. Umpire situation has been amazing this season so far! Changing the days of what league plays when has been a good switch! The weather has really put a damper on the season. We will have a lot of makeup days. Umps have been great.

Current Program: CoRec Sand Volleyball

Dates: May 29 – Aug 14

Fee: \$294.84

Current Registration Numbers: 14 Teams

2023 Registration Numbers: 13 Teams

2022 Registration Numbers: 18 Teams

Special Note or Highlight:

The weather rain outs caused some schedule confusions. I will be ordering legitimate sand volleyball lines next year which will help the referees to prepare for it. I will also be going away from ordering shirts in the future and go with a trophy instead.

September Programs:

Wonders Track

Wonders Swim

Adult Fall Volleyball

Other Updates/Duties:

- Creating a training process for new recreation coordinators
- Establishing processes for new Travel Sports Coordinator
- Preparing the Jan-May brochure information to Marketing
- Working on fundraising efforts for Wonders group.
- Preparing for upcoming fall/winter programs.
- Getting ready for the December Ballin tournament.
- Helping fill in for other departments.
- Final reports for each ended program

FITNESS & WELLNESS PORTFOLIO

Group Fitness

- **August Group Fitness – Number of participants was 945** compared to 984. **We offered 142 classes** compared to 156. There is an average of 6 participants, compared to 6 from last month.
- **New trainers**
 - We hired a new PGB trainer as a sub for the youth program. Meeting with a new Zumba trainer soon.

Fitness Programs Numbers and Updates

- **Workshops for Women-** Prenatal, Postpartum, and Menopause Workshops. The workshops are less expensive and will give women the tools to safely exercise in our group classes and on their own. Next workshop date will be announced later.
- **Women & Weights-** This program was opened July 25th and will start in Sept. Our trainer for this program took another job and cannot teach this class anymore, we found another trainer Allison Willis, but she can only teach the 9am class which is full with 8 people. The 6pm class was canceled, and all members were refunded.
- **Women's Workout Wisdom-** It is designed to help women build confidence and learn about issues and concerns that they face in daily life such as hormones fluctuations and stress and how they affect their fitness journey. New dates are set for 2025.
- **Pink Gloves Boxing –** This program was opened July 25th and will start in Sept. We have 16 participants signed up right now.
- **Meal Prep and Nutrition Knowledge Course-** This is a one-month course. Participants will learn basic Nutrition Knowledge and the importance of Meal Prep. They will meet every Tuesday evening in the ARC Kitchen to prep 2-3 meals to take home, all while discussing various nutrition topics. Next course will run October 1st-October 22nd.
- **Les Mills Strength Development-** This program was opened July 25th and will start in Sept. This program is offered to all adults and will be a 12 week round. Participants will learn to build strength in science backed phases. We have 6 members signed up at this time.

Youth Fitness Programs Numbers and Updates

- **Youth Boot Camp-** This program was opened July 25th and will start in Sept. There are 13 participants signed up at this time. We have a new trainer for this program Elizabeth Pitcher will be taking over.
- **Youth Pink Gloves Boxing-** This program was opened July 25th and will start in Sept. There are 10 participants signed up at this time.
- **Kids night out-** This program was opened July 25th and will run in Sept, Oct, and Nov.
- **Tyke Time- Tyke Time:** This program was opened July 25th and will start in Sept.
- **Eckert Group Home-** Rhonda met with the group and did cardio/weight circuit training with them. They did great. Michele met with them another time and did a meal prep class.

Fitness Center/Equipment

- Equipment is mostly in good working order. Tech will be out soon to work on machines with a few issues.
 - Tech will work on a couple of cardio machines that are under warranty. The screen on the recumbent bike has been replaced.
 - Tech will come out to work on the resistance on an upright bike and a treadmill arm that is not in alignment.

Personal Training – August Numbers:

- **87 sessions completed** – Compared to 134 last month.
 - 30 min- 12 compared to 20 last month
 - 45 min- 46 compared to 82 last month
 - 60 min- 20 compared to 37 last month
 - 30 min grp- 0 compared to 0 last month
 - 45 min grp- 0 compared to 0 last month
 - 60 min grp – 6 compared to 8 last month
- **Initial Assessments-** 1 compared to 3 last month.
- **Total Sales: \$1178.00** compared to \$8435.00 last month
- **Total Sessions Purchased 34** compared to 282 last month.
- **New inquiries-** 4 compared to 4 last month.

Senior Fitness & Wellness-

- **SilverSneakers New membership – 4 signed up** compared to 8 last month.
- **SilverSneakers total monthly visits- 658** compared to 668 last month.
- **SilverSneakers (senior fitness) Fitness class attendance-** We had 141 participants compared to 222 last month and we offered 17 classes compared to 20 last month, this includes the sit to get fit class numbers.
- **Onsite Senior Fitness Classes at the Senior Center-** We offered 14 classes between sit to get fit and chair yoga, compared to 12 classes last month, We had 133 participants compared to 121 last month.
- **ASH Fitness Active & Fit/Silver & Fit**
 - New Memberships- 1 compared to 0 last month.
 - Total Monthly visits- 33 compared to 32 last month.
- **Onepass and Renew active memberships are now available for seniors with the following insurance:** Medica insurance, United Healthcare, Medicare Advantage, AARP Medicare Supplement, United healthcare group retiree.

- We want to give a huge THANK YOU to all speakers for volunteering their time to come and talk to all of our seniors.
- Lunch & Learn
 - Contacting different businesses in town to come in to talk to Seniors about topics they are interested in. We have different speakers coming in each month.
 - CHI Diabetes Education was set to speak to the seniors in August. However, they had to cancel at the last minute but will reschedule ASAP. On September 4th, Bethel Lutheran Nursing & Rehabilitation spoke to the seniors about admissions. 20 people attended.
 - The Williams County Bookmobile also parked at the ARC for a couple of hours on August 14th.

Senior Challenges

- Active Seniors Fitness Challenge- this will be a 3-week challenge in Sept for seniors only. They will have weekly fitness goals to make.

Fitness Special Events & Challenges Update

- **Back to the Gym-** this is a fun and free fitness challenge. Participant will get a punch card and will get a punch for every fitness class they go to. They turn it in after 5 punches and then get another card. There is no cap on classes or punch cards they can fill, the more cards you complete the more chances you have to win raffle prizes throughout the challenge.
- **Pheasant Fun Run-** this is a new fun run that we are offering Sept 29th. There will be 5k/10k options. The clay target league and Pheasants Forever will be sponsoring and volunteering the day of the event.
- **Active Seniors Fitness Challenge-** this will be a 3-week challenge in Sept for seniors only. They will have weekly fitness goals to make. All seniors will get a calendar to track their progress, and all will get a prize for completing the challenge at the end.
- **Fall fitness challenge Triathlon in a month-** this is our first time trying this challenge. Participants will have a month to complete a triathlon (we have 3 levels to choose from) we are also offering row machine instead of swimming. All participants will get a calendar to track their progress. We have also started a fb page for everyone to post.
- **Triathlon-** We will be offering this at the end of the challenge. It will be 10 min swim, 30 min bike, and 20 min run anyone can participate and all challengers that completed their triathlon in a month can sign up for free.
- **Food with Friends-** Participants will enjoy the process of cooking delicious and healthy holiday appetizers and making fun low calorie holiday drinks. Everyone will bring home fun, new recipes and the food that they prep (no alcohol goes home). Dec 3, 2024

Trails

- We applied for another RTP grant this time for just under 250,000. This is an 80/20 grant, we applied to get 3 miles of the Little Muddy Trail repaved starting at 26th street all the way to the trail head on Broadway.
 - Unfortunately, this grant was denied this year. We will try again next year.

FINANCE PORTFOLIO

August 2024 Financials

- **Revenue/Expenses**
 - July Revenue: **\$1,156,263.23**
 - July Expense: **\$985,415.24**
- **Sales Tax**
 - 1% Sales Tax: **\$1,364,727.28**
 - .5% Operations: **\$682,363.64**
 - **Current Average monthly sales tax: \$1,003,408.82**
 - **2024 Budget monthly projection: \$875,000**
- **Cash Fund Balance at the end of August:**
 - **\$3,206,357.06**
- **CD's: ASB**
 - General Reserve CD:
 - **\$485,103.56**
 - **4.26%**
 - WPR CD:
 - **\$106,291.80**
 - **4.2%**

Available to WPRD	
January	\$ 3,414,736.01
February	\$ 3,707,568.24
March	\$ 3,895,861.78
April	\$ 4,026,277.55
May	\$ 4,052,787.29
June	\$ 3,817,922.91
July	\$ 3,490,891.27
August	\$ 3,891,235.46

May 2024 Irrigation Suitability Report

Irrigation Water Analysis

- pH is slightly alkaline at 7.23.
- Hardness is elevated but acceptable. There is an abundance of free Ca and Mg limes present, which is a plus for the bicarbonate present.
- Conductivity is slightly elevated at 1.81 mmhos/cm primarily due to the bicarb and sulfates detected. This is a measure of the total dissolved salt concentrations in the water.
- Sodium Adsorption Ratio (SAR) (7.09) and Adjusted SAR (AdjSAR) (18.22) indicate high-risk potential for turfgrass injury due to sodium detected for all irrigated soil types. AdjSAR is a more accurate measure of SAR when high bicarbonate levels are detected.
- pHc indicates strong deposition of dissolved minerals as irrigation water is applied.
- The RCS is 8.05 which indicates a high probability for soil particle dispersion, especially in fine-textured clayey soils.
- Calcium, magnesium, and potassium levels are excellent.
- Sodium will be deposited at 1.64 lbs./1000sf per inch of irrigation applied. Poses severe turf health risk.
- Bicarbonate deposits will be 4.93 lbs./1000sf per inch of irrigation applied. Creates acute permeability risk.
- Chloride and sulfates are fine for now at 13 and 348 ppm, as these two anions react with sodium to form highly injurious soluble salts for turf systems.
- Total Dissolved Salts (TDS) are elevated beyond my desired range at 1156 ppm. Indicates severe osmotic water uptake stress for turfgrass.
- Boron is well-supplied. Iron, too.
- Nitrogen and phosphorous are both absent.

Discussion:

The lab results identified several long-term concerns for soil structure, turf health, and mitigation maintenance strategies when using this water source for irrigating turf, particularly for fine-textured native soil areas (i.e., tees, fairways and roughs). These concerns stem for the excess sodium and bicarbonate levels in the water. The impact of high sodium will cause soil particles to disperse, clogging pores, and leading to reduced air and water movement. Limited oxygen, drainage, and water uptake due to compacted soil structure may lead to severe turf injury or even loss. The high bicarbonate levels only further exacerbate the salinity and infiltration problems for irrigated turf.

The use of this water is possible for irrigating coarse-textured sandy soils, but only if they have excellent drainage and are frequently leached with extra water to flush out accumulating salts. Often an acid injection or sulfur burner system is used to offset the bicarbonate affect. However, they are expensive to install and operate, and they do not remedy the sodium problem at all.

Extensive mitigation strategies like routine soil aeration, frequent leaching practices, irrigating during rainfall events, and significant calcium amendments would be necessary to offset the negative effects of sodium on fine-textured soils. These strategies require ongoing commitment and can be expensive to implement. Without these committed practices, the long-term viability, particularly for fine-textured soils, is bleak, especially in prolonged dry conditions when irrigation dependency is high. Blending with a higher quality water source should be investigated as a potential mitigation strategy, too.



Concluding:

Zack, I'm impressed by your ability to maintain the health of the irrigated grounds at Williston despite the water quality challenges. That takes real skill and devotion. Kudo's to you!

Upon your review, please do not hesitate to call me with any questions or need further information at 630.957.8400.

Thank you for allowing me to serve in your interests. I truly appreciate the opportunity to earn your business.

Respectfully,

A handwritten signature in cursive script that reads 'Tony Kalina'.

Tony Kalina
Kalina Turf Consulting

WATER ANALYSIS REPORT

Williston Golf Course

Williston, ND

Report Date: 5/9/2024

File Number

92067

Submitted By: Kalina Turf Consulting LLC

Lab Number 0938
 Sample Location Irrigation
 Sample Description IRR
 QC

Desired Range

pH	6.2 - 7.4	7.23	✓
Hardness (ppm)		382.40	
Hardness (grains/gal)		22.36	
Conductivity (mmhos/cm)	0.5 - 1.5	1.81	
Sodium Adsorp. Rati	0 - 4	7.09	VH
Adjusted SAR	0 - 7	18.22	VH
pHc		6.83	depositer
Residual Sodium Carbonat (RSC)	0 - 1.25	8.05	VH

		(ppm)	meq/l	lbs/ac in	#/ac-in/1000
Calcium (Ca)	40 - 120	85.16	✓ 4.25	19.31	
Magnesium (Mg)	6 - 24	39.27	✓ 3.23	8.91	
Potassium (K)	1.5 - 10	7.65	great! 0.20	1.74	
Sodium (Na)	0 - 50	315.52	VH 13.72	71.56	1.64
Iron (Fe)	2 - 5	4.53	✓ 1.03		
Total Alkalinity (CaCO3)	0 - 100	776.29	-	176.06	
Carbonate (CO3)	0 - 15	0.00			
Bicarbonate (HCO3)	0 - 150	947.24	VH 15.53	214.83	4.93
Hydroxide (OH)		0.00			
Chloride (Cl)	0 - 140	13.96	✓ 0.39	3.17	
Sulfur as (SO4)	0 - 420	348.54	✓ 7.26	79.05	
Salt Concentration (TDS)	300 - 1000	1156.29	H ✓	262.25	6.0
Boron (B)	0.2 - 0.8	0.19		0.04	
Manganese (Mn)	0.5 - 2	0.166		0.038	
Copper (Cu)	0 - 0.2	< 0.020			
Zinc (Zn)	1 - 5	< 0.040			
Aluminum (Al)	0 - 5	< 0.200			

Cation/Anion Ratio 0.92

NO3-N (ppm)	0 - 5	< 0.10
Total P (ppm)	0.05 - 5	< 0.20

greens:
 USGA's
 Sand Caps } ?
 Ca Style

acid injection ?
 Sulfur burn -



THE POWER OF TESTS

Kalina Turf Consulting

11315 Tamarack Drive -- Winfield, IL 60190

Office -

Fax -

(630) 957-8400

tony@kalinaturf.com

Analytical Services By:



BROOKSIDE LABORATORIES, INC.

** WATER ANALYSIS REPORT **

Williston Golf Course
Williston, ND

File Number: 92067
Date Received: 05/08/2024
Date Reported: 05/09/2024

Submitted By: Kalina Turf Consulting LLC

Lab Number	0938
Sample Location	Irrigation
Sample Description	IRR
	QC

pH		7.23
Hardness	(ppm)	382.40
Hardness	(grains/gal)	22.36
Conductivity	(mmhos/cm)	1.81
Sodium Adsorp. Ratio		7.09
Adjusted SAR		18.22
Adjusted RNa		9.74
pHc		6.83
Residual Sodium Carbonate (RSC)		8.05

		(ppm)	meq/l	lbs/ac in
Calcium	(Ca)	85.16	4.25	19.31
Magnesium	(Mg)	39.27	3.23	8.91
Potassium	(K)	7.65	0.20	1.74
Sodium	(Na)	315.52	13.72	71.56
Iron	(Fe)	4.53		1.03
Total Alkalinity	(CaCO3)	776.29		176.06
Carbonate	(CO3)	0.00		
Bicarbonate	(HCO3)	947.24	15.53	214.83
Hydroxide	(OH)	0.00		
Chloride	(Cl)	13.96	0.39	3.17
Sulfur as	(SO4)	348.54	7.26	79.05
Salt Concentration	(TDS)	1156.29		262.25
Boron	(B)	0.19		0.04

Manganese	(Mn)	0.166		0.038
Copper	(Cu)	< 0.020		
Zinc	(Zn)	< 0.040		
Aluminum	(Al)	< 0.200		

Cation/Anion Ratio 0.92

NO3-N (ppm)	< 0.10
Total P (ppm)	< 0.20

Reviewed by: _____



SCOUTLINX

Water Quality Assessment

Williston Municipal Golf Course

9/12/2024

Above desired
Below desired
Within desired

Irrigation Water	DESIRED	ACTUAL	Irrigation Water Summary: <p>The results from the water sample tested from the irrigation system reveal a concerning level of water quality. The pH of the water is measured at 8.11, indicating alkalinity, and the water is classified as "very hard" due to its high hardness level of 391.72 ppm. Furthermore, the water's extreme depositor nature, denoted by a pHc of 6.9, suggests that any elements present in the water will accumulate in the soil over time, potentially leading to adverse effects.</p> <p>One significant aspect to consider is the Adjusted Sodium Adsorption Ratio (SAR) level, which directly impacts turfgrass. The current SAR level of 18.82 exceeds the recommended range and poses a considerable risk to the soil's structure. The desired SAR levels for turfgrass should ideally be less than 7, as anything greater than 10 has the potential to cause irreversible damage to the soil structure.</p> <p>Another critical parameter to note is the Bicarbonate levels, which currently stand at 853.73 ppm. Bicarbonate levels exceeding 120 ppm can have detrimental effects on turfgrass conditions. High Bicarbonate levels may lead to decreased availability of essential nutrients such as Calcium and Magnesium and could result in localized dry spots due to hydrophobic conditions. Additionally, elevated Bicarbonate levels can create a seal within the soil profile, inhibiting the movement of water and nutrients vital for turf health and growth.</p>
pH	6.2-7.4	8.11	
Hardness (ppm)	<300	391.72	
Hardness (grains/gal)		22.91	
Conductivity (mmhos/cm)	<1.5	1.41	
Sodium Adsorp. Ratio	<6	7.54	
Adjusted SAR	<7	extreme 18.82	
Adjusted Rna		10.01	
pHc	8.4	depositor 6.9	
Residual Sodium Carbonate (RSC)	<1.25	6.17	
Calcium (ppm)	40-120	83.68	
Magnesium (ppm)	6-24	44.3	
Potassium (ppm)	5-10	7.67	
Sodium (ppm)	<50	343	
Iron (ppm)	2-5	0.24	
Total Alkalinity (ppm)	<100	699.66	
Carbonate (ppm)	<50	0	
Bicarbonate (ppm)	<120	extreme 853.73	
Hydroxide (ppm)		0	
Chloride (ppm)	<140	41.02	
Sulfur as SO4 (ppm)	<400	386.04	
Salt Concentration TDS (ppm)	<960	900.48	
Boron (ppm)	.2-.8	0.22	
Cation / Anion Ratio	1:1	0.99	

Recommendations:

Please pay special attention to providing adequate and efficient soil drainage for the new facility. This includes considering soil type and texture, subsurface drainage, and surface drainage during the design and construction phases. Additionally, it's important to have an extra water source that can be blended with the current source. An automated water blending system should be included in the construction of the new pump station. Also, ensure the design and installation of an acid-ready injection system that can pump additives and amendments through the irrigation system. Lastly, choose a more salt-tolerant turf type and cultivar for seeding the new golf course.

Analytical Data Provided by Brookside Laboratories Inc.

Cell (701) 721-7682

Agronomist: Karl Schoffstall

scoutlinx@gmail.com

Membership Totals

September 2024

Child 1 Month: **56**

Child 6 Month: **37**

Child 12 Month: **99**

Monthly Billing: **90**

Total Child Memberships: 282

Veteran 1 Month: **10**

Veteran 6 Month: **7**

Veteran 12 Month: **17**

Monthly Billing: **38**

Total Veteran Memberships: 72

Adult 1 Month: **245**

Adult 6 Month: **113**

Adult 12 Month: **204**

Monthly Billing: **464**

Total Adult Memberships: 1,026

Corporate 12 Month: **30**

Corporate 6 Month: **22**

Corporate Senior: **5**

Corporate Family 6 Month: **8**

Corporate Family 12 Month: **32**

Corporate Monthly Billing: **34**

Total Corporate Memberships: 131

Senior 1 Month: **43**

Senior 6 Month: **22**

Senior 12 Month: **105**

Monthly Billing: **26**

Total Senior Memberships: 196

Corporate Membership Registrations (companies): 8

WSC Student Memberships: 242

District 7 Memberships: 39

Scholarships: Adult (26); Child (18)

Total ARC Memberships: 2,039

Paid Daily Visits

August 2024

Adult: 1,525

Avg Per Day: 49

Child: 2,460

Avg Per Day: 79

Seniors: 128

Avg Per Day: 4

Member Visits: 11,403

WSC Visits: 244

District 7 Visits: 572

Teams/Organizations Visits: 320

Total ARC Visits: 12,539

2024

OCTOBER

SUNDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01	02	03	04	05
RFCC: Pheasants Forever Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:	RFCC: Cirque Luzdalia Keel: ARC: Mtg: Chord Energy, Private Rehearsal Dinner Courts: Parks:	RFCC: Cirque Luzdalia Keel: ARC: Mtg: WERC Training, Private Rehearsal Dinner Courts: Parks:	RFCC: Pheasants Forever Keel: ARC: Mtg: Private Rehearsal Dinner, Lifetime Screening Courts: Parks:	RFCC: Pheasants Forever Keel: ARC: Milestone Miles, Private Rehearsal Dinner Mtg: Williston Market Courts: Milestone Miles Parks:
06	07	08	09	10	11	12
RFCC: Pheasants Forever Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Bio Girls x 2, Williston United Board Courts: Parks:	RFCC: Keel: ARC: Mtg: Puzzlepalooza Courts: Williston United Clinic Parks:	RFCC: Roller Skating Costume Party Keel: ARC: Mtg: Community Builders Williston Realtors, Republicans Dist 1 Courts: Parks:	RFCC: Keel: ARC: Mtg: Lufkin x 2 Courts: Williston United Clinic Parks:	RFCC: Gun Show Keel: ARC: Mtg: Olive Motherhood Courts: Williston Taekwondo/Judo Tournament Parks:	RFCC: Gun Show Keel: ARC: Mtg: Private Bday Courts: Williston Taekwondo/Judo Tournament Parks:
13	14	15	16	17	18	19
RFCC: Gun Show Keel: ARC: Mtg: Courts: Parks: Olive Motherhood East SLP x 3	RFCC: ICE GOES ON Keel: ARC: Mtg: Bio Girls x 2 Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Williston United Clinic Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Sit and Stitch (Senior Rm) Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:	RFCC: Sassy Lady Vendor, Aeromet Smoke School Keel: ARC: Mtg: Courts: Parks:
20	21	22	23	24	25	26
RFCC: Sassy Lady Vendor Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Bio Girls x 2 Courts: Williston United Tryouts Parks:	RFCC: Keel: ARC: Mtg: Apex Clean Energy x 2 Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Williston United Tryouts Parks:	RFCC: Costumes on Ice Keel: 26th St. Liquor wine tasting ARC: Fitness Triathlon Mtg: Courts: Parks:	RFCC: Boss Ladies Vendor Keel: Halloween Loop ARC: Mtg: Kids Night Out Courts: Parks:	RFCC: Boss Ladies Vendor Keel: Halloween Loop ARC: Mtg: Courts: Parks:
27	28	29	30	31	01	02
RFCC: Boss Ladies Vendor Keel: Halloween Loop ARC: Mtg: Courts: Parks:	RFCC: Keel: Halloween Loop ARC: Mtg: Bio Girls x 2 Courts: Williston United Tryouts Parks:	RFCC: Keel: Halloween Loop ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: STEM Day Mtg: Chord Energy Courts: Williston United Tryouts Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:	RFCC: Keel: ARC: Mtg: Courts: Parks:
03	04	05	06	07	08	09

**JOINT POWERS AGREEMENT
to Provide Financial Assistance for Ice Rink Facility Feasibility Study**

This Joint Powers Agreement to Provide Financial Assistance for Ice Rink Facility Feasibility Study ("this Agreement") is entered into this 3rd day of September, 2024, by and between Williams County, North Dakota, ("County") and Williston Parks and Recreation District ("Park District"). County and Park District may also be referred to herein individually as "Party" or collectively as "Parties".

WHEREAS, the voters of Williams County approved a one percent (1%) sales and use tax during the primary election held on June 11, 2024, with said tax to be imposed by County beginning April 1, 2025;

WHEREAS, one of the purposes for the tax is to provide financing for quality of life projects within Williams County, including a year-around ice rink facility;

WHEREAS, Park District is authorized by N.D.C.C. §§ 40-49-04 and 40-49-12 to acquire property for use as public recreation areas and sites or areas for recreational and sport activities and to construct any and all buildings, grounds, and such other improvements as Park District may be deemed necessary;

WHEREAS, Park District has engaged Interstate Engineering, Inc., to conduct a feasibility study for the construction of a park site with a new year-around ice rink facility, and County desires to provide financial assistance for this study; and

WHEREAS, this Agreement is authorized by N.D.C.C. § 54-40.3-01, which allows any county and city park district, upon approval of each entity's respective governing body, to enter into an agreement for the cooperative or joint administration of any power or function that is authorized by law or assigned to one or more of them.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **PURPOSE OF AGREEMENT:** The purpose of this Agreement is to provide the terms and conditions by which County shall provide financial assistance for the feasibility study described herein.
2. **DURATION OF AGREEMENT:** This Agreement shall commence upon execution of this Agreement by both Parties and shall terminate upon completion of the feasibility study, or as otherwise agreed to by the Parties.
3. **FINANCING:** County shall provide financial assistance for the herein described feasibility study in an amount not to exceed \$238,390.00. County shall have the sole discretion to determine the timing, amounts, and purposes of the financial assistance provided by County under this Agreement. Any financial assistance provided by County under this Agreement shall be paid directly to Interstate Engineering, Inc. within thirty (30) days after submittal of an itemized invoice and/or other documentation required by County.
4. **PROGRESS REPORTS AND PARTICIPATION:** Upon County's request, or as otherwise agreed to by the Parties, Park District shall provide, or shall ensure Interstate Engineering, Inc. provides, County with updates on the progress of the feasibility study. County shall have the right to attend and participate in all meetings, site visits, workshops, consultations, work sessions, and planning or assessment sessions related to the feasibility study. Park District shall provide, or ensure that Interstate Engineering, Inc. provides, County with timely advance written notice of all

such meetings, site visits, workshops, consultations, and sessions so that County may attend and participate in the same as it deems necessary or appropriate.

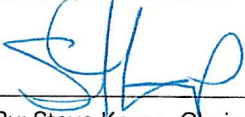
5. NOTICES: Any notice required by this agreement shall be to the following:

Williams County: Helen Askim
Williams County Administrator
P.O. Box 2047
Williston, ND 58802-2047
701-577-4547 ~ helena@co.williams.nd.us

Williston Parks & Recreation District: Joe Barsh
Williston Parks & Recreation District Executive Director
822 18th St. E.
Williston, ND 58802
701-572-9272 ~ joeB@wprd.us

- 6. INDEMNIFICATION:** Each Party shall assume liability for its own actions and omissions, and those of its officers, employees, agents, contractors, and sub-contractors. County shall bear no responsibility for the actions and omissions of Interstate Engineering, Inc., or any of its employees, officers, agents, subcontractors, or consultants.
- 7. AMENDMENTS & TERMINATION:** Any amendments to this Agreement must be in writing and signed by an authorized agent of each of the Parties. Either Party may terminate this Agreement at any time and for any reason by giving the other Party thirty (30) days advance written notice of such termination.
- 8. GOVERNING LAW:** This Agreement shall be governed by the laws of the State of North Dakota. The venue for any legal action related to this Agreement or the feasibility study shall be in the courts of Williams County, State of North Dakota.

WILLIAMS COUNTY:



By: Steve Kemp, Chairman
Williams County Board of County Commissioners

Dated: September 3, 2024

ATTEST:



Beth M. Innis, Williams County Auditor

Dated: September 3, 2024

WILISTON PARKS AND RECREATION DISTRICT:

By: Kelly Heller, President
Williston Parks and Recreation District Park Board of Commissioners

Dated: _____



Williston Parks & Recreation District/Williston State College
Pete Conlin Ice Arena Use Agreement

This agreement will cover August 1, 2024 through June 1, 2025. Williston State College (WSC) will pay the Williston Parks and Recreation District (WPRD) a sum of \$23,870.25 for the use of the Pete Conlin Ice Arena (Arena) and the facilities located at the Raymond Family Community Center as described in the agreement below. Payment will be made in a lump sum by June 1, 2025. If payment in full is not made by the due date this agreement shall be terminated in all respects with no further obligations of any kind to WPRD herein.

The priority for space will be WPRD programs, WSC Hockey, WHS Hockey, WBSC Youth Hockey, and other user groups. In conjunction with this usage priority ranking, the WPRD facilities and recreation staff will work with each group to utilize the Arena to offer the best possible scheduling for all involved.

The terms of this agreement are as follows:

1. WPRD will continue putting ice in the Arena and taking it out around its normally recurring yearly show schedule. Ice production will begin on the Monday, October 14th, and taken out Monday March 3rd.
2. WSC will plan practices from 6:00am-3:00pm in the afternoon Monday – Thursday weekly and 6:00am-10:00am on Friday's. The only exception is Monday's open skate from 1pm-3pm. Morning/Daytime practice hours can be flexible as long as it is communicated with WPRD staff in a timely manner.
3. Games will be scheduled during the spring of each year for the fall/winter to allow plenty of notice to WPRD and other user groups. The complete schedule for the 2024-2025 hockey season shall be provided to WPRD prior to November 1st, 2024.
4. Painted or mesh logos will be allowed on the ice at the Arena.
 - a. On Ice logos must be received prior to ice production.
 - b. The Main sponsor logo will be allowed at the 4 neutral zone dot locations.
 - c. WSC and WPRD logos will be provided at no charge to WPRD;
 - d. Any new logos within reason may be sold by WSC
 - e. WSC will pay for these logos to be produced (this may be a yearly expense due to damage when taking ice out);
 - f. Logos must be approved by WPRD Director of Programs & Facilities, prior to production. No alcohol, gambling, tobacco etc. on any signage will be allowed; Circumstantial situations will be considered on a case by case basis.
- b. The Zamboni may be wrapped by WSC and advertising or sponsorship space on the Zamboni may be sold by WSC as well. The Zamboni wrap must include the WPRD logo.
- c. WSC may sell dasher board advertisements.
- d. WSC may sell banners to be hung along the walls of the Arena.
 - a. WPRD will be responsible for hanging them and taking them down.
 - b. Banners will be put up while ice is being put on
 - c. Banners will be removed by WPRD while ice is being taken out at the conclusion of the season.

- e. Logos must be approved by WPRD Director of Programs & Facilities, prior to production. No alcohol, gambling, tobacco etc. on any signage will be allowed; circumstantial situations will be considered on a case by case basis.
- f. WSC will be responsible to store the banners after they are removed at the RFCC.
- 5. Each entity will purchase 1 full set of new nets with style to be agreed upon to ensure continuity. When repair or replacement is necessary the cost will be split 50/50
 - a. 1 set will be reserved for games and the other for practices for all hockey activities (WSC or otherwise) in the arena
- 6. WPRD will provide a radio/video/announcer location and table;
- 7. WPRD will furnish access doors to player benches and penalty bench for outside access;
- 8. WPRD will provide a scoreboard;
- 9. WPRD will provide an Ice Resurfacing Machine; WPRD will be responsible for staffing and compensating a Zamboni driver for scheduled events;
- 10. WSC will clean the bleachers, concessions and gate areas after each home game;
 - a. If not cleaned WSC will be charged \$50/hr. per person to clean, with a minimum charge of \$200.
- 11. A dedicated locker room space will be provided to WSC by WPRD along with a small storage area and coaches office as permitted by WPRD staff needs;
- 12. Visitor locker rooms will be provided on game days;
- 13. Beer sales logistics will be pending City of Williston approval, this contract amount will suffice for an alcohol permit payment for events.
- 14. If WSC season is shortened or interrupted due to unforeseen & uncontrollable circumstances, the WPRD Executive Director and WSC President will meet to adjust the fees accordingly at the conclusion of the hockey season.

Liability / Insurance/ Indemnification

Each party is responsible for its own acts and agrees to assume its own liability for those acts and consequences. The liability of Park District is governed by North Dakota Century Code chapter 32-12.1. Park District shall procure and maintain liability insurance covering all the Park District Facilities and Park District's management and operation of the Park District Facilities and adopt and enforce reasonable rules regarding liability insurance for users. WPRD shall cooperate with WSC and ensure that Park District obtains property and casualty coverage as provided by state law for the Arena's property. WSC will insure its own contents and participants. Except to the extent arising out of negligent acts or omissions, intentional misconduct, or illegal acts of the WPRD, its successors, assigns, and/or anyone for whom the WPRD is legally responsible, WSC shall defend, protect, indemnify, and hold harmless the WPRD from and against any and all judgments, fines, claims, actions, causes of action, penalties, costs, damages, injuries, expenses, or other liability of any kind to the extent arising from, out of, or as a result of WSC use of the Arena, including but not limited to, the negligent, intentional, willful, or wanton exercise for the rights and privileges herein granted. To the extent permitted by applicable insurance, each party waives any right of subrogation against the other with respect to any bodily injury or property damage occurring on or arising out of the use of the facilities.

Williston State College

Williston Parks and Recreation District

Bernell Hirning
By: Dr. Bernell Hirning

By: Kelly Heller

By: Joseph Barsh

Its: President

Its: Park Board President

Its: Executive Director

Date: 8-30-2024

Date: _____

Date: _____

Administrative Revenues	2025 Budget
Long/Short Credit Cards	\$ -
Long/Short Cash	\$ -
Control Account	\$ -
Interest Checking Account	\$ 50,000.00
WPRD Sales Tax	\$ 5,374,999.96
State Aid/Revenue Sharing	\$ 300,000.00
Park Dedication	\$ 500.00
WSC Facility Usage Agreement	\$ 250,000.00
WBSD #7 Facility Usage Agree	\$ 86,103.00
Club Agreements	\$ 40,000.00
Table, Chair, Square Rental	\$ 8,000.00
MWEC Profit Sharing	\$ 2,500.00
Vending Machine Revenue	\$ 12,500.00
Mineral Revenue	\$ 200,000.00
SLP House Rent	\$ 9,000.00
Alcohol Permits	\$ 1,500.00
Gift Certificate Holding	\$ 500.00
Telecommunications	\$ 10,000.00
Insurance Claim Reimbursements	\$ -
Utilities Reimbursement	\$ -
General Donation	\$ -
Grant Revenue	\$ -
Reimbursements	\$ -
Out of Town Sport Events	\$ 2,500.00
Total	\$ 6,348,102.96

Administrative Expense	2025 Budget
Miscellaneous	\$ -
Revenue Bond Payment	\$ 1,200,000.00
Capital Purchase Transfer	
Credit Card Processing Paymen	\$ 100,000.00
Audit Fees	\$ 50,000.00
Audit Assistance	\$ -
Master Plan	\$ 50,000.00
Office Supplies	\$ 15,000.00
Postage	\$ 750.00
Hospitality	\$ 4,500.00
Heat Press/Cricut Supplles	\$ 1,500.00
Special Assessment	\$ 50,000.00
SLP House Expense	\$ 10,000.00
Liability Insurance	\$ 130,000.00
Bank Fee	\$ 2,500.00
Legal Fees	\$ 10,000.00
Refunds	\$ -
Permits & Licensing	\$ 200.00
IT Services	\$ 125,000.00
Contracted Services	\$ 125,000.00
Telephones	\$ 35,000.00
Tables, Chairs, Squares Replac	\$ 7,500.00
Uniforms Full Time	\$ 3,500.00
Memberships & Subscriptions	\$ 30,000.00
Insurance Claim Expense	\$ -
Sales Tax	\$ 5,000.00
Health Insurance	\$ 550,000.00
Workmans Compensation	\$ 5,000.00
Unemployment Compensation	\$ 3,000.00
Life Insurance	\$ 2,000.00
Full Time Wages	\$ 2,578,208.29
Retirement Expense	\$ 234,895.16
Social Security Expense	\$ 189,052.19
Medicare Expense	\$ 37,021.52
Internship Wages	\$ 20,000.00
Admin/Board Pay	\$ 1,500.00
Background Screening	\$ 3,000.00
Unclaimed Property	\$ -
New Hire Expense	\$ 3,500.00

Administrative Expense Cont.	
Professional Development	\$ 12,500.00
Staff Travel	\$ 10,000.00
Staff Retention/Team Building	\$ 5,000.00
Refunds	\$ -
Total	\$ 5,610,127.16

Parks Revenues	2025 Budget
Parks Donations	\$ -
Train Rental	\$ 250.00
Shelter Rental	\$ 10,000.00
Keel Boat Rental	\$ 12,500.00
SLP Holiday Lights Drive	\$ 45,000.00
Memorial Donations	\$ -
Total	\$ 67,750.00

Parks Expense	2025 Budget
Miscellaneous	\$ -
Part Time	\$ 30,000.00
Warming House Staff	\$ 2,500.00
Parks New Projects - Finance	\$ -
Memorials	\$ -
Playground Maintenance	\$ 11,000.00
Splash Pad Maintenance	\$ 2,000.00
Vehicle Maintenance	\$ 5,000.00
SLP Holiday Lights Drive	\$ 25,000.00
Operation Supplies	\$ 12,500.00
Construction Materials	\$ 20,000.00
New Equipment	\$ 14,500.00
Equipment Repair	\$ 35,000.00
Tools	\$ 3,500.00
Janitorial Supplies	\$ 7,500.00
Chemicals/Fertilizer	\$ 15,000.00
Irrigation Supplies	\$ 5,000.00
Equipment Rental	\$ 500.00

Parks Expense Cont.

Fuel	\$ 50,000.00
Utility Services	\$ 35,000.00
Water/Sewer/Garbage Services	\$ 40,000.00
First Aid Supplies	\$ 250.00
Total	\$ 314,000.00

Athletic Fields Revenue	2025 Budget
Athletic Field Advertising	\$ 15,000.00
Western Star Concessions	\$ 15,000.00
Western Star Start Up	\$ -
Total	\$ 30,000.00

Athletic Fields Expense	2025 Budget
Miscellaneous	\$ -
Part Time	\$ 50,000.00
Western Star Concessions Staff	\$ 5,000.00
Western Star Concession Suppl	\$ 20,000.00
Athletic Fields General Maint.	\$ 15,000.00
Ballpark Advertising Maint	\$ 500.00
Aafedt Maintenance	\$ 5,000.00
Cote Field Maintenance	\$ 500.00
Dakota Field Maintenance	\$ 1,500.00
Fields 1 & 2 Maintenance	\$ 500.00
Gron Dahl Field Maintenance	\$ 500.00
Western Star Maintenance	\$ 5,000.00
Operation Supplies	\$ 500.00
Construction Materials	\$ 500.00
Equipment Repair	\$ 1,500.00
Tools	\$ 1,500.00
Chemicals/Fertilizer	\$ 10,000.00
Irrigation Supplies	\$ 1,500.00
Equipment Rental	\$ 500.00
Utility Services	\$ 6,500.00

Athletic Fields Expense Cont.

Water/Sewer/Garbage Services	\$ 10,000.00
Start Up	\$ -
First Aid Supplies	\$ 250.00
Total	\$ 136,250.00

Golf Course Revenue	2025 Budget
Golf Lesson Fundraising	\$ -
Golf Lessons	\$ 8,000.00
Golf League	\$ 10,000.00
Golf Course Improvements - Trust	\$ -
Membership	\$ 90,000.00
Cart Storage/Trail Fees	\$ 16,000.00
Green Fees	\$ 80,000.00
Driving Range	\$ 10,000.00
Pro Shop	\$ 30,000.00
Cart Rent	\$ 70,000.00
Pop	\$ 15,000.00
Candy	\$ 3,500.00
Golf Course Concessions	\$ 1,500.00
Golf Club Rental	\$ 4,000.00
Toal	\$ 338,000.00

Golf Course Expense	2025 Budget
Course Part Time Wages	\$ 28,000.00
Golf Cart Repairs	\$ 5,000.00
Golf Course Improvements	\$ 8,000.00
Operation Supplies	\$ 1,500.00
Construction Materials	\$ 500.00
New Equipment	\$ 6,075.80
Equipment Repair	\$ 5,000.00
Tools	\$ 1,000.00
Janitorial Supplies	\$ 500.00
Chemicals/Fertilizer	\$ 15,000.00
Irrigation Supplies	\$ 10,000.00
Equipment Rental	\$ 500.00
Building Maintenance	\$ 10,000.00
Fuel	\$ 10,000.00
Utility Services	\$ 15,000.00
Water/Sewer/Garbage Services	\$ 3,000.00
Start Up	\$ -
First Aid Supplies	\$ 250.00
Miscellaneous	\$ -
Club House Uniforms	\$ 500.00
Club House Part Time Wages	\$ 50,000.00
Lessons Instructor Wages	\$ 3,500.00
Golf Lesson Awards	\$ 250.00
Golf League Awards	\$ 1,500.00
Pop	\$ 8,500.00
Candy	\$ 4,500.00
Golf Course Concessions	\$ 2,500.00
Pro Shop Supplies	\$ 27,500.00
GHIN Fees	\$ 2,700.00
Total	\$ 220,775.80

WARC Revenue	2025 Budget
Pro Shop	\$ 7,000.00
Locker Revenue	\$ 10,000.00
Membership	\$ 1,000,000.00
Silver Sneakers Memberships	\$ 20,000.00
Daily Admission	\$ 500,000.00
Tennis Court Rental	\$ 3,000.00
Turf Rental	\$ 5,000.00
Basketball Court Rental	\$ 10,000.00
Meeting Room Rental	\$ 60,000.00
Birthday Room Rental	\$ 60,000.00
Spectator Fee	\$ -
Child Sitting Donations	\$ -
Child Sitting	\$ 75,000.00
Total	\$ 1,750,000.00

WARC Expense	2025 Budget
Birthday Party Staff	\$ -
Guest Services Part Time Wage	\$ 250,000.00
Guest Services Uniforms	\$ 2,000.00
Pro Shop Supplies	\$ 7,000.00
Facility Supplies	\$ 7,000.00
Facility Rec Supplies	\$ 5,000.00
Locker Maintenance	\$ 3,000.00
Cardio Lease Payments	\$ 116,000.00
WBSD #7	\$ -
Spectator Fee Donation	\$ -
Building Maintenance Part Time	\$ 30,000.00
Plumbing Maintenance	\$ 6,000.00
HVAC Maintenance	\$ 70,000.00
Lights Maintenance	\$ 6,000.00
Grounds Maintenance	\$ 5,000.00
Construction Materials	\$ 10,000.00
New Equipment	\$ 100,000.00
Equipment Repair	\$ 12,500.00
Tools	\$ 2,000.00
Janitorial Supplies	\$ 55,000.00
Irrigation Supplies	\$ 500.00
Equipment Rental	\$ 500.00
Building Maintenance	\$ 25,000.00
Utility Services	\$ 500,000.00
Water/Sewer/Garbage Services	\$ 35,000.00
First Aid Supplies	\$ 500.00
Child Sitting Part Time Wages	\$ 120,000.00
Child Sitting Supplies	\$ 3,000.00
Child Sitting Toys	\$ 6,000.00
Child Sitting Uniforms	\$ 2,500.00
Total	\$ 1,379,500.00

RFCC Revenue	2025 Budget
Arena Rental	\$ 50,000.00
Gym Rental	\$ 3,000.00
Ice Rental	\$ 6,000.00
Skate Rental	\$ 12,500.00
Skating Fee	\$ 15,000.00
Toal	\$ 86,500.00

RFCC Expense	2025 Budget
Miscellaneous	\$ -
Part Time RFCC	\$ 25,000.00
Ticket Sales	\$ -
Compressor Repair	\$ 2,500.00
Zamboni Maintenance & Supply	\$ 5,000.00
HVAC & Boiler Maintenance	\$ 3,000.00
Ice Skate Maintenance	\$ 500.00
Skate Supplies	\$ 750.00
Construction Materials	\$ 2,000.00
Tools	\$ 500.00
Janitorial Supplies	\$ 6,000.00
Equipment Rental	\$ 500.00
Building Maintenance	\$ 15,000.00
Utility Services	\$ 100,000.00
Water/Sewer/Garbage Services	\$ 4,000.00
First Aid Supplies	\$ 500.00
Total	\$ 165,250.00

Aquatics Expense (WARC)	2025 Budget
Group Swim Lessons	\$ 40,000.00
Lifeguard/WSI Class	\$ 7,500.00
Private Swim Lessons	\$ 15,000.00
Swim Fit	\$ 7,500.00
Aquatic Special Events	\$ 500.00
Aquatic Rental	\$ 7,500.00
Paddle Fees	\$ 2,500.00
Toal	\$ 80,500.00

Aquatics Expense (WARC)	2025 Budget
Misc.	\$ -
Lifeguards Part Time Wages	\$ 350,000.00
Swim Lessons Instructor Wages	\$ 30,000.00
Fitness Instructor Wages	\$ 15,000.00
Private Swim Instructor Wage	\$ 15,000.00
Paddle Wages	\$ 1,500.00
Paddle Supplies	\$ 500.00
Uniforms	\$ 6,500.00
Special Events Supply	\$ 1,000.00
Aquatics Fitness Supply	\$ 5,000.00
Equipment & Supplies	\$ 15,000.00
Chemicals	\$ 100,000.00
Maintnenance	\$ 50,000.00
Lifeguard/WSI Class Expense	\$ 10,000.00
Start Up	\$ -
First Aid Supplies	\$ 500.00
Total	\$ 600,000.00

Williston Water World Revenue	2025 Budget
Operational Costs (WCB)	\$ 500,000.00
Membership	\$ -
Day Pass	\$ -
Concessions	\$ -
Reservations	\$ -
Programs	\$ -
Total	\$ 500,000.00

Williston Water World	2025 Budget
Misc.	\$ -
Lifeguards Part Time Wages	\$ -
Guest Services Part Time Wage	\$ -
Concessions Part Time Wages	\$ -
Concessions Inventory	\$ -
Special Events Supply	\$ -
Equipment & Supplies	\$ -
Chemicals	\$ -
Maintenance	\$ -
Start Up	\$ -
First Aid Supplies	\$ -
Total	\$ 650,000.00

Youth Recreation Revenue	2025 Budget
Youth Recreation Donations	\$ -
Youth Tournament Sponsorship	\$ -
Youth Tournament Fees	\$ 35,000.00
Youth Tournament Gate	\$ 40,000.00
Youth Tournament Concessions	\$ -
Youth Tournament Souvenirs	\$ 15,000.00
Youth Camps Fees	\$ 10,000.00
Baseball Hitting Academy	\$ 1,500.00
Basketball Fees	\$ 5,000.00
Basketball Sponsorship	\$ -
Boys Break Through Fee	\$ 500.00
Boys Break Through Fundraising	\$ -
Boys Break Through Sponsorship	\$ -
Cheer Fees	\$ 6,000.00
Curling Fees	\$ 1,000.00
Flag FB Fees	\$ 10,000.00
Girls Run Strong Fee	\$ 1,000.00
Girls Run Strong Fundraising	\$ -
Girls Run Strong Sponsorship	\$ -
Learn to Skate Fees	\$ 10,000.00
Soccer Fees	\$ 35,000.00
Softball Fees	\$ 6,000.00
Softball Sponsorship	\$ -
Sports Sampler Fees	\$ 2,000.00
Strider Fees	\$ 1,000.00
Tackle FB Fees	\$ 10,000.00

Youth Recreation Expense	2025 Budget
Miscellaneous	\$ -
Baseball (Finance Use ONLY)	\$ -
Tournament Awards	\$ 5,000.00
Tournament Supplies	\$ 10,000.00
Tournament Staff	\$ 25,000.00
Tournament Sponsorship	\$ -
Tournament Souvenirs	\$ 10,000.00
Youth Camps Equipment	\$ 500.00
Youth Camps Staff	\$ 10,000.00
Youth Camps Uniforms	\$ 500.00
Cheer Equipment	\$ 1,000.00
Cheer Staff	\$ 2,000.00
Cheer Uniforms	\$ 2,000.00
Curling Equipment	\$ 250.00
Curling Staff	\$ 500.00
Flag FB Equipment	\$ 1,000.00
Flag FB Staff	\$ 5,000.00
Flag FB Uniforms	\$ 3,500.00
Learn to Skate Equipment	\$ 500.00
Learn to Skate Staff	\$ 7,500.00
Soccer Equipment	\$ 5,000.00
Soccer Staff	\$ 3,000.00
Soccer Uniforms	\$ 10,000.00
Softball Equipment	\$ 500.00
Softball Staff	\$ 500.00
Softball Uniforms	\$ 2,500.00

Youth Recreation Revenue Cont.	
Tackle FB Sponsorship	\$ -
Tennis Fees	\$ 10,000.00
Track Fees	\$ 5,000.00
Volleyball Fees	\$ 8,000.00
Volleyball Sponsorship	\$ -
Xcountry Fees	\$ 15,000.00
Esports Fees	\$ -
Esports Fundraising	\$ -
Esports Sponsorship	\$ -
Pickleball Fees	
Pickleball Fundraising	
Pickleball Sponsorship	
Toal	\$ 227,000.00

Youth Recreation Expense Cont.	
Sports Sampler Equipment	\$ 500.00
Sports Sampler Staff	\$ 500.00
Sports Sampler Uniforms	\$ 500.00
Strider Equipment	\$ 500.00
Strider Staff	\$ 500.00
Tackle FB Equipment	\$ 12,500.00
Tackle FB Insurance	\$ 1,200.00
Tackle FB Sponsorship	\$ -
Tackle FB Staff	\$ 2,500.00
Tackle FB Uniforms	\$ 2,000.00
Tennis Equipment	\$ 500.00
Tennis Staff	\$ 6,000.00
Track Equipment	\$ 500.00
Track Staff	\$ 1,500.00
Volleyball Equipment	\$ 1,000.00
Volleyball Staff	\$ 5,000.00
Volleyball Uniforms	\$ 2,000.00
Xcountry Equipment	\$ 500.00
Xcountry Staff	\$ 500.00
Xcountry Uniforms	\$ 1,000.00
Youth Rec Basketball Equipmen	\$ 3,500.00
Youth Rec Basketball Staff	\$ 6,000.00
Youth Rec Basketball Uniforms	\$ 1,000.00
Girls Run Strong Equipment	\$ 2,500.00
Boys Break Through Equipment	\$ 650.00
Baseball Hitting Academy Staff	\$ 500.00
ESports Equipment	\$ -
ESports Sponsorship	\$ -
ESports Staff	\$ -
Pickleball Equipment	\$ 1,500.00
Pickleball Staff	\$ 500.00
Pickleball Uniforms	\$ -
Start Up	\$ -
First Aid Supplies	\$ 250.00
Total	\$ 161,350.00

Adult Recreation Revenue	2025 Budget
Adult Recreation Donations	\$ -
Basketball Fees	\$ 10,000.00
Flag FB Fees	\$ 2,000.00
Indoor Disc Golf Fees	\$ -
Pickleball Fees	\$ 2,500.00
Soccer Fees	\$ -
Softball Fees	\$ 35,000.00
Softball Tourney Fees	\$ 1,500.00
Spikeball Fees	\$ -
Volleyball Fees	\$ 25,000.00
Wonders Donations	\$ -
Wonders Fees	\$ 250.00
Total	\$ 76,250.00

Adult Recreation Expense	2025 Budget
Miscellaneous	\$ -
Adult Flag FB Awards	\$ 500.00
Adult Flag FB Equipment	\$ 250.00
Adult Flag FB Staff	\$ 500.00
Basketball Awards	\$ 1,200.00
Basketball Equipment	\$ 250.00
Basketball Staff	\$ 5,000.00
Soccer Awards	\$ -
Soccer Equipment	\$ -
Soccer Staff	\$ -
ASB Registrations	\$ 5,000.00
Softball Awards	\$ 2,500.00
Softball Equipment	\$ 5,000.00
Softball Staff	\$ 22,500.00
Spikeball Awards	\$ -
Spikeball Equipment	\$ -
Spikeball Staff	\$ -
Volleyball Awards	\$ 2,500.00
Volleyball Equipment	\$ 1,500.00
Volleyball Staff	\$ 10,000.00
Indoor Disc Golf Awards	\$ -
Indoor Disc Golf Equipment	\$ -
Indoor Disc Golf Staff	\$ -
Pickleball Awards	\$ 2,500.00
Pickleball Equipment	\$ 1,500.00
Wonders Supplies/Party	\$ 2,500.00
Wonders Equipment	\$ -
Cornhole Awards	\$ -
Cornhole Equipment	\$ -
Cornhole Staff	\$ -
Start Up	\$ -
First Aid Supplies	\$ 250.00
Total	\$ 63,450.00

Special Events Revenue	2025 Budget
Special Events Donations	\$ -
Special Events	\$ 3,000.00
Date Night Fees	\$ 10,000.00
Date Night Sponsorship	\$ -
Dudes Day Fees	\$ 1,500.00
Dudes Day Sponsorship	\$ -
Kids Camp Fees	\$ 115,000.00
Kids Camp Sponsorship	\$ -
KNO Fees	
KNO Sponsorship	
Mother Daughter Day Fee	\$ 2,500.00
Nerf Wars Fees	\$ 8,500.00
Nerf Wars Sponsorship	\$ -
Puzzle Palooza Fees	\$ 3,500.00
Campus Club Fees	\$ 442,500.00
Campus Club Sponsorship	\$ -
Total	\$ 586,500.00

Special Events Expense	2025 Budget
Date Night Sponsorship	\$ -
Date Night Supplies	\$ 10,000.00
Kids Camp Sponsorship	\$ -
Kids Camp Staff	\$ 100,000.00
Kids Camp Supplies	\$ 12,000.00
KNO Staff	
KNO Supplies	
Mother/Daughter Day Supplies	\$ 2,000.00
Nerf Wars Supplies	\$ 2,500.00
Dudes Day Supplies	\$ 1,500.00
Puzzle Palooza Supplies	\$ 2,500.00
Campus Club Staff	\$ 350,000.00
Campus Club Supplies	\$ 42,500.00
Campus Club Food Services	\$ 50,000.00
Part Time Uniforms	\$ 12,500.00
Special Events Staff	\$ 5,000.00
Special Event Supplies	\$ 3,000.00
Special Events Permits/Supply	\$ 1,000.00
First Aid Supplies	\$ 500.00
Total	\$ 595,000.00

Fitness Events Revenue	2025 Budget
Fitness Donations	\$ -
Fitness Special Event Fees	\$ 3,000.00
Fitness Sponsorship	\$ -
Meal Prep 101 Fees	\$ 1,500.00
Personal Training Fees	\$ 50,000.00
Pink Glove Boxing Fees	\$ 4,000.00
Senior Programs	\$ 5,000.00
Total Fitness Fees	\$ 3,000.00
Women & Weights Fees	\$ 5,000.00
Youth Fitness	\$ 8,000.00
LM Strength Development	\$ 1,500.00
Total	\$ 81,000.00

Fitness Events Expense	2025 Budget
Miscellaneous	\$ -
Fitness Uniforms	\$ 1,500.00
Group Fitness Instructors	\$ 60,000.00
Personal Trainers Wages	\$ 30,000.00
Pink Gloves Boxing Equipment	\$ 4,500.00
Women & Weights Supplies	\$ 1,500.00
Total Fitness Supplies	\$ 1,000.00
Meal Prep 101 Supplies	\$ 2,000.00
Fitness Special Events Supply	\$ 5,500.00
Youth Fitness Supplies	\$ 1,000.00
Fitness Supplies	\$ 7,500.00
Senior Program Supplies	\$ 2,000.00
Fitness Equipment	\$ 12,500.00
LM Strength Development	\$ 500.00
Fitness New Equipment	\$ 12,000.00
Les Mills Class Dues	\$ 9,500.00
Fitness Donations	\$ -
Start Up	\$ -

Fitness Events Expense Cont.	
First Aid Supplies	\$ 250.00
Total	\$ 151,250.00

Marketing Revenue	2025 Budget
Advertising	\$ -
Scholarship Donations	\$ -
Golf Cart Advertising	\$ 5,000.00
Digital Ad Revenue	\$ 5,000.00
Marketing/PR Donation	\$ -
Ballpark Advertising	\$ -
Total	\$ 10,000.00

Marketing Expense	2025 Budget
Miscellaneous	\$ -
Marketing/PR Part Time Staff	\$ 30,000.00
Advertising	\$ 52,000.00
Ball Park Advertising	\$ 7,500.00
Public Relations	\$ 50,000.00
Golf Cart Advertising	\$ 3,500.00
Total	\$ 143,000.00

Baseball Revenues	2024 Budget
Gate	\$ 8,500.00
Registration Fees	\$ 50,000.00
Raffle Tickets	\$ 25,000.00
Volunteer Time Buy Out	\$ 500.00
Equipment	\$ -
Uniform Reimbursement	\$ 20,000.00
Game Sponsorship	\$ 2,500.00
American Legion Sponsorship	\$ 22,000.00
Souvenirs	\$ 3,500.00
Leagion Steak Feed	\$ 6,500.00
Post Season Tournaments	\$ 10,000.00
Tournament Fees	\$ 1,000.00
Cal Ripken Invitational	\$ 1,500.00
TruWealth Tournament	\$ 8,000.00
1st State Tournament	\$ 4,000.00
Concession Sales	\$ 60,000.00
Concession Donations	\$ -
Interest Checking Account	\$ -
Baseball Boosters	\$ 30,000.00
Baseball Sponsorship	\$ 10,000.00
Baseball Fundraising	\$ -
Golf Tournament	\$ 30,000.00
Baseball Donation	\$ -
Total	\$ 293,000.00

Boys Baseball Expenses	2024 Budget
Miscellaneous	\$ -
Travel Per Diem	\$ 10,000.00
Bus Maintenance/Fuel	\$ 4,500.00
Lodging	\$ 18,500.00
Uniform Repair/Replacement	\$ 5,000.00
Equipment	\$ 5,750.00
Baseballs	\$ 10,000.00
Game Sponsorship	\$ 3,000.00
Steak Feed	\$ 1,500.00
Souvenirs	\$ 3,500.00
Bus Driver Wages	\$ 10,000.00
Coach Wages	\$ 33,500.00
Umpire Wages	\$ 25,000.00
Athletic Trainer Wages	\$ 2,000.00
Coaches Certification Test	\$ 150.00
Coach Travel Fuel	\$ 1,500.00
Travel Incidentals	\$ 1,500.00
State Dues	\$ 1,500.00
State Tournament Supplies	\$ 2,500.00
Tournament Fees	\$ 13,500.00
Cal Ripken Invitational	\$ 3,500.00
TruWeath Tournament	\$ 3,500.00
1st State Tournament	\$ 1,500.00
Concessions Wages	\$ 15,000.00
Concessions Inventory	\$ 25,000.00
Telephones	\$ 500.00
Postage	\$ 200.00
Liability Insurance	\$ 4,000.00
Bank Fee	\$ 500.00
State Meetings	\$ 500.00
Printing	\$ 1,500.00
Raffle Pay Out/Permit	\$ 2,500.00
Subscriptions	\$ 300.00

Boys Baseball Expenses Cont.

Golf Tournament	\$ 10,000.00
Bus Usage Agreement	\$ 15,000.00
Baseball Charter Fees	\$ 1,000.00
Construction Materials	\$ 20,000.00
Utility Services	\$ 2,500.00
Total	\$ 259,900.00

Travel/Club Sports Revenue	2025 Budget
Fast Pitch Boom Fees	\$ 12,000.00
Fast Pitch Boom Fundraising	\$ 10,000.00
Fast Pitch Boom Sponsorship	\$ -
Fast Pitch Boom Donations	\$ -
AAU Volleyball Fees	\$ 25,000.00
AAU Volleyball Fundraising	\$ 12,000.00
AAU Volleyball Sponsorship	\$ -
WBBC Fees	\$ 25,000.00
WBBC Fundraising	\$ 15,000.00
WBBC Donations	\$ -
Fast Pitch Boom Off Season	\$ 1,000.00
Total	\$ 100,000.00

Travel/Club Sports Expense	2025 Budget
Miscellaneous	\$ -
Fast Pitch Boom Equipment	\$ 7,500.00
Fast Pitch Boom Fundraiser	\$ 5,000.00
Fast Pitch Boom Insurance	\$ 1,500.00
Fast Pitch Boom Staff	\$ 15,000.00
Fast Pitch Boom Travel	\$ 10,000.00
Fast Pitch Boom Uniforms	\$ 5,000.00
Fast Pitch Tournament Fees	\$ 10,000.00
AAU Volleyball Equipment	\$ 1,500.00
AAU Volleyball Fundraiser	\$ 6,000.00
AAU Volleyball Insurance	\$ -
AAU Volleyball Sponsorship	\$ -
AAU Volleyball Staff	\$ 15,000.00
AAU Volleyball Travel	\$ 20,000.00
AAU Volleyball Uniforms	\$ 15,000.00
AAU Volleyball Tournament Fees	\$ -
WBBC Equipment	\$ 1,500.00
WBBC Fundraiser	\$ 3,000.00
WBBC Insurance	\$ 2,000.00
WBBC Staff	\$ 1,500.00
WBBC Travel	\$ -
WBBC Uniforms	\$ 5,000.00
WBBC Tournament Fees	\$ -
First Aid Supplies	\$ 250.00
Total	\$ 124,750.00