



Williston Park Board
May 21st, 2024
Williston Area Recreation Center– 5:30pm
Jordy Larvick Board Room

Mission Statement:

“Superior Parks, Facilities, and Programs for all to enjoy an active life”

- I. Additions or Deletions to the Agenda
- II. Approval of Minutes
- III. Approval of Bills
- IV. Approval of Financial Statements
 - a. Financial Summary
- V. Executive Director/Staff Reports
- VI. Old Business
 - a. Williston Water World
- VII. New Business
 - a. Sea-lions contract
 - b. WSC Turf Project funding
- VIII. Correspondence
 - a. Citizens to be heard.
 - b. Written
- IX. Adjourn

Next Park Board Meeting Tuesday, June 18th 2024 @ 5:30pm in the Jordy Larvick Board Room at the Williston Area Recreation Center (822 18th St E)

(If special accommodations are needed due to a disability, please call the WPRD Office at 774-9773)

VIRTUAL MEETING ACCESS INFORMATION

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/755643557>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 755-643-557

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Attendees are asked to be muted during the meeting and only be unmuted if on the agenda. Anyone who wants to address the Board needs to be on the agenda by calling the Parks and Recreation District Office at (701)-774-9773 or emailing joeb@wprd.us by the Thursday before each meeting.

Draft

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION
WAS HELD AT 5:30 P.M. April 16th, 2024, AT THE WARC.**

PRESENT: Liffrig, Owens, Jangula, Heller (by phone), Roness (by phone)

ABSENT:

OTHERS: Joe, Rhonda, Kazuma, Emily, Shaleena, Kirstin, Matt, Patrick, Cassidy, Miranda, Jess, Joe, Alexis, Mike, Jim, Renee, 9 community members.

Liffrig called meeting to order.

MOTION by Owens SECONDED Jangula by we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Ownes, SECONDED by Liffrig, we approve Park District bills and Boys Baseball bills.

ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

FINANCIAL REPORT – March 2024 Financials

- Revenue/Expense
 - Revenue- \$798,833.53
 - Expense- \$697,388.77
- Sales Tax
 - 1% Sales Tax: \$912,204.53
 - .5% Operations: \$456,102.27
- Cash fund Balance at the end of March
 - \$3,304,466.42
- CD's: ASB
 - General Reserve CD
 - \$485,103.56
 - 4.26%
 - WPR CD:
 - \$106,291.80
 - 4.2%
- Total Funds available to WPRD as of March 31st, 2024: \$3,895,861.78

MOTION by Owens, SECONDED by Jangula, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- Barsh and Kate Cote are attending an HR conference in Bismarck 4/17-18
- Masterplan last meeting to finalize the final draft is scheduled for 4/23. Interstate will plan to present draft at next month's board meeting.

Draft

- Grants- we are waiting to hear about the heritage Grant.
- Garrison grant \$27,000 to update the frisbee golf and bathrooms at Spring Lake Park.
- CAPRA, everything has been submitted for the assessment. We are getting ready for the site visit.
- Davidson Park project is ongoing.
- Water world project is ongoing and on time.

HR- No changes in staff. Working on CAPRA to get the submission in.

Special Events- Puzzle palooza will not break for the summer and will be every Tuesday now through December Nerf wars is coming up and is filling up fast. Mother Daughter Day is coming in May. Kids Camp will be opening soon for signups. Roller Skate will go through the summer.

Campus Club- we have guests kids here to showcase their boardgame that they invented. There was a competition between all 6 schools and the winners are here to present the game. The winning game was Halsey from McVay. They presented the game to the park board.

Marketing- Social media outlets were up. The website traffic is up with 60,000 hits this month. The brochure for June-Dec is out. We went to job fair at the high school.

Child Sitting- Has been steady with very busy and slow days adding to a little less than last month.

Parks- Working on clearing snow. Now moving to fields and getting them ready for spring sports. HVAC motor maintenance is ongoing. Fixed water features in the leisure pool and working on the hot tub. Patching spots in parking lots. Then lines will be added at the golf course. All the fields are almost ready. Batting cages are open and waiting on turf for the new one. Golf course opened on the 13th. Lights were fixed and trees were trimmed, all maintenance was done on the golf carts. Raymond center has been getting improvements including paint, lighting, and flooring. Raymond courts are busy with soccer and volleyball.

Facilities- Getting through the busiest months of the year. Working with turf space and trying to let all teams utilize it. We have had 4 track meets and one with over 700 kids here everything was a success. Next year Stanley is having their big meet here instead of Minot. Rodeo is coming April 18-20. Next year there will be an increase in fees for the Raymond center. Fall reservations have begun early 2025. There is a need for turf space, and it is being managed to try to get all teams on it and use it.

Maintenance- Starting to work on spring cleaning. Making plans to get roof top units cleaned. They had a robot scrubber cleaner demo and hoping it is something we will get in 2025. Making progress with the overnight cleaning crew.

Guest Services- March was busy with lots of teams and programs. Adult memberships are up. 26,000 est. people came through the facility in March.

Aquatics- There was an Easter Egg hunt, and it was well attended. Swim lessons are full with 56 kids. 50-meter-long course will be starting soon. Lifeguards will be certified to give CPR.

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Recreation- There are lots of spring programs running. Trael sports are full and busy. Baseball tryouts were held. There were good numbers of boys for teams. We offered a new LaCross clinic with 30 people attending. The second annual pickle ball tournament was held with 50 teams. Ballin in the basin had 90 teams. All summer programs opened. 5 outsourced summer camps have been offered.

Fitness- Group fitness numbers are steady. Personal training was at its highest with \$10,300 in sales.

OLD BUSINESS –

- a. Williston Water world

NEW BUSINESS –

- a. WPRD 2023 Audit
 - a. Audit is completed and it went very well. Every 3 years they have to go to the national level. Financial feedback was that we had a good year last year. We have been heavily involved in grants and capitol projects. Making sure that all receipts or projects are tracked to make the process faster in the future. The bond council got the report. The report is uploaded and accessible to the public.
- b. JB Brothers Harmon Park Quote-
 - a. Resurfacing quote to turn the Harmon Parks courts into a permanent pickle ball court. They need to be resurfaced with asphalt and then cure for a month before the surfacing of the actual court. We will have 6 courts. MOTION by Owens, SECONDED by Jangula, We approve the motion to move forward with resurfacing quote ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.
- c. Norby Golf- Grading Plan- Tabled until next month.
 - a. Would like to make the contract for the 2025 budget. Approving this now will kickstart the project and get him here to look over the course now to get the work done. This would just be engineering. He can look where the holes and grading will be placed.
- d. WPRD Vehicle Fleet Proposal
 - a. Red Rock turned in their proposal, we put out an RFQ to all local dealerships. Our fleet now is in bad shape and most of the cars are not safe or broken. The goal here is to restart our fleet, they will be better regulated and have WPRD decals. We would go from 16 vehicles to 10. They will be for staff and must be checked out and regulated. MOTION by Owens, SECONDED by Jangula, We approve the motion to move forward with the new fleet of vehicles as presented in the Quote from Red Rock Ford to include a \$5k program sponsorship. ROLL CALL AYE: Liffrig, Owens, Jangula, Heller, Roness. NAY: None. ABSENT: None.

No correspondence or citizens to be heard.

MOTION by Jangula SECONDED by Owens the meeting adjourn.

MOTION CARRIED.

ATTEST: Rhonda Ludlum, Fitness and Wellness Manager

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12:14:12

WILLISTON PARKS & RECREATION DISTRICT
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83041	S	8 ALL SEASON SPORT ABOUT INC	8443.89	04/05/24	4/24		
83106	S	10 ALLGUARD SECURITY LLC	72.00	04/11/24	4/24	CL 173	8443.89
83184 *	S	12 AMERICAN RED CROSS	322.00	04/30/24		CL 301	72.00
83042	S	999999 AMY MONVIVAIZ	150.00	04/05/24	4/24	CL 400	322.00
83153	S	13 ARDOS AQUATICS AND SAFETY TRAINING	1600.00	04/23/24		CL 212	150.00
83164	S	16 ASB/VISA	20837.53	04/26/24	4/24	CL 364	1600.00
83185	S	18 ASSOCIATED SUPPLY COMPANY, INC	11602.20	04/30/24		CL 381	20837.53
83132	S	19 ASTRO-CHEM LAB, INC	318.00	04/19/24	4/24	CL 281	11602.20
83186	S	999998 AUTUMN IDLAND	180.50	04/30/24		CL 340	318.00
83165	S	35 BECKER ARENA PRODUCTS	354.44	04/26/24		CL 405	180.50
83053	S	41 BERTELSEN, AALIYAH	66.00	04/05/24		CL 370	354.44
83107	S	41 BERTELSEN, AALIYAH	88.00	04/11/24		CL 229	66.00
83166	S	58 BRAATEN PLUMBING	62.92	04/26/24		CL 305	88.00
83167	S	63 BSN SPORTS, LLC	612.42	04/26/24		CL 372	62.92
83187	S	63 BSN SPORTS, LLC	110.00	04/30/24		CL 374	612.42
83064	S	65 BUTH, MASON	220.00	04/07/24	4/24	CL 401	110.00
83154	S	68 CALLAWAY	518.40	04/23/24	4/24	CL 236	220.00
-99970	E	69 CAPITAL ONE	1606.34	04/22/24	4/24	CL 359	518.40
83090	S	999999 CARLSON, CHRISTIAN	158.60	04/09/24	4/24	CL 362	1606.34
83108	S	77 CITY OF WILLISTON	4152.88	04/11/24	4/24	CL 259	158.60
83188	S	77 CITY OF WILLISTON	4613.58	04/30/24		CL 271	4152.88
83054	S	545 CLOUSE, KARA	144.00	04/05/24	4/24	CL 397	4613.58
83173	S	545 CLOUSE, KARA	216.00	04/26/24		CL 222	144.00
83043	S	79 COCA-COLA OF WILLISTON	724.90	04/05/24	4/24	CL 387	216.00
						CL 75	724.90

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83126	S	79 COCA-COLA OF WILLISTON	1216.60	04/16/24	4/24	CL 319	1216.60
83055	S	547 COLLINGS, MADISON	108.00	04/05/24	4/24	CL 224	108.00
83174	S	547 COLLINGS, MADISON	225.00	04/26/24	4/24	CL 389	225.00
83044	S	93 DACOTAH PAPER CO	3194.29	04/05/24	4/24	CL 215	3194.29
83109	S	93 DACOTAH PAPER CO	168.65	04/11/24	4/24	CL 293	168.65
83133	S	93 DACOTAH PAPER CO	703.87	04/19/24	4/24	CL 347	703.87
83168	S	93 DACOTAH PAPER CO	37.48	04/26/24		CL 375	37.48
83189	S	101 DAKOTA SUPPLY GROUP	995.01	04/30/24		CL 268	995.01
83110	S	566 DAVIS, CAGER	275.00	04/11/24	4/24	CL 292	275.00
83134	S	999999 DAVIS, LINDA	200.00	04/19/24	4/24	CL 339	200.00
83111	S	569 DELGADO, EVERETT	105.00	04/11/24	4/24	CL 310	105.00
83144	S	569 DELGADO, EVERETT	30.00	04/22/24		CL 355	30.00
83065	S	110 DIETZ, TEVIN	522.50	04/07/24	4/24	CL 250	522.50
83145	S	110 DIETZ, TEVIN	55.00	04/22/24	4/24	CL 352	55.00
83066	S	494 DIMAPILIS, DARREN	330.00	04/07/24	4/24	CL 245	330.00
83112	S	494 DIMAPILIS, DARREN	120.00	04/11/24	4/24	CL 313	120.00
83091	S	557 DOYLE, KALEB	120.00	04/09/24	4/24	CL 273	120.00
83045	S	118 EIDE BAILLY LLP	11959.98	04/05/24	4/24	CL 217	11959.98
83046	S	121 ELECTRIC & MAGNETO INC	8.00	04/05/24	4/24	CL 210	8.00
83092	S	123 EMRYS LOCKSMITHING	46.95	04/09/24	4/24	CL 263	46.95
83093	S	134 FASTENAL COMPANY	24.63	04/09/24	4/24	CL 69	24.63
83047	S	143 FT UNION SUPPLY & TRADING	342.80	04/05/24	4/24	CL 211	342.80
83067	S	146 GABUTAN, JUDE	712.50	04/07/24	4/24	CL 231	712.50
83086	S	146 GABUTAN, JUDE	544.96	04/07/24	4/24	CL 255	544.96

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83068	S	158 HARRIS, CARTER	487.50	04/07/24	4/24	CL 242	487.50
83069	S	159 HARRIS, KYLE	675.00	04/07/24	4/24	CL 241	675.00
83056	S	162 HARTWELL, STEVIE	132.00	04/05/24	4/24	CL 230	132.00
83070	S	170 HENDRICKSON, TAESON	550.00	04/07/24		CL 234	550.00
83071	S	177 HOLTER, CARSON	330.00	04/07/24	4/24	CL 240	330.00
83048	S	179 HORIZON RESOURCES	252.96	04/05/24	4/24	CL 127	252.96
83057	S	548 HUELSMAN, FRANCES	108.00	04/05/24	4/24	CL 225	108.00
83175	S	548 HUELSMAN, FRANCES	216.00	04/26/24	4/24	CL 390	216.00
83094	S	497 INDUSTRIAL EQUIPMENT SALES & SERVICE INC	4085.50	04/09/24	4/24	CL 74	4085.50
83058	S	546 JACOBSON, KARLEE	144.00	04/05/24	4/24	CL 223	144.00
83176	S	546 JACOBSON, KARLEE	180.00	04/26/24		CL 388	180.00
83072	S	196 JEANNOTTE, JAXON	55.00	04/07/24		CL 248	55.00
83040	S	198 JESS LYNNER & ANDREA ERDMAN	5500.00	04/05/24	4/24	CL 206	5500.00
83049	S	199 JOHNSON CONTROLS	10366.95	04/05/24	4/24	CL 208	10366.95
83073	S	495 JOHNSON, IAN	330.00	04/07/24	4/24	CL 239	330.00
83074	S	202 JORE, CASEY LLOYD	137.50	04/07/24	4/24	CL 252	137.50
83113	S	570 KECK, PIPER	45.00	04/11/24		CL 311	45.00
83135	S	999999 KEYSOR, NICOLE	200.00	04/19/24	4/24	CL 345	200.00
83059	S	549 KLEVEN, ELYZA	108.00	04/05/24	4/24	CL 226	108.00
83177	S	549 KLEVEN, ELYZA	216.00	04/26/24	4/24	CL 392	216.00
83075	S	492 KNUDSVIG, PAXTON	550.00	04/07/24	4/24	CL 235	550.00
83155	S	215 KS STATEBANK	9660.80	04/23/24		CL 187	9660.80
83076	S	226 LEE, DEREK	275.00	04/07/24	4/24	CL 251	275.00
83114	S	226 LEE, DEREK	55.00	04/11/24	4/24	CL 312	55.00

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83115	S	227 LEE, GRADY	45.00	04/11/24	_____	CL 307	45.00
83146	S	227 LEE, GRADY	30.00	04/22/24	_____	CL 356	30.00
83095	S	231 LES MILLS UNITED STATES TRADING	798.00	04/09/24	4/24	CL 188	798.00
83050	S	233 LINDE GAS & EQUIPMENT INC	69.73	04/05/24	4/24	CL 209	69.73
83116	S	564 LUND, MONTY	187.50	04/11/24	4/24	CL 290	187.50
83060	S	550 LYNCH, JADEN	108.00	04/05/24	_____	CL 227	108.00
83178	S	550 LYNCH, JADEN	180.00	04/26/24	_____	CL 391	180.00
83136	S	248 MARCO TECHNOLOGIES LLC	467.52	04/19/24	4/24	CL 190	467.52
83117	S	249 MCCODY	58.75	04/11/24	4/24	CL 296	58.75
83137	S	249 MCCODY	710.00	04/19/24	4/24	CL 336	710.00
83169	S	249 MCCODY	704.25	04/26/24	4/24	CL 377	704.25
83096	S	522 MCIVOR, ALEA	304.80	04/09/24	4/24	CL 274	304.80
83147	S	579 MCIVOR, CARTER	275.00	04/22/24	4/24	CL 351	275.00
83097	S	521 MCIVOR, KIARA	304.80	04/09/24	4/24	CL 276	304.80
-99981	E	252 MDU	60538.51	04/10/24	4/24	CL 288	60538.51
-99969	E	252 MDU	1933.54	04/25/24	4/24	CL 384	1933.54
83127	S	253 MENARDS	2862.70	04/16/24	4/24	CL 126	2862.70
83077	S	256 MEYER, SHELBY	192.50	04/07/24	4/24	CL 244	192.50
83118	S	256 MEYER, SHELBY	44.00	04/11/24	4/24	CL 306	44.00
83156	S	257 MIDCONTINENT COMMUNICATIONS	219.12	04/23/24	4/24	CL 194	219.12
83183	C S	999998 ALEXIS KREKLAU	0.00	04/30/24	_____	CL 404	
83051	S	268 MODERN MACHINE WORKS, INC	660.64	04/05/24	4/24	CL 218	660.64
83119	S	567 MOLINE, ALEXIS	66.00	04/11/24	_____	CL 304	66.00
83148	S	567 MOLINE, ALEXIS	44.00	04/22/24	_____	CL 349	44.00

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83179	S	567 MOLINE, ALEXIS	110.00	04/26/24			
83098	S	275 MORELLI DISTRIBUTING WILLISTON	747.50	04/09/24	4/24	CL 394	110.00
83099	S	277 MR SHINE LLC	3125.00	04/09/24	4/24	CL 143	747.50
83157	S	277 MR SHINE LLC	3125.00	04/23/24	4/24	CL 189	3125.00
83138	S	279 MTI DISTRIBUTING LLC	2085.57	04/19/24	4/24	CL 193	3125.00
-99982	E	283 MVEC	744.67	04/10/24	4/24	CL 66	2085.57
83158	S	286 NARDINI FIRE EQUIPMENT	465.75	04/23/24		CL 287	744.67
83061	S	544 NASS, AUBREY	144.00	04/05/24	4/24	CL 367	465.75
83180	S	544 NASS, AUBREY	180.00	04/26/24	4/24	CL 221	144.00
-99984	E	296 NDPERS	44369.82	04/04/24	4/24	CL 386	180.00
83139	S	299 NEMONT	1814.53	04/19/24	4/24	CL 205	44369.82
83140	S	313 ODP BUSINESS SOLUTIONS	1741.96	04/19/24	4/24	CL 191	1814.53
83159	S	313 ODP BUSINESS SOLUTIONS	138.79	04/23/24		CL 346	1741.96
83100	S	523 PETERSON, TARA	304.80	04/09/24	4/24	CL 360	138.79
83170	S	999999 PFM ASSET MANAGEMENT	1500.00	04/26/24		CL 278	304.80
83128	S	328 PIPPIN LAW FIRM	600.00	04/16/24	4/24	CL 379	1500.00
83101	S	487 PRAIRIE SUPPLY INC	6.00	04/09/24	4/24	CL 316	600.00
-99968	E	335 PRO IT LLC	5470.00	04/30/24		CL 72	6.00
83141	S	336 PRO SAFE SERVICES	258.00	04/19/24	4/24	CL 396	5470.00
83129	S	339 QUALITY SERVICE WITH COFFEE	458.00	04/16/24	4/24	CL 348	258.00
83171	S	339 QUALITY SERVICE WITH COFFEE	864.00	04/26/24		CL 330	458.00
83160	S	340 R & R PRODUCTS, INC	59.30	04/23/24		CL 378	864.00
83102	S	346 RANDYS HANDYMAN SERVICE	300.00	04/09/24	4/24	CL 365	59.30
83190	S	346 RANDYS HANDYMAN SERVICE	425.00	04/30/24		CL 266	300.00
						CL 402	425.00

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83142	S	999999 RANGE SERVANT AMERICA, INC	101.95	04/19/24		CL 341	101.95
83078	S	362 SAYLER, DANIEL	675.00	04/07/24	4/24	CL 232	675.00
83087	S	362 SAYLER, DANIEL	183.40	04/07/24	4/24	CL 254	183.40
83062	S	364 SCHULTZ, EMILY	66.00	04/05/24	4/24	CL 219	66.00
83103	S	364 SCHULTZ, EMILY	304.80	04/09/24	4/24	CL 277	304.80
83120	S	364 SCHULTZ, EMILY	66.00	04/11/24		CL 303	66.00
83149	S	364 SCHULTZ, EMILY	66.00	04/22/24		CL 350	66.00
83181	S	364 SCHULTZ, EMILY	110.00	04/26/24		CL 385	110.00
83191	S	999998 SHALEENA LAYTON	180.50	04/30/24		CL 403	180.50
83037	S	372 SLAGLE SERVICES LLC	67500.00	04/02/24	4/24	CL 157	67500.00
83079	S	375 SMITH, DONALD	412.50	04/07/24	4/24	CL 247	412.50
83104	S	558 SOLANDER, EMALIEE	304.80	04/09/24		CL 279	304.80
83105	S	552 STARGUARDELITE	515.00	04/09/24	4/24	CL 265	515.00
83161	S	383 STORBAKKEN AND SONS CONSTRUCTION	167.60	04/23/24		CL 366	167.60
83063	S	551 SUCHY, SOPHIA	72.00	04/05/24	4/24	CL 228	72.00
83182	S	551 SUCHY, SOPHIA	88.00	04/26/24		CL 393	88.00
83080	S	393 TESKE, TRITEN	675.00	04/07/24	4/24	CL 233	675.00
83088	S	393 TESKE, TRITEN	544.96	04/07/24	4/24	CL 256	544.96
83130	S	395 THE LIFE GUARD STORE	1796.05	04/16/24	4/24	CL 318	1796.05
83052	S	397 THE SHERWIN-WILLIAMS CO	345.30	04/05/24	4/24	CL 71	345.30
83143	S	399 THE TESSMAN COMPANY	15380.70	04/19/24	4/24	CL 153	15380.70
83162	S	399 THE TESSMAN COMPANY	24643.30	04/23/24	4/24	CL 363	24643.30
83192	S	399 THE TESSMAN COMPANY	816.46	04/30/24		CL 399	816.46
83038	S	403 TK ELEVATOR CORPORATION	241.44	04/02/24	4/24	CL 175	241.44

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
83089	S	405 TOLMAN, BECKAM	137.50	04/07/24	4/24	CL 269	137.50
83121	S	405 TOLMAN, BECKAM	30.00	04/11/24	4/24	CL 309	30.00
-99978	E	408 TRACTOR SUPPLY CREDIT PLAN	239.96	04/15/24	4/24	CL 325	239.96
83131	S	410 TRIANGLE ELECTRIC	297.50	04/16/24	4/24	CL 317	297.50
83122	S	524 TURCOTTE, JACEE	175.00	04/11/24	4/24	CL 289	175.00
83082 *	S	423 VEGA, FRANCISCO	637.50	04/07/24	4/24	CL 246	637.50
83083	S	424 VENABLE, CARTER	192.50	04/07/24	4/24	CL 249	192.50
83123	S	425 VERIZON	1247.92	04/11/24	4/24	CL 297	1247.92
83124	S	565 VERNON, GABRIEL	275.00	04/11/24	4/24	CL 291	275.00
83163	S	429 VOLVIK USA, INC	3218.08	04/23/24	4/24	CL 282	3218.08
83084	S	519 WEBER, CARSON	165.00	04/07/24	4/24	CL 238	165.00
83150	S	580 WENTZ, MICHAEL	120.00	04/22/24	4/24	CL 353	120.00
-99974	E	444 WILLISTON BOYS BASEBALL	1043.75	04/17/24	4/24	CL 335	1043.75
83172	S	592 WILLISTON SEA LIONS	5666.00	04/26/24	4/24	CL 369	5666.00
83152	S	456 WPR GENERAL REVENUE ACCT	331731.27	04/22/24	4/24	CL 357	331731.27
-99976	E	455 WPR PAYROLL ACCT	141749.73	04/16/24	4/24	CL 333	141749.73
-99975	E	455 WPR PAYROLL ACCT	366.86	04/16/24	4/24	CL 334	366.86
83039	S	455 WPR PAYROLL ACCT	131537.11	04/04/24	4/24	CL 202	131537.11
83125	S	568 ZUBKE, JACQUIN	90.00	04/11/24	4/24	CL 308	90.00
83151	S	568 ZUBKE, JACQUIN	30.00	04/22/24		CL 354	30.00
83085	S	467 ZUFELT, KATHERINE	600.00	04/07/24		CL 243	600.00
Total for Claim Checks			988530.52				
Count for Claim Checks			165				

* denotes missing check number(s)

of Checks: 165 Total: 988530.52

05/16/24
12:15:13

WILLISTON PARKS & RECREATION DISTRICT
Check Register for Baseball Checking
For the Accounting Period: 4/24

Page: 1 of 1
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
11843	S	8 ALL SEASON SPORT ABOUT INC	24892.69	04/05/24	4/24	CL 158	24892.69
11852	S	16 ASB/VISA	11698.23	04/26/24	4/24	CL 382	11698.23
11849	S	572 BABE RUTH LEAGUE INC	100.00	04/16/24	_____	CL 326	100.00
11844	S	999999 BRANDON NADELMAN	400.00	04/05/24	_____	CL 214	400.00
11850	S	142 FOUR SEASONS TROPHIES	216.18	04/16/24	4/24	CL 329	216.18
11845	S	559 HARSHBARGER, JODI	86.01	04/09/24	4/24	CL 280	86.01
11851	S	205 K & K INSURANCE	1074.00	04/16/24	_____	CL 327	1074.00
11846	S	207 KANEKO, KAZUMA	75.50	04/09/24	4/24	CL 261	75.50
11847	S	228 LEISY, CHRIS	75.50	04/09/24	4/24	CL 260	75.50
11848	S	425 VERIZON	80.02	04/11/24	4/24	CL 299	80.02
11842	S	455 WPR PAYROLL ACCT	83.57	04/04/24	4/24	CL 204	83.57
-99983	E	457 WPRD	2150.00	04/10/24	4/24	CL 286	2150.00
Total for Claim Checks			40931.70				
Count for Claim Checks			12				

* denotes missing check number(s)

of Checks: 12 Total: 40931.70

**Williston Parks & Recreation District
Park Board Executive Director/Staff Reports
May 15th, 2024**

ADMINISTRATION PORTFOLIO

Outstanding Grant Applications

- Heritage
 - Spring Lake Park
- Garrison
 - Frisbee Golf Course
 - Awarded \$27K

Davidson Park Tennis Court Resurfacing

- Next Steps
 - Due to cracking & heaving of the courts, we have tabled the next steps of this project.
 - New Fencing
 - Spectator seating

Williston Water World Update

- Project is ongoing!

Human Resources

- Staffing Status
 - WPRD currently has positions for 33 full-time staff based on regular operations.
 - James Bailey has been promoted to Janitorial Supervisor
- Payroll/Accounting software:
 - We have transitioned our Payroll & Accounting software to Black Mountain Software LLC.
- CAPRA
 - Capra Review Team visit scheduled for 6/17/24 – 6/21/24
 - Our Self-Assessment was submitted on Saturday 4/6
 - Now communicating with our review team on the next steps.

Foundation

- No update
 - Next meeting: 5/29

Marketing & Public Relations Portfolio

Marketing

Social Media: We are in the process of creating a WPRD Aquatics Facebook page. The hope is to get people there now so we can have it well established for the new pool. Additionally, we will be working to highlight Aquacise and hopefully bring more attention to the classes.

- **Facebook**
 - WPRD - 12,088 followers: 4.6 out of 5.0 is our review score (185 Reviews)
 - ARC Fitness – 1,030 followers
 - Williston Wonders – 688 followers
 - WPRD Child Sitting Clubhouse – 506 followers
 - WPRD WMGC - 243 followers (up 40 followers!)
 - WPRD Aquatics – 0 followers
- **Instagram**
 - 1,894 followers
- **LinkedIn**
 - 119 followers
- **Google**
 - 4.5 out of 5.0 (681 reviews)
 - Another great month with positive feedback on the ARC!
- **Website**
 - The website traffic was the best we have seen since getting the new website!
 - **Statistics (April 1 – April 30, 2024)**
 - 113, 870 webpage views (up 25,931 views!)
- **Newsletters (April 1 – April 30, 2024)**
 - Three newsletters were sent with 59% read rate! 3,026 views (5,144 sent)
 - This is the best we have seen, and we gained 17 new subscribers this month!

Advertising

- **Brochure**
The brochure was delivered to all the schools and is available at the ARC, Raymond and online.
- **Williston Livability**
Advertisement sent to highlight the Williston ARC. The ad will be used in their annual edition on and their website in August. The content is an asset to people moving to the area.
- **Bakken Living and Visitors Guide**
Continue to provide quarterly advertisements for Bakken Living. Visitors Guide and Spring Bakken Living was recently submitted. Both advertisements are taking on a new look.
- **ND Horizons**
Submitted an article advertizing the ARC that will go in conjunction with an article about Katie Leddecky and the Hagen family that Joe also contributed towards. Our advertisement will be placed by the article.
- **Williston Herald**
Continually working with the Williston Herald to highlight various programs throughout WPRD. Most recently article about the Angel Fish Program and summer activities within WPRD.
- **FFA Signage**
Supporting the WHS FFA program with WPRD advertisement.

Public Relations

- Will be present at Lemonade Day on May 18 at the Raymond Center advertising all WPRD has to offer.
- Attending the 2nd annual Williston Marathon on June 1 at the airport.
- Continue to be present at various programs to photograph and engage with the public.

Child Sitting

The Clubhouse Circus party was a blast and 54 children attended! The kids played themed games, made crafts, and went home with a prize of popcorn or animal crackers. The Clubhouse has had continued success with S.T.E.M. and Sensory Days and has a few more planned for May. These activities will cease in the summer due to the overall slowdown of the room. Over that last month, 20 new children came to the Clubhouse for the first time, and we were proud to offer \$3 Thursdays as a new special. This was a slow day for us normally but seemed to help bring in new patrons.

Looking forward to Summer, we have decided to shut the room down from 1:30pm-4:00pm Monday through Friday again due to lack of patrons. Last summer when this was done, our numbers stayed the same or better, so I do not see this being an issue. Therefore, our hours will be 8:30am-1:30pm Monday through Saturday and 4:00pm to 7:00pm Monday through Friday. Additionally, our monthly calendar will run at half capacity but there will always be something to do to keep the kiddos having fun while in our care!

Child Sitting Visits for the past three years:

April 2022- 1235

April 2023- 1308

April 2024- 1418

PARKS PORTFOLIO

- Changed VFD in basement of ARC Aquatics, replacing another for the lap pool.
- Built foundation for new Shed at Western Star (Fast Pitch)
- Prepped the arena for the Home and Garden Show
- Trying to keep up with mowing – rain and warm weather has resulted in a lot of growth
 - Once summer help is here, we will be in better shape
 - Thanks to Zac P for his guys helping with Parks mowing responsibilities
- Built foundation for new bleachers at Dakota for Field 8.
- Addressing road maintenance at Spring Lake Park – We lost a section and will have to dig it out and patch it ourselves.
- Purchased a nice used woodchipper – have been on the look out for one for awhile now. This will improve annual tree maintenance a lot.
- Knife River finished resurfacing asphalt at Harmon Park Pickleball courts – After 1 month cure period, JB Brothers will come in and overlay the pickleball surfacing lines and install nets/poles.
- Going to begin spraying for weeds to try to catch up and keep up with the rapid growth
- Reseeded Cote Park – hoping it takes before the park gets busy with summer programs.

Athletic Facilities Operations:

- Ballfields/outdoor courts:
 - All Fields now in-use besides new field at Dakota Park.
 - Need to add more agrilime to new field
 - Going to fertilize all fields with weed and feed
 - Going to edge all fields as time permits
 - Have two more irrigation brakes to fix
 - Grondahl
 - Field 8
 - Added new lights to men's and women's bathrooms at concession building at Western Star.
- Golf course:
 - Irrigation now working properly – first startup went well, one small leak that was an easy fix
 - Used greens roller for the first time – heard positive feedback!
 - Fertilized greens for the first round of the season program.
 - Constant cart maintenance – All but 3-4 carts are currently operational
 - Will be fixing upholstery on damaged carts
 - Had one major break of the main line on May 9th – had to shut down irrigation 5/9-13th
 - Good rain resulted in no major course issues while irrigation was down.
 - Over seeded the last 100 yards of 8's fairway- hoping to see some positive results
 - Driving range has been very busy – doing our best to keep up with balls.
 - Still trying to get original driving range back to operational – need seed to take without irrigation issues.

FACILITIES PORTFOLIO

WARC

- Facility Schedule attached to the end of Park Board Packet
 - Court Resurfacing, shut down dates – 6/10 – 22nd – Advertised dates. We expect it to be done sooner.
 - Reviewing all programs, teams, prom parties & other events happening at the ARC to ensure smooth spring operations.
 - Heavy use on turf facility & Tennis courts are showing signs of replacement in the near future.
- We will be closing sections of the facility for annual maintenance/repairs.
- Maintenance
 - Quarterly RTU Filter change completed
 - Seasonal HVAC maintenance – RTU Fins Washed
 - 3 Roof Leaks Repaired
 - Maintaining scrubbing for track and tennis courts

RFCC

- RFCC Operations
 - Arena
 - WABA Home show was in the arena on 4/13
 - Full Circle Strongman Competition was held in the arena on the same dates as Ballin'.
 - Bailey Rodeo took place inside the arena 4/18-21st
 - Courts
 - Hosted Ballin' in the Basin 4/6-7
 - Vendor Show held on courts on 4/13
 - Boss Ladies vendor show held on 4/27
 - Chaos Volleyball continued regular practices on M/TH throughout the month.
 - Baseball/Soccer/Softball are now outside but will use the RFCC when needed due to weather.
 - All events going well – reserving space for 2025
 - Matt Skorick is doing a great job of managing building and being the onsite contact.
- Fall 2024/Spring 2025 Programs and user group reservations
 - WUFC
 - Chaos VB
 - Travel Basketball
- RFCC: Maintenance
 - Painted main stairwell & two locker rooms
 - Replacing lights in wrestling room
 - Changing out plumbing on toilets & sinks that have leaks
 - Working to address humidity issues in arena due to weather
 - Painted and updated Birthday Party rooms at the ARC.
 - Painted Zamboni room

Safety Committee

- 2024 Safety Programs
 - Safety management program
 - Safe lift program
 - Slips trips and falls
 - Safety committee program
 - Drug free workplace program
- No claims or accidents to report.
- April Topic – Healthy Hydration practices

Guest Services

Guest services have been steady through May. Nice weather has resulted in slowdowns in visitations and memberships. Most membership cancellations have expressed plans to renew memberships in the fall. Mike and Renee are working with staff input to determine necessary changes for Part-Time guest service employees. After an evaluation period, we are restarting the Building Supervisor position with changes.

- Membership/Daily Visit Update attached to end of Park Board Packet

Aquatics

- Lessons- April 8th- April 18th went well, having large numbers and lots of people on waitlist. We are continuing to run reduced am and pm lessons.
 - 67 kids in lessons
- Private Lessons: private lessons are still strong, still have a waitlist but it has dropped significantly with all the help over the summer.
- Angelfish- Finished up May 6th
- Paddleboard: Move back to the lake May 24th
- Aquacise classes have been growing big this month averaging 10-15 people per class.
 - Added a 10:15-11:15 Tuesday am class
 - Has an average of 12 people per class
 - Saturday class Ended March 9th.
 - Added a riverwalk time in this spot. River walk now offered 9-11am on Saturdays
- Special Events: Extended Hours ran for Spring break
 - Starting to book end of year pool parties once every weekday until school is out.
- Sealions:
 - Short Course ended March 15th
 - Started long course May 6th
 - Try-outs April 5th and April 12th
- High School
 - Off season
- 50 M is moving to long course March 18th
 - diving boards will be down for the long course season.
- SwimFit- Next session started April 30th
 - Adult Class 6am tue/thu 10 participants with a drop-in rate offered
 - Youth SwimFit not running over the summer

- Lifeguard training— we have been running drills to get the guards use to looking at the whole pool and keep their skills sharp
 - Inservice's monthly to keep up to date
 - LGI/WSI training 4/20
 - SGE training May 4/5th
- CPR to the public has opened.
 - April 27 9-1 open for enrollment
- Hours transitioned back with school starting. Will transition to winter hours week of memorial Day
 - PM River walk 4-5pm,7-8pm
 - Added Saturday riverwalk 9-11am with Saturday aquacise ending
- Pool Maintenance
 - Flowrider maintenance scheduled January 18/19th 2024
 - Partial Drain April 15th for some maintenance reopen 19th
 - Leisure pool partial drain and pool patched/cleaned
 - Hot Tub Cleaned March 4th, March 18th
Scheduled for April 1st, 15th, 29th

Special Events Portfolio

Puzzle Palooza is on May 14th with a total of 17 teams signed up! We are hoping to keep those numbers up throughout the summer!

Nerf Wars was a big success with 158 walk-ins for the open family nerf time and 15 private parties over the weekend!

Mother Daughter will be held May 18th out at the Keel Boat. There are two session times available, either 9:00am to 11:30am or 1:00pm to 3:30pm. The theme this year is tea party! We can't wait to have a fun bonding day for just moms and daughters!

Kid's Camp CPR and Orientation for the camp counselors will be held at the end of May. The first day of Kid's Camp is Monday, June 3rd! Registration is open and spots are still available in all 5 camps! Preschool camp and kinder camp are held at the Davidson Park Clubhouse, and half day AM, PM, and full day camps are out at the Keel Boat at Spring Lake Park!

Sk8 Nites for May will be held on the 14th, 15th, and 16th from 6:30PM to 8:30PM at the Raymond Center! Concessions are now available with hot dogs, corndogs, nachos, and water!

We are working on closing out the school year with Campus Club. The last day of the school year program is Friday, May 17th. The first day of the summer program will be Monday, June 3rd. This summer we will be bringing two fun STEM events to Campus Club. In June, the Magic City Discovery Center will be bringing a 2-hour long STEM fair which includes 10 interactive stations for the students to take part in. In July, the North Dakota Gateway to Science out of Bismarck will be visiting us for a few days and will provide an outer space themed STEM experience. We are excited to be able to offer something a little bit different to the program this year.

RECREATION PORTFOLIO – Spring/Summer programming 2024

In House Rec Leagues-

Program: Youth Soccer

Dates: March 25 – May 9

Fee: 3-4YO: \$25.75 / 5-6YO: \$30.00 / 7-12YO: \$36.00

Current Registration Numbers: 487

2023 Registration Numbers: 311

2022 Registration Numbers: 355

Special Note or Highlight:

The 2024 season has been the largest in spring soccer history! All sessions used to take place on Saturdays only. This year due to the large increase in numbers, there are now 9 sessions spread across Monday-Saturday. I do need to note that the volunteer coaches have been great in helping the program thrive! The season ended in an end of season tournament for all ages. Each age group got either medals or trophies as an award.

Program: Girls Run Strong

Dates: Mar 19 – May 9

Fee: \$45.00

Current Registration Numbers: 30

2023 Registration Numbers: 33

2022 Registration Numbers: 25

Special Note or Highlight:

Girls Run Strong is an impactful program for young girls to discover themselves! We have had a great turnout, and girls continue to show up and thrive in this program. I have many special guests scheduled to come speak to the girls such as Milestone Health, Williston Cross Country teams, etc. It has been a blast thus far! The girls raised \$2,446 towards care baskets for Williston hospital patients.

Program: Wonders Swim

Dates: Mar 18 – May 6

Fee: \$5.00

Current Registration Numbers: 20

2023 Registration Numbers: No program

2022 Registration Numbers: No program

Special Note or Highlight:

This is the first time running the Wonders Swim program. It is a low-cost swim program provided for Wonders group. They have the choice to obtain swim lessons from Angelfish certified lifeguards or enjoy open swim on their own. We will be providing this program for the Wonders in September as well.

Program: Lacrosse Clinic

Dates: April 13th

Fee: Free

Current Registration Numbers: 20

2023 Registration Numbers: No program

2022 Registration Numbers: No program

Special Note or Highlight:

This clinic will take place at the Williston ARC Turf and will be coached by two ex-college lacrosse players. They have a passion for Lacrosse and want to bring the sport to the youth of Williston. The purpose of this clinic is to gain awareness and see if there is interest in a possible league in the future.

Current Program: Youth Track

Dates: 4/2/24-4/27/24

Fees: \$28

2024 Registration: 155

2023 Registration: 142

2022 Registration: 139

Special Notes:

The track meet on April 27th was a blast. There were about 200 total kids from age 2-14 that day. Helpers were awesome and it was a great turn out.

Current Program: 7/8 & 9/10 Softball League

Dates: May 7 – July 2

Fee: \$37

Current Registration Numbers: 106

2023 Registration Numbers: 129

2022 Registration Numbers: 119

Special Note or Highlight:

The girls softball season is starting much sooner than it usually does. I think our numbers are going to continue to get bigger as the season goes on. We have had one practice, and everything went well. Thursday we will get into teams and have team practices.

Current Program: Offseason Football Camp

Dates: May 12 – June 30

Fee: \$30

Current Registration Numbers: 71

2023 Registration Numbers: N/A

2022 Registration Numbers: N/A

Special Note or Highlight:

We have had great feedback after the first day of offseason camp. The coaches did great, the players had fun and the parents appreciated it. It's very much in its infancy at this point but I could see this camp becoming much larger than it is now.

Ended Program: Boys Break Through

Dates: April 8-May 1

Fee: \$18

Current Registration Numbers: 20

2023 Registration Numbers: 17

2022 Registration Numbers: N/A

Special Note or Highlight:

The program went well. It is something that I think many kids really find beneficial and then there are some that don't want anything to do with it. I found that this year more of the kids that signed up stayed for the end of the year while last year many dropped off by the end.

Ended Program: Strider Session 3

Dates: May 6-9

Fee: \$28

Current Registration Numbers: 16

2023 Registration Numbers: 9

2022 Registration Numbers: N/A

Special Note or Highlight:

Strider is a cute program. We change the lesson plan for the day depending on the participants ability day to day. We played fun games and gave out prizes and I think the kids really enjoyed it. Especially the last day with prizes and obstacle courses. The last session was much larger than the first couple. The kids really enjoy it.

Ended Program: Spring Adult Volleyball

Dates: Feb 26—May 10

Fee: \$253.25/\$190.00

Current Registration Numbers: 25

2023 Registration Numbers: 33

2022 Registration Numbers: 26

Special Note or Highlight:

The season wrapped up and prizes have been ordered. I did not hear hardly any complaints about the season. Everyone seemed to enjoy the new layout despite there not being many teams in each division.

Upcoming May Programs:

- Little League
- Sand Volleyball
- Wonders Kickball
- Cal Ripken Baseball
- Adult softball

Other Updates:

- Getting baseball fields ready
- Hanging sponsor signs on baseball fields
- Final reports for ending spring programs
- Buying/sorting new equipment inventory

FITNESS & WELLNESS PORTFOLIO

- **April Group Fitness – Number of participants was 1385** compared to 1070. **We offered 169 classes** compared to 154. There is an average of 8 participants, compared to 7 from last month.
 - **Les Mills-** This new program started we had 6 people sign up. We will do a survey at the end of the program to get the members opinion on the new program.
 - We have two Les Mills trainers that are now certified in SHAPES (form of Pilates) we will meet to discuss where to add this new program/class.

Fitness Programs April Numbers and Updates

- **Total Fitness Fusion-** We are taking a break from this program for the fall.
- **Workshops for Women-** Prenatal, Postpartum, and Menopause Workshops. The workshops are less expensive and will give women the tools to safely exercise in our group classes and on their own. Next workshop date will be announced later.
- **Women & Weights-** The final spring round ended with 16 participants. This program will take a break for summer and return in the fall.
- **Women's Workout Wisdom-** It is designed to help women build confidence and learn about issues and concerns that they face in daily life such as hormones fluctuations and stress and how they affect their fitness journey. Taking a break as numbers were low. Trying these subjects in workshops to see if numbers will come up.
- **Pink Gloves Boxing –** The Winter/Spring round with 23 people ended and this program will break for summer and return in the fall.
 - We ran a PGB training camp. We had two master trainers travel from out of state and certify 10 people. Two of our trainers got recertified and we also had some new trainers complete this course, this will help grow our program we will be able to offer more classes for adults and young girls we will also have more subs to fill in when needed. Shaleena is also now certified to train other instructors so we can offer training camps in the future without flying anyone in.
- **Meal Prep and Nutrition Knowledge Course-** This is a one-month course. Participants will learn basic Nutrition Knowledge and the importance of Meal Prep. They will meet every Tuesday evening in the ARC Kitchen to prep 2-3 meals to take home, all while discussing various nutrition topics. Next course will run October 1st-October 22nd.

Youth Fitness Programs April Numbers and Updates

- **Youth Boot Camp-** The second round for spring ended and this program will take a break and return in the fall.
- **Lifting and Power Performance for Tweens & Teens-** The second round finished, and this program will return in the fall.
- **NEW! Advanced Lifting and Power Performance for Tweens & Teens-** This program has finished and will return in the fall.
- **Youth Pink Gloves Boxing-** The second round finished with 16 girls; this program will return in the fall.
- **Kids night out-** We had 51 compared to 76 last month. This program will return in the fall.
- **Tyke Time- Tyke Time:** This program will return in the fall.

Fitness Center/Equipment

- Equipment is mostly in good working order. Tech will be out soon to work on machines with a few issues.
 - The tech came in April and fixed two treadmills and will come back to finish a few of the cardio machines that he needed some parts for.
 - The seated row on the cable rig is broken. We are waiting for the quote now; this full rig is due to be replaced in 2025 if it is too expensive to fix it may be out of order until the whole machine is replaced.

Personal Training – April Numbers

- **141 sessions completed** – Compared to 100 last month.
 - 30 min- 8 compared to 7 last month
 - 45 min- 45 compared to 42 last month
 - 60 min- 35 compared to 34 last month
 - 30 min grp- 0 compared to 0 last month
 - 45 min grp- 3 compared to 2 last month
 - 60 min grp – 11 compared to 16 last month
- **Initial Assessments-** 4 compared to 2 last month.
- **Total Sales: \$3,417.90** compared to \$10,300.00 last month
- **PT Discounts- \$208.00 total made was \$2,737.90**
- **Total Sessions Purchased 80** compared to 302 last month.
- **New inquiries-** 5 compared to 4 last month.

Senior Fitness & Wellness April

- **SilverSneakers New membership – 8 signed up** compared to 14 last month.
- **SilverSneakers total monthly visits- 909** compared to 1045 last month.
- **SilverSneakers Monthly Payment- March \$1989.00**
- **SilverSneakers (senior fitness) Fitness class attendance-** We had 224 participants compared to 189 last month and we offered 17 classes compared to 17 last month, this includes the sit to get fit class numbers.
- **Onsite Senior Fitness Classes at the Senior Center-** We offered 13 classes between sit to get fit and chair yoga, compared to 10 classes last month, We had 172 participants compared to 109 last month.
- **ASH Fitness Active & Fit/Silver & Fit-**
 - New Memberships- 11 compared to 3 last month.
 - Total Monthly visits- 37 compared to 22 last month.
- **Onepass and Renew active memberships are now available for seniors with the following insurance:** Medica insurance, United Healthcare, Medicare Advantage, AARP Medicare Supplement, United healthcare group retiree.

Senior Fitness & Wellness Updates

We want to give a huge THANK YOU to all speakers for volunteering their time to come and talk to all of our seniors.

- Contacting different businesses in town to come in to talk to Seniors about topics they are interested in. We have different speakers coming in each month. On April 16th, Basin Hearing Solutions came to the ARC for the senior lunch and learn to talk about hearing loss and hearing aids. This was the largest turn out for lunch and learns so far with 35 people. The Williams County Bookmobile also parked at the ARC for a couple of hours on April 17th.
- In March, we had CHI here to speak with the seniors about stroke awareness and blood pressure. This was a successful lunch and learn with about 27 attendees.
- **Senior Challenges**
 - Senior Marathon in a Month-May- seniors strive to reach 26.2 miles of walking in May. Every senior who completes it will receive an Active WPRD Senior t-shirt.

Senior Room

Thank you to the James Memorial Art Center as they are displaying old time photography of the Williston area in the senior room.

- The display this quarter is "Main Street Now and Then".

Fitness Special Events update:

- **Marathon in a Month-** This is a free challenge where patrons strive to reach 26.2 miles of walking/running during May. They track their distance on a chart on the upstairs wall by the track. All finishers are put into a raffle for a prize.
- **Summertime Snacks-** June 11th. This will be a child and guardian class in the kitchen. We will make 3 summertime themed snacks to help keep kids on track with their nutrition in the summer months.

Trails

- The 2022 Little Muddy Trail Improvement Grant money was approved for use.
 - 4 park benches were ordered.
 - 2 bike maintenance stations were ordered
 - 1 doggy clean up station was ordered.
 - We have been reimbursed.
 - Jim Cote has received all the new equipment and is working on getting it installed.
- We applied for another RTP grant this time for just under 250,000. This is an 80/20 grant, we applied to get 3 miles of the Little Muddy Trail repaved starting at 26th street all the way to the trail head on Broadway.

FINANCE PORTFOLIO

April 2024 Financials

- **Revenue/Expenses**
 - April Revenue: **\$916,189.18**
 - April Expense: **\$782,922.79**
- **Sales Tax**
 - 1% Sales Tax: **\$655,528.85**
 - .5% Operations: **\$327,764.42**
- **Cash Fund Balance at the end of April:**
 - **\$3,346,945.50**
- **CD's: ASB**
 - General Reserve CD:
 - **\$485,103.56**
 - **4.26%**
 - WPR CD:
 - **\$106,291.80**
 - **4.2%**

Total Funds available to WPRD as of April 30th, 2024: \$3,938,340.86

2024

MAY

SUNDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

28	29	30	01	02	03	04
			<p>RFCC: WHS Baseball/Softball Keel: ARC: Mtg: Chord Energy x 3, Boys Break Through, Chris Baseball x 2 Courts: Parks: Pool: Wolf Point 12:30 - 2pm</p>	<p>RFCC: Keel: ARC: Mtg: Jennifer Icenogle x 2, Chord Energy Courts: United Dreams Parks:</p>	<p>RFCC: Boots N Brews Keel: Molly Whitman ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Boots N Brews Keel: Private Party ARC: Mtg: Williston Market Courts: Parks:</p>
05	06	07	08	09	10	11
<p>RFCC: Boots N Brews Keel: Private Party ARC: United Dreams Festival Mtg: Olive Motherhood, Private Party Courts: United Dreams Festival Parks:</p>	<p>RFCC: Shrine Circus Keel: ARC: Mtg: Williston United Board Courts: Girls Tennis vs. Minot MS/JV2 Parks:</p>	<p>RFCC: Shrine Circus Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Keel: ARC: Grenora Elementary School Mtg: Grenora School x 2, Community Builders Courts: Parks: Pool: Grenora Elementary School</p>	<p>RFCC: Keel: ARC: Stanley Elementary (60) Mtg: Stanley Elementary x 2, WBSD7 Admin Courts: Girls Tennis vs. Dickinson MS/JV2, Girls Run Strong (Track) Parks: Pool: Stanley Elementary (60)</p>	<p>RFCC: Basin Kruzers Keel: ARC: Wilkinson 3/4 grade Mtg: Courts: Wilkinson 3/4 grade Parks: Band Day</p>	<p>RFCC: Basin Kruzers Keel: ARC: Mtg: Private Party x 2, ND Safety Council Courts: Parks: Band Day, Chrystin Mcgillis Davidson</p>
12	13	14	15	16	17	18
<p>RFCC: Basin Kruzers Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Keel: Fox Hills Elementary ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Roller Skating Keel: ARC: Mtg: Puzzlepalooza Courts: Girls Tennis Vs. Minot North Parks: Pool: Powers Lake 3rd grade (12)</p>	<p>RFCC: Roller Skating Keel: ARC: Garden Valley Field Day Mtg: CHI Lunch & Learn Courts: Parks: Missouri Ridge (Davidson)</p>	<p>RFCC: Roller Skating Keel: Mother/Daughter Day ARC: Homeschool Group, Mtg: Marketplace For Kids Courts: Parks: Pool: Frazer School</p>	<p>RFCC: Keel: Mother/Daughter Day ARC: Bakken School Visit Mtg: Bakken School Visit Courts: Parks: Pool: New Town kindergarten (80)</p>	<p>RFCC: Junior Kids Marketplace Keel: Mother/Daughter Day ARC: Mtg: Grad Parties x 2 Courts: Parks: Virgil Syverson Luau</p>
19	20	21	22	23	24	25
<p>RFCC: Junior Kids Marketplace Keel: Mother/Daughter Day ARC: Mtg: Grad Parties x 3 Courts: Parks: Suicide Prevention (Harmon)</p>	<p>RFCC: Community Sale Keel: Hunter Safety ARC: Bakken Elementary (40) Mtg: Trenton Athletics Banquet Courts: Parks: Pool: Savage School 12:30-2pm</p>	<p>RFCC: Community Sale Keel: ARC: Mtg: Park Board Courts: Parks: Pool: ASB (200) 12:30 -2</p>	<p>RFCC: Community Sale Keel: ARC: Mtg: Olive Motherhood food drive, WPRD Staff meeting, Chord Energy Courts: Pool: Northside Wolf Point 5 graders Parks: Rec Park - St Joes Field Day</p>	<p>RFCC: Community Sale Keel: ARC: Sidney Grade School Mtg: Sidney Grade School Courts: Parks: Pool: Sidney Grade School</p>	<p>RFCC: Community Sale Keel: ARC: Mtg: WBSD7 Childcare Courts: Parks: Harlows End of Year BBQ Davidson</p>	<p>RFCC: Community Sale, Nichol Beyer grad party upstairs Keel: Magen Myers Grad Party ARC: Mtg: Grad Parties x 3 Courts: Parks: Stenberg Grad Party SLP</p>
26	27	28	29	30	31	01
<p>RFCC: Community Sale Keel: ARC: WHS Operation Graduation Mtg: Grad Party x 2, WHS Operation Graduation Courts: Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Grad Party Courts: Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Chord Energy, Lifeline Screening x 2 Courts: ND42 Volleyball Camp Parks:</p>	<p>RFCC: Relay For Life Keel: Kids Camp ARC: Mtg: Courts: ND42 Volleyball Camp Parks:</p>	<p>RFCC: Relay For Life Keel: Kids Camp ARC: Mtg: Private Party (use ARC \$3) Courts: ND42 Volleyball Camp Parks:</p>	
02	03	04	05	06	07	08

2024

JUNE

CALENDAR YEAR

CALENDAR MONTH

SUNDAY

FIRST DAY OF WEEK

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

26	27	28	29	30	31	01
			<p>RFCC: Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Keel: ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Relay For Life Keel: Kids Camp ARC: Mtg: grad Parties x 3 Courts: Parks: Sletto Grad Party SLP</p>
<p>RFCC: Keel: Kids Camp ARC: Swim Camp Mtg: Swim Camp x 2 Courts: Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Swim Camp Mtg: Williston United Board, Swim Camp x 2, Shaleena Girl Scouts Courts: Parks:</p>	<p>RFCC: Williston PD Bike Rodeo Keel: Kids Camp ARC: Swim Camp Mtg: Swim Camp x 2 Courts: Cross Fit Camp Parks:</p>	<p>RFCC: Library Event/Steak Feed Keel: Kids Camp ARC: Swim Camp Mtg: Chord Energy, Swim Camp x 2 Courts: Cross Fit Camp Parks: Library Event/Steak Feed</p>	<p>RFCC: Keel: Kids Camp ARC: Swim Camp Mtg: WBSD7 Admin, Swim Camp x 2 Courts: Cross Fit Camp Parks:</p>	<p>RFCC: Sassy Lady Vendor Show Keel: Private Wedding ARC: Swim Camp Mtg: Kids Camp, Private Wedding Courts: Parks:</p>	<p>RFCC: Sassy Lady Vendor Show Keel: Private Wedding ARC: Swim Camp Mtg: Private Wedding Courts: WSC Basketball Camp Parks: Cub Scouts SLP x 3, Portia Trujillo Clubhouse</p>
<p>RFCC: Keel: Private Wedding ARC: Swim Camp, Williams County Election Mtg: Marshall Wedding Courts: Williams County Election, WSC Basketball Camp Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Williams County Election Mtg: Courts: Williams County Election, BBall Court Resurfacing Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Williams County Election Mtg: Puzzlepalooza Courts: Williams County Election, BBall Court Resurfacing Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Community Builders Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Olive Motherhood Community Sale Keel: Kids Camp ARC: Mtg: Juneteenth Question/Answer Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Olive Motherhood Community Sale Keel: Campus Club ARC: Mtg: Kids Camp Courts: BBall Court Resurfacing Parks: Alyssa Overson clubhouse at Davidson</p>	<p>RFCC: Jess Memorial Keel: Toni Marquardt ARC: Mtg: Courts: BBall Court Resurfacing Parks: CHI Sugar Bust Fun Run, Henry Cox/Melissa Drakeford Juneteenth Harmon</p>
<p>RFCC: Keel: ARC: Mtg: Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Roller Skating Keel: Kids Camp ARC: Mtg: Kinder Morgan Courts: BBall Court Resurfacing Parks: City Band Concert</p>	<p>RFCC: Roller Skating Keel: Kids Camp ARC: Mtg: WERC Training, Kinder Morgan Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Anderson Wedding Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Norteno Concert Keel: Campus Club ARC: Mtg: PrivateWedding Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Norteno Concert Keel: Eckert Fishing Substance Abuse Event ARC: Mtg: Private Wedding Courts: BBall Court Resurfacing Parks: Artfest (Rec Park)</p>
<p>RFCC: Keel: ARC: Mtg: Private Wedding Courts: BBall Court Resurfacing Parks:</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Courts: Parks: Girls Scouts Glow Paddle</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Courts: Parks: City Band Concert</p>	<p>RFCC: Keel: Kids Camp ARC: Mtg: Courts: Parks:</p>	<p>RFCC: Ink Masters Tattoo Keel: Kids Camp ARC: Mtg: Chord Energy Courts: Parks:</p>	<p>RFCC: Ink Masters Tattoo Keel: Campus Club ARC: Mtg: Kids Camp Courts: Parks:</p>	<p>RFCC: Ink Masters Tattoo Keel: ARC: Mtg: Boomtown Skate Shop Courts: Parks:</p>
<p>RFCC: Ink Masters Tattoo Keel: ARC: Mtg: Courts: Parks:</p>						

Paid Daily Visits

Adult: **1643** Avg Per Day: **54**
Child: **2195** Avg Per Day: **73**
Seniors: **139** Avg Per Day: **4**

(\$1 Every Thursday)

Homeschool Daily Visits: **246**
Avg per Week: **61**

Member Visits: **16,305**

WSC Student Visits: **1,349**

Team Practice Visits: **630**

Membership Totals

Child 1 month: **44**
Child 6 month: **54**
Child 12 month: **202**
Monthly Billing: **89**

Adult 1 Month: **268**
Adult 6 Month: **154**
Adult 12 Month: **262**
Monthly Billing: **481**

Senior 1 Month: **44**
Senior 6 Month: **50**
Senior 12 Month: **112**
Monthly Billing: **31**

Veteran 1 Month: **16**
Veteran 6 Month: **14**
Veteran 12 Month: **21**
Monthly Billing: **33**

Corporate Memberships

Registrations: **8**

Corporate 12 month: **35**
Corporate 6 month: **35**
Corporate Senior: **13**
Corporate Family 6 month: **33**
Corporate Family 12 month: **31**
Corporate Monthly Billing: **45**

WSC Student Memberships: **331**
WSC Employee Memberships: **18**

3 Month Scholarships

Adult: **26**
Child: **32**



**Williston Parks & Recreation District/Williston Seas Lions E.J.
Hagan M.D. Natatorium Use Agreement**

This agreement will cover June 1, 2024, through May 31, 2025. The Williston Seas Lions (Sea Lions) will pay the Williston Parks and Recreation District (WPRD) a sum of \$18,035 for the use of the E.J. Hagan M.D. Natatorium (Natatorium) and the facilities located at the Williston Area Recreation Center as described in the agreement below. Yearly payment will be made in two installments of \$9,017.50 due on June 1st and December 1st. This agreement will be re-evaluated on a yearly basis with the ability to renew upon agreement of both parties.

The priority for space will be WPRD programs, WSC programs, WPSD#007 Programs, Sea Lions, and other user groups. In conjunction with this usage priority ranking, the WPRD facilities, aquatics, and recreation staff will work with each group to utilize the Natatorium to offer the best possible scheduling for all involved.

WPRD will:

- Provide Natatorium for swim practices and meets
- Provide Instruction pool for athletes to warm up and cool down during meets.
- Provide timing system equipment (internal Bulkhead Wiring)
- Provide lane ropes and backstroke flags.
- Provide a limited amount of storage space as available
- Provide a meet managers room (for meets only)
- Provide daily changing room space in the bathroom, under stadium seating (not permanent)
- Provide ticket takers, through the guest services desk, for all meets.
- Move the bulkheads as necessary- non WPRD staff are not allowed to operate the bulkheads.
- Provide space for dryland training if available.

Sea Lions will:

- Have a coach present 30 minutes prior to practice in order for the doors to be unlocked. If a coach is not here, the athletes are not allowed on deck, only in the stands.
- Provide all individualized training equipment including, but not limited to kick boards, pull buoys, snorkels, and flippers.
- Provide at least one coach on deck whenever a sea lion athlete is in the water.
- Provide lifeguard(s) for practices or a coach(es) that is certified lifeguard trained and/or registered with USA Swimming and completed CPR and Safety Training for Swim Coaches. Adequate staffing to ensure the safety of the children during practices and meets.
- Provide all meet management personnel including but not limited to timers, starters, and judges.
- Guarantee that only coaches and board members will go into the equipment storage area.
- Provide the scoreboard and all necessary equipment to run the scoreboard (Touchpads, Plungers, Cables, Horn Start, Wireless Mic for horn start, Laptops, Timing System Software)
- *Any permanent equipment or fixtures are assumed to be WPRD property.

Operations:

- Each season, the Sea Lions coaches will supply team rosters and a list of coaches/Board Members to WPRD for practices/games. WPRD will use the rosters to create and print ARC passes for every rostered athlete/coach/Board Member for the duration of the swim season. All participants must scan their passes at the front desk of the ARC prior to entering their designated practice space unless instructed otherwise by WPRD staff.
- The Sealions will be allowed to conduct dry-land practices at the WPRD facilities under the premises of this contract, provided that the practices are supervised, scheduled, and reserved.
- WPRD and Sealions will work together to develop a procedure that will allow rostered athletes/coaches/Board Members to scan into the ARC. Free entry does not apply to unsupervised or unscheduled practices or for singular entry.
- *Parents are allowed to watch practices but must pay a daily fee or have a membership if using other parts of the WARC.
- Sea Lions and WPRD Staff will do an annual walkthrough of the facility. This would be completed in May of each contract year.

Events:

- WPRD will charge additional fees for special events/meets, except for parent meetings, as determined by the Sea Lions President and WPRD Facilities Director. \$2.00 per athlete per meet will be paid per event (to be paid within 30 days.)
- Special Events will be arranged with the Aquatics Manager. A \$20 per lifeguard fee will be applied per hour.

Liability / Insurance/ Indemnification

Each party is responsible for its own acts and agrees to assume its own liability for those acts and consequences. The liability of Park District is governed by North Dakota Century Code chapter 32-12.1. Park District shall procure and maintain liability insurance covering all the Park District Facilities and Park District's management and operation of the Park District Facilities and adopt and enforce reasonable rules regarding liability insurance for users. Park District shall cooperate with Williston Sea Lions and ensure that Park District obtains property and casualty coverage as provided by state law for the Center's property. Williston Sea Lions will insure its own contents and participants. Except to the extent arising out of negligent acts or omissions, intentional misconduct, or illegal acts of the WPRD, its successors, assigns, and/or anyone for whom the WPRD is legally responsible, the Sea Lions shall defend, protect, indemnify, and hold harmless the WPRD from and against any and all judgments, fines, claims, actions, causes of action, penalties, costs, damages, injuries, expenses, or other liability of any kind to the extent arising from, out of, or as a result of the Sea Lions use of the Natatorium, including but not limited to, the negligent, intentional, willful, or wanton exercise for the rights and privileges herein granted. To the extent permitted by applicable insurance, each party waives any right of subrogation against the other with respect to any bodily injury or property damage occurring on or arising out of the use of the facilities.

Rachel Carter, Sea Lions President

Joe Barsh, WPRD Executive Director

Date: _____

Date: _____



WSC ■ FOUNDATION

*Bringing Communities
and College Together*

April 9, 2024

Dear Mr. Barsh and WPRD Board of Directors,

This letter is in regard to the Turf Project at Williston State College. We anticipate this project will begin construction in May and are excited to see the complex take shape!

Teton Athletics began in the early 1960's and has continued to have a great working relationship with Parks and Rec through present day. WSC has benefitted greatly, utilizing Aafedt Stadium exclusively for almost 45 years and still using it today for post-season tournaments. We also utilized P&R's field when we started softball and have used the current softball field since it was built using P&R's funds almost 10 years ago. For these uses alone, we could never say thanks enough.

As we enter a new phase of baseball and softball fields with synthetic turf surfaces, this relationship will continue. Our fields are your fields—the same treatment that has been shown to us all these years.

Fundraising for the complex is underway with a major push coming the next 12 months. We'd welcome any funding support for the \$5+ million dollar project. With all the projects P&R is working on, we know this project is one of many with great benefits for the community.

Boys Baseball has already committed \$100,000.00 to the project and though we'd never demand or assume a contribution from P&R should happen, we would proudly partner with Williston Parks and Recreation on a naming or sponsorship opportunity as part of the complex.

Information is attached. With budget concerns always top of mind, we have offered annual payment options over 5+ years to many who have committed to the project.

Thank you, in advance, for any consideration.

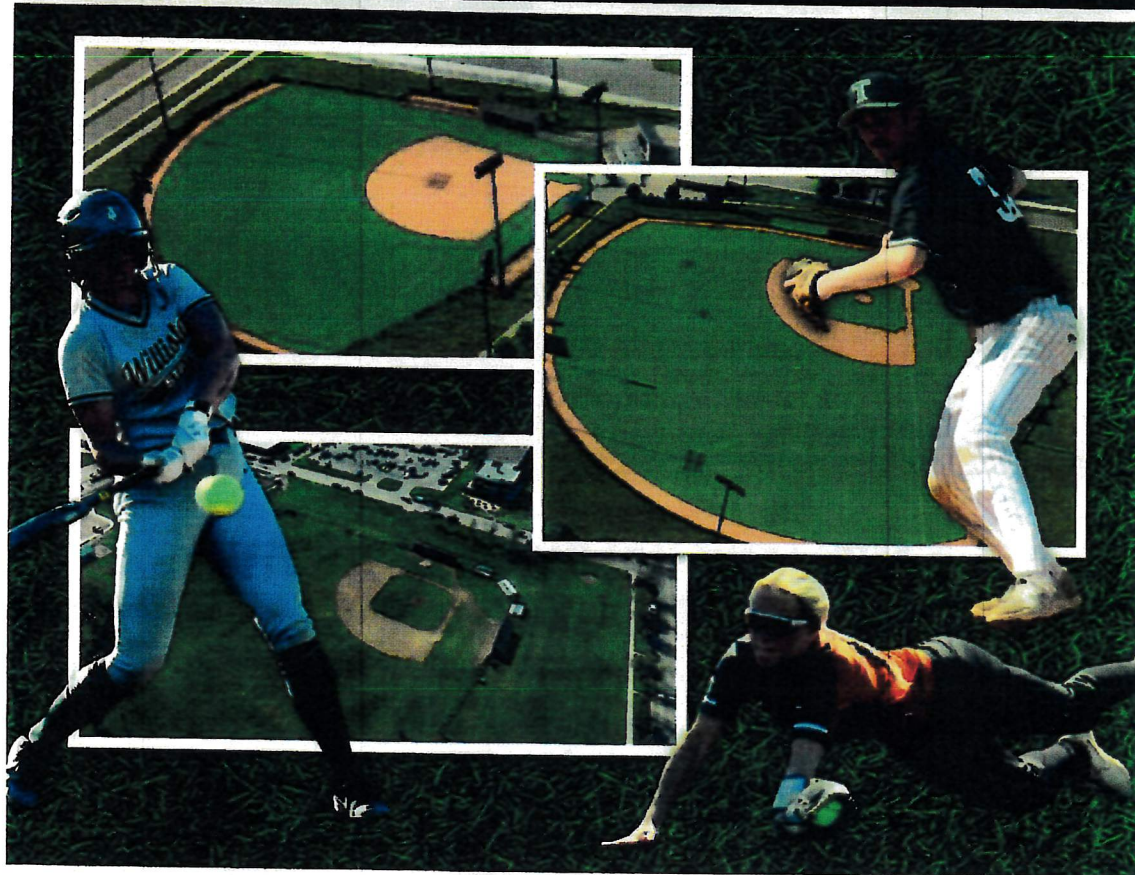
Sincerely,

Hunter Berg

Executive Director

WILLISTON STATE COLLEGE ATHLETIC COMPLEX CAMPAIGN

"Bringing Synthetic Turf Baseball and Softball Fields to the Community of Williston"



SPONSORSHIP OPPORTUNITIES

FUNDRAISING CAMPAIGN

Construction will begin in the spring of 2024 so fields will be playable in the spring of 2025. Though preparing for two phases of fundraising and construction if necessary, the goal is to fundraise and complete the complex in one phase.

The WSC Foundation has provided up to \$2 million in matching funds for any sponsorships/donations. Donations may be a one-time payment or spread over a period of up to 5 years with payment options of monthly, quarterly, semi-annually or annually. Recurring payments can be invoiced or charged to cards.

Total Campaign Goal: Up to \$5.6 Million

Phase 1: \$ 4 Million

Synthetic Turf	\$2.5 million
Secured Perimeter Fencing	\$100,000.00
New Grandstands with Press Boxes	\$600,000.00
Restrooms and Concession Building	\$500,000.00
Sidewalks	\$100,000.00
Technology, Sound, etc.	\$200,000.00

Phase 2: \$ 1.6 Million

Lights	\$1,100,000.00
Plaza, Sidewalks, Landscaping	\$400,000.00
Video Board	\$100,000.00

**Estimates Only*



LANDMARK NAMING OPPORTUNITIES

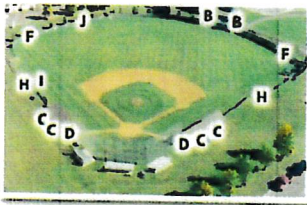
Named Landmark	Donation	Location of Signage	Terms	Number Available
Athletic Complex Naming	\$500,000.00	Multiple, Largest Signage Available	Lifetime	One Available
Softball Field Naming	\$250,000.00	Multiple Around and Amongst Field	Lifetime	SOLD
Teton Victory Stampede	\$250,000.00	Stampede In NE Corner of Complex	Lifetime	One Available
Plaza Naming	\$150,000.00	Inside Main Entrance, Between Fields	Lifetime	One Available
Grandstand Naming-Baseball	\$125,000.00	Amongst Grandstand	Lifetime	One Available
Grandstand Naming-Softball	\$125,000.00	Amongst Grandstand	Lifetime	One Available
Main Gate/Welcome Center	\$100,000.00	Main Entrance	Lifetime	SOLD
Teton Trail Naming	\$100,000.00	Inside Complex	Lifetime	One Available
Teton Stampede-Single Donor	\$100,000.00	Around Complex	Lifetime	Four Available
Press Box-Baseball Naming	\$75,000.00	Rabon Field	Lifetime	SOLD
Press Box-Softball Naming	\$75,000.00	Lelninger Field	Lifetime	One Available
Mini Park Naming	\$75,000.00	Inside Complex	Lifetime	One Available
Concession Stand Naming	\$50,000.00	Concession Stand	Lifetime	SOLD
Fan Zone Naming	\$50,000.00	On Both Fields	Lifetime	Four Available
Legends Wall Naming	\$50,000.00	Inside Complex-Near Plaza	Lifetime	SOLD
Heritage Butte-Baseball	\$50,000.00	Behind Baseball Grandstands	Lifetime	One Available
Heritage Butte-Softball	\$50,000.00	Behind Softball Grandstands	Lifetime	One Available
Building the Herd Stampede	\$25,000.00	Around Complex	Lifetime	Multiple Available

**Details on Landmark Namings included in later pages*

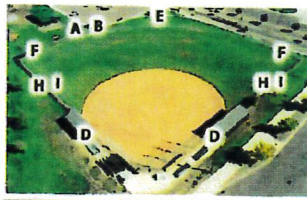
PREMIER SPONSORSHIP/AD OPORTUNITIES

Sponsorship	Donation	Location & Size	Terms	Number Available
(A) Scoreboard Sign-Largest	\$100,000.00	Bottom of Softball Scoreboard	No future renewal-Lifetime	One Available-Softball Field
(B) Scoreboard Signs-Smaller	\$75,000.00	Side Panels of Scoreboards	No future renewal-Lifetime	Four Available-Two on Each Field
(C) Dugout Signage-Both Fields	\$25,000.00	Back of Dugouts-4'x 8'	Sign good for 10 years, with right to renew	Eight Available-Four on Baseball, Four on Softball
(D) Dugout Signage-Both Fields	\$15,000.00	Ends of Dugouts-3'x 5'	Sign good for 10 years, with right to renew	Eight Available-Four on Baseball, Four on Softball
(E) Flag Pole-Both Fields	\$20,000.00	4'x 6'	Sign good for 10 years, with right to renew	Two Available-One on Each Field
(F) Foul Poles-Both Fields	\$25,000.00	2'x 8'	Sign good for 10 years, with right to renew	Four Available-Two on Each Field
(G) Light Poles	\$20,000.00	4'x 6'	Sign good for 10 years, with right to renew	Fourteen Available
(H) Bullpen Lanes	\$15,000.00	2.5'x 4'	Sign good for 10 years, with right to renew	Six Available
(I) Batting Cage Lanes	\$10,000.00	2.5'x 4'	Sign good for 10 years, with right to renew	Six Available
(J) Outfield Fence Signs	\$15,000.00	5'x 12'	Sign good for 5 years, with right to renew	Twenty Available
(K) Digital Video Board Sign	\$5,000.00	Digital Video Board Sign	Sign good for 5 years, with right to renew	

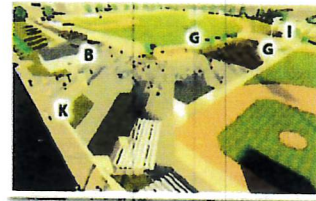
Sponsorship Opportunities will be honored on a first-come basis.



Rabon Field - Baseball



Leininger Field - Softball



CAMPAIGN SUPPORT LEVELS

Turf Complex Support Level	Donation Amount
Diamond Level	\$100,000.00+
Platinum Level	\$50,000.00+
Gold Level	\$25,000.00+
Silver Level	\$10,000.00+
Bronze Level	\$5,000.00+
Green Level	\$2,500.00+
White Level	\$1,000.00+
Black Level	\$250.00+



***Support Levels along with donor's name will be displayed on a donor board inside the front entrance to the complex.**

THE CASE FOR COMPLEX COMPLETION AND FACILITY UPGRADES

The centerpiece for the campaign is converting the entire playing surface of both diamonds to synthetic turf. Spring seasons for baseball and softball in North Dakota often lead to shortened windows for practices and games. Each year brings numerous instances when both the Tetons and Williston High School lose a number of home games. Synthetic turf would allow more practices and games to be held in Williston for the college, the high school, and surrounding communities

Interesting Fact:

Williston is one of only 2 large cities in ND that do not have turf baseball and softball fields.

In addition to the turf, the complex will receive upgrades to secure the complex with exterior fencing, offer better seating with new grandstands on both fields, and establish restrooms and concessions serving areas to enhance the player and fan experience. Field lighting is also planned to lengthen the amount of time in each day the fields will be playable, especially important during the spring seasons.



WSC ATHLETIC COMPLEX DONATION/SPONSORSHIP FORM

Donor Information:

Name: _____ Total Donation Amount: _____

Sponsorship or Naming Opportunity (if applicable). Ex: Back of Dugout-Rabon Field: _____

Contact Information:

Main Contact: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Mobile Phone: _____

Email: _____

Payment/Pledge Information:

One-Time Payment

Check enclosed (*Check made payable to WSC Foundation*)

Please Charge Card

Please Mail Invoice on this date (Month, Year): _____

Recurring Payments/Pledge

Pledge Period: One Year Two Years Three Years

Frequency of Payments: Monthly Quarterly Semi-Annual Annual

Payment Type: Mail Invoice Charge Card

Card Information (if applicable):

Name on card: _____ Card Number: _____

Expiration: _____ 3 Digit Code: _____ Billing Zip Code: _____

Email (To send receipt): _____

Signature: _____ Date: _____

Return Form To: Williston State College Foundation • PO Box 1286 • Williston, ND 58802-1286 or email it to: hunter.berg@willistonstate.edu

Questions or want to visit about the project? Contact Hunter Berg with the Williston State College Foundation:

Office Phone: 701-572-9275 • Mobile Phone: 701-220-5435 • Email: hunter.berg@willistonstate.edu

LANDMARK NAMING OPPORTUNITIES

Multiple naming and sponsorship opportunities will exist in the newly upgraded athletic complex. Below is a listing of some of the opportunities with examples of similar signage options. Final signage design will continue as the complex progresses.



Athletic Complex Naming

The Athletic Complex Naming is the largest impact naming opportunity as the complex is highly visible on the campus and in the community due to its location at the busy intersection of University Avenue and 18th Street East. Complex naming signage will be the largest of any signage and will be located around the outside of the complex and inside the complex at multiple locations.

Teton Victory Stampede

The Victory Stampede is an exciting feature for the complex. The Stampede will be elevated on a pedestal platform and located between the two fields. The design is to light up when the Tetons score a run. It will be highly visible even when the complex is not being used and will be a head-turning attraction for the complex.



Plaza Naming

The Plaza will be located just inside the main entry gate and will be a gathering place for fans before, during, in-between, and following games. It is planned to house a donor recognition wall as well as the Legends Wall and parts of the Teton Trail. Seating is also planned for spectators who are enjoying food from the concessions stand.

Grandstand Naming

Each field is planned to receive a new grandstand that will contain stadium-style seating for an improved viewing experience. Seating for 150 fans is anticipated. Naming and signage will be located so that any traffic in and out of the complex will see it clearly.



Teton Trail Naming

The Teton Trail will be the pathways and sidewalks that connect the spaces of the complex for those in attendance. It is planned to also educate visitors to the history that surrounds our immediate area with learning stations that highlight the Lewis and Clark Expedition and historic landmarks along the Missouri River. Naming would be visible at every educational station.

Teton Stampede-Single Donor

Four named Teton Stampedes are planned to be located on the grounds around the complex. Each Teton Stampede will be a large, eye-catching display that celebrates the Teton mascot and athletic logo and will incorporate a bit of art to the complex and campus. Signage will be located at each of the Stampedes recognizing the donor.



Press Box Naming on Leininger Field

The Press Box will be located amongst the grandstand on Leininger Field, home of the community's fastpitch softball. Signage will be highly visible to passers-by and for fans and visitors inside the complex.

Mini Park Naming

A small park-type area is designed for fans with young kids who may get restless watching the action. It will be located between the two fields and adjacent to the Plaza so those in charge can keep a good eye on their activity.





Fan Zone Naming

Four Fan Zones are planned to allow those fans who may want to bring a lawn chair and watch the games from an area other than behind the plate of each field. Initial design is thought to be similar to a single-level deck with open area for fans to relax and enjoy the games.

Legends Wall Naming

The Legends Wall will highlight a history of baseball and softball in our community, including the successes of our area teams and individual players.

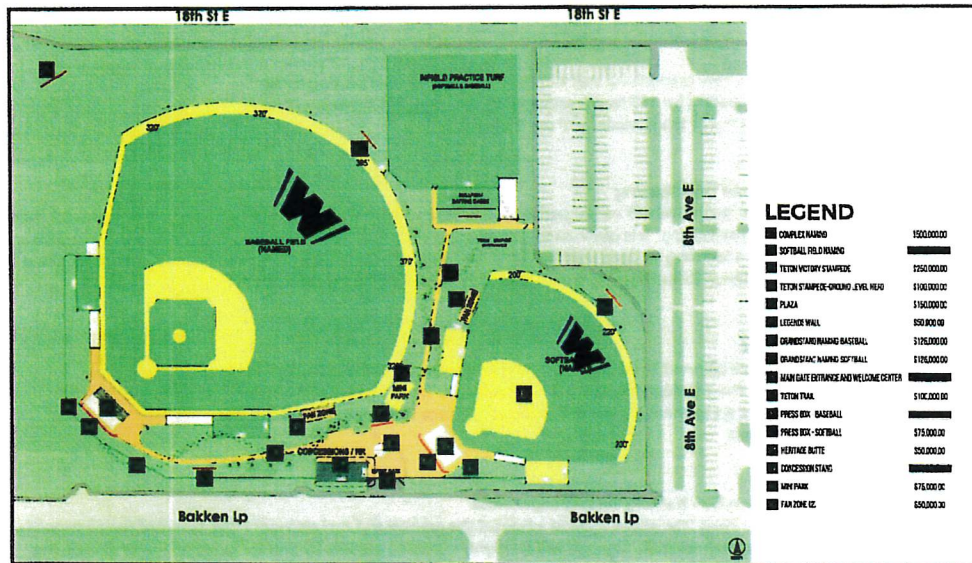


Heritage Butte Naming

Each field will house a display that highlights the history of Teton Baseball and Softball. Significant moments, games, contributors, teams, and players of both programs will be celebrated in written and pictured form.

Building the Herd Stampede

The Stampede theme will also be available for those donors who want to contribute to building a stampede by donating one or multiple buffalo of the larger stampede. Each buffalo will recognize the donor who made the stampede possible.



W WILLISTON STATE COLLEGE - BASEBALL/SOFTBALL COMPLEX
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