

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. MAY 17, 2022 AT THE WARC.

PRESENT: Owens, Heller, Jangula, Liffrig, Larson

ABSENT:

OTHERS: Barsh, K Cote, Iblings, Floyd, Blume, Moore, Layton, Skorvick, Stillwell, Z Nelson, J Cote

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Jangula, SECONDED by Heller, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Owens, SECONDED by Jangula, we approve Park Dist. bills and Boys Baseball bills. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Jangula, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. OBSTAIN: Liffrig. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- Foundation – New filtration system for the Golf Course, help to build a dock at Spring Lake Park, and new soccer goals have been approved by the board. The Foundation will also be under the WPRD Insurance which will save them approximately two grand a year.
- PR and Marketing – Push to put out Corporate Memberships, contact with the Herald to promote the new Family Memberships coming up, and connecting with new members.
- HR – Branden Beegly will be leaving WPRD. Thank you Branden for your time here with us! The Golf Course position will now be open. Kate is asking for discussion regarding the Executive Director job and putting together a hiring committee. She is suggesting 5-6 members which would include current park board members, a new park board member, one employee, Foundation President, and the HS Athletic Director. After board discussion, they would like the applicants to be reached out to inform them of the plan and dates of hire. The committee will be formed at the next board meeting.
- Parks – sun is back out! Cote Park was re-seeded, installed security cameras at Harmon Park, new dock is being built for SLP, water has been turned on at the parks, training new part-time mowers, and providing bleachers etc for Band Day. Fields are busy!!
- Facility – The Raymond Center has been busy with shows, May 21st the Community Garage Sale will be taking place. The WARC has 4,753 members in April and 22,078 April daily visits. *846 memberships have been sold in April. The ARC has been busy with end of year field trips, post prom parties, and grad parties.
- Maintenance – Busy keeping up with shows. Unfortunately, 4 variable speed drives went down due to power outages and Triangle Electric were able to help with repairs.
- Child Sitting – 1, 142 visits for the month of April. They also had a Hawaiian Day Party!

- Special Events – Big thanks to our main sponsor, Realty One Group Caliber with Dustin Bertsch! The Mom Son Date Night had 74 boys (plus moms) attend, the Butterfly Ball had 102 girls (along with dads) and the Princess Premiere had 103 girls (along with dads.) There was a last-minute location change over to the Raymond Center and it ended up working perfectly! The next big event is the Bakken Xtrek on September 17th.
- Aquatics – Summer sessions will begin in June (2 sets.) Stand Up Paddleboards will move to Spring Lake Park for those programs. Emergency codes have been practiced and kudos to Sarah Heise for doing a great job handling a CODE YELLOW that we had a few weeks ago.
- Recreation – Program numbers are high! Spring programs wrapped up and summer programs have begun. An 8U drop-in softball program has been added to help with those who would like to be more competitive.
- Fitness – 1163 participants in our classes, most since January 2019! Annalise and Ashley deserve a shout out for creating a following in their classes! Michele Moore had a Meal Prep Class which had 12 participants... great feedback and hope to do it again! New program: Total Fitness Fusion, 93 participants in 8 demo classes. Numbers are great. Les Mills Body Tone is being launched and will be apart of the schedule in June. An average of 17 participants in the Senior Fitness classes! The word is getting out! A Recreation Trails Program Grant has been applied for to help beautiful the Muddy Trail (to be continued if approved.)
- Finances – Current cash fun balance is \$1,390,582.51. All is going well!

OLD BUSINESS –

- a. Airport Property Redevelopment. No updates. Future meeting scheduled.
- b. Payments to the City. Still on schedule for payments.

NEW BUSINESS –

- a. 2021 Audit complete. Process went smooth and Eide Bailly would like to give a shout out to Jess for the great work she did helping with the audit. MOTION by Liffrig, SECONDED by Jangula, we approve 2021 Audit. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. NAY: None. ABSENT: None.
- b. Policy 570. A WPRD committee met and would like to make an adjustment to the policy. The committee would like the policy to be clearer and the big changes would be only allowing part-time employees to have free memberships, taking out the program portion. Jenn, in the future, would be the only staff allowed to give out staff memberships so that there is control on this issue. Liffrig agrees there should be more accountability. MOTION by Owens, SECONDED by Jangula, to approve the changes to Policy 570. ROLL CALL AYE: Owens, Heller, Jangula, Liffrig, Larson. NAY: None. ABSENT: None.
- c. Harmon Park pool and tennis court. Heller stated people from the surrounding area are asking what the intentions are for that piece of property. His reply was that it will continue to be discussed and Heller would like to reach out to the city to see if there can be a partnership to get it taken care of. Sometime soon he would like to discuss it more. Larson and Barsh will like to also get the discussion going with the city again. Heller stated he would also like to look at the tennis courts and see if they can be improved. Liffrig offered to help Joe to get discussion started and start a committee.
- d. Liffrig would like to thank the committee that was put together to apply for the ND grants. Half the cost of the irrigation at Davidson Park was covered!

MOTION by Jangula SECONDED by Heller the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Communications and Customer Service