

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. JANUARY 21, 2020 AT THE WARC.

PRESENT: Axtman, Owens, Heller, Larson.

ABSENT: Wilt

OTHERS: Larvick, Krueger, Stillwell, Cote, and 6 others.

Pres. Larson called the meeting to order.

No correspondence or citizens to be heard.

MOTION BY Axtman, SECONDED BY Owens we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION BY Axtman SECONDED BY Owens we approve Park Dist. bills in the amount of \$967,060.59 and Boys Baseball bills. ROLL CALL AYE: Axtman, Owens, Larson. NAY: None. ABSENT: Wilt, Heller.

MOTION BY Owens SECONDED BY Axtman we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Axtman, Owens, Larson. NAY: None. ABSENT: Wilt, Heller.

EXECUTIVE DIRECTOR REPORT

OLD BUSINESS: Trails update – Nothing to report

Safety Committee – Nothing new – Western Star Field 8 – Nothing new – Airport property redevelopment – report on 42nd St and 16th St.- Discussed moving #9 tee box and putting up netting - Heller entered the meeting.

Fitness Equipment bids – Cardio & Weight machines – to be presented in February and March.

NEW BUSINESS – 2019 Final Budget numbers/cost recovery report – Krueger commended employees on staying below budget – Have \$2.8 million in bank.

Landscape Architect for airport – expecting 26 acres – MOTION BY Owens SECONDED BY Heller we hire an architect. MOTION CARRIED.

TABLED ITEMS – Safety Policy No. 670.

MOTION BY Owens SECONDED BY Axtman the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST: Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. FEBRUARY 18, 2020 AT THE WARC.

PRESENT: Axtman, Owens, Heller, Wilt

ABSENT: Larson

OTHERS: Larvick, Krueger, A Mock, Blume, Shanahan, Cote, A Kitchens, S Mock

Vice Pres. Owens called the meeting to order.

No correspondence or citizens to be heard.

MOTION BY Axtman, SECONDED BY Heller we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION BY Wilt SECONDED BY Heller we approve Park Dist. bills in the amount of \$993,213.66 and Boys Baseball bills. ROLL CALL AYE: Axtman, Heller, Wilt, Owens. NAY: None. ABSENT: Larson

MOTION BY Wilt SECONDED BY Heller we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Axtman, Heller, Wilt, Owens. NAY: None. ABSENT: Larson

EXECUTIVE DIRECTOR REPORT- Report from Blume on Special Events coming up, Congrats to Blume, Barsh and the team on the CVB Event of the Year Award for Ballin in the Basin Basketball Tournament

OLD BUSINESS: Trails update – Nothing to report Safety Committee – Nothing new – Western Star Field 8 – Nothing new – Airport property redevelopment – nothing new Strength Equipment Bid – Open 3.11

NEW BUSINESS – Bank Signature Cards – Motion by Wilt, SECONDED by Axtman to make the changes to the Cards at ASB. Changes are on the sheet handed out by Executive Director Krueger. ROLL CALL AYE: Axtman, Heller, Wilt, Owens. NAY: None. ABSENT: Larson

Cardio Equipment Bids – Received 3 bids. Motion by Wilt, SECONDED by Axtman to approve the recommendation from the Director of Fitness & Wellness of the 3-year lease with Matrix for \$285,124.48 ROLL CALL AYE: Axtman, Heller, Wilt, Owens. NAY: None. ABSENT: Larson

TABLED ITEMS – Safety Policy No. 670.

MOTION BY Axtman SECONDED BY Heller the meeting adjourn. MOTION CARRIED.

Mike Owens, Vice President

ATTEST: Alex Mock, Director of Facilities Management

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. MARCH 17, 2020 AT THE WARC.

PRESENT: Wilt, Larson, Heller, Owens, Axtman

ABSENT: none

OTHERS: Krueger, Blume, Heise

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Owens, SECONDED by Wilt, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Wilt, SECONDED by Axtman, we approve Park Dist. bills in the amount of \$718,032.70 and Boys Baseball bills. ROLL CALL AYE: Wilt, Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None

MOTION by Wilt, SECONDED by Owens, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Wilt, Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None.

NEW BUSINESS –

- 2019 Audit: Good report, will hear back in 6-8 weeks.
- Strength Equipment Bid: Received two bids. **Precor/Push Pedal Pull** submitted a bid at \$97,317.50 with a trade in old equipment for \$3000. Missing 3 pieces. **Matrix** submitted a bid at \$80,449.00 with a trade in old equipment credit for \$10,000. MOTION by Axtman, SECONDED by Heller, we approve the Strength Equipment Bid with Matrix. ROLL CALL AYE: Wilt, Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None.
- 2020-2023 WARC/WSC Agreement: \$300,000/year for 3 years. And then go to 2-year contract to work with WSC budget cycle. WSC has copy. Waiting for approval back from Dr. Miller.

MOTION by Wilt, SECONDED by Axtman the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. MARCH 17, 2020 AT THE WARC.

PRESENT: Wilt, Larson, Heller, Owens, Axtman

ABSENT: none

OTHERS: Krueger, Blume, Heise

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Owens, SECONDED by Wilt, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Wilt, SECONDED by Axtman, we approve Park Dist. bills in the amount of \$718,032.70 and Boys Baseball bills. ROLL CALL AYE: Wilt, Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None

MOTION by Wilt, SECONDED by Owens, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Wilt, Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None.

NEW BUSINESS –

- 2019 Audit: Good report, will hear back in 6-8 weeks.
- Strength Equipment Bid: Received two bids. **Precor/Push Pedal Pull** submitted a bid at \$97,317.50 with a trade in old equipment for \$3000. Missing 3 pieces. **Matrix** submitted a bid at \$80,449.00 with a trade in old equipment credit for \$10,000. MOTION by Axtman, SECONDED by Heller, we approve the Strength Equipment Bid with Matrix. ROLL CALL AYE: Wilt, Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None.
- 2020-2023 WARC/WSC Agreement: \$300,000/year for 3 years. And then go to 2-year contract to work with WSC budget cycle. WSC has copy. Waiting for approval back from Dr. Miller.

MOTION by Wilt, SECONDED by Axtman the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 MAY 19, 2020 AT THE WARC.

PRESENT: AXTMAN, OWENS, HELLER, WILT, LARSON.

ABSENT: None.

OTHERS: Larvick, Krueger, Cote, Larsh. Blume, Heise.

Pres. Larson called the meeting to order.

Thank you card from Hospice Staff was passed around.

MOTION BY Owens SECONDED BY Axtman we approve the minutes of the previous meeting as received. MOTION CARRIED.

MOTION BY Wilt SECONDED BY Heller we approve Park Dist. bills in the amount of \$861,742.23 and Boys Baseball bills. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

MOTION BY Wilt SECONDED BY Axtman we approve Park Dist. financial statement and Boys Baseball financial overview. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

EXECUTIVE DIRECTOR REPORT

OLD BUSINESS – Airport Property redevelopment - No change.

2019 Audit – Next month.

NEW BUSINESS – WPSD #1 WRPD Facility Usage agreement – MOTION BY Owens SECONDED BY Wilt we approve the agreement. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

Wrestling Club RFCC Contract – MOTION BY Heller SECONDED BY Axtman we approve the contract. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

2021 Budget Timeline – In August.

TABLED ITEMS – Safety Policy No. 670 – No action.

MOTION BY Wilt SECONDED BY Owens the meeting adjourn. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST: Jordis Larvick, Clerk

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 June 16, 2020 AT THE WARC.

PRESENT: AXTMAN, OWENS, HELLER, WILT, LARSON, LIFFRIG

ABSENT: None.

OTHERS: Krueger, Adam Kitchens, Jim Cote, Shanahan, Blume, Heise, Barsh, A Mock, Alex Kitchens

Pres. Larson called the meeting to order.

Larry Grondahl from Baseball Committee requesting the WPRD budget \$50,000 for Ballpark improvements for the 2022 World Series over the next 2 budget periods. Will have list of the improvements at the next meeting. Executive Director requested the list before the next meeting as Preliminary Budget is due at July meeting. Grondahl stated they have \$50,000 from CVB and \$50,000 from Economic Development so far.

MOTION BY OWENS SECONDED BY WILT WE APPROVE THE MINUTES OF THE PREVIOUS MEETING AS RECEIVED. MOTION CARRIED.

MOTION BY WILT SECONDED BY AXTMAN WE APPROVE PARK DIST. BILLS IN THE AMOUNT OF \$642,835.91 AND BOYS BASEBALL BILLS. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

MOTION BY WILT SECONDED BY OWENS WE APPROVE PARK DIST. FINANCIAL STATEMENT AND BOYS BASEBALL FINANCIAL OVERVIEW. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

EXECUTIVE DIRECTOR REPORT

OLD BUSINESS

Airport Property redevelopment - No change.

2019 Audit – Motion by Wilt SECONDED BY Axtman to approve the 2019 Audit as presented. ROLL CALL AYE: Axtman, Owens, Heller, Wilt, Larson. NAY: None. ABSENT: None.

2021 Budget Timeline: July Preliminary, August Final. Krueger reminded the board we are \$0 property tax. That's what we need to approve. The final operating budget can be amended thru December. With Sales Tax unknown, this maybe our best option.

NEW BUSINESS –

Recognize any outgoing Park Board Commissioners – Larson presented Wilt with a card from staff and commissioners. Room gave him standing ovation. Thanking him for 10 years of service to WPRD and the Williston Community.

Seating of new Park Board Member(s) – Larson welcomed John Liffrig to the Board.

Nominations for Park Board Positions

President: MOTION/NOMINATION BY OWENS SECONDED BY AXTMAN FOR LARSON. ROLL CALL AYE: Axtman, Owens, Heller, Liffrig. NAY: None. ABSTAIN: Larson. ABSENT: None.

Vice President: MOTION/NOMINATION BY AXTMAN SECONDED BY HELLER FOR OWENS. ROLL CALL AYE: Axtman, Owens, Heller, Liffrig, Larson. NAY: None. ABSENT: None.

Appoint Park Board Clerk – Tabled until next month.

Park Board Commissioner Committees: Admin: Liffrig, Parks: Axtman, Facilities: Owens, Recreation: Heller, Finance: Larson. Baseball & Softball Committees: Heller, WSC Advisory: Owens, Grievance: Larson/Owens

District Checking Accounts: NO change since President and Vice President remained same

City Sales Tax Repayment Plan: MOTION BY OWENS SECONDED BY AXTMAN TO SET UP THE PAYMENT PLAN AS FOLLOWS: \$250,000 GOOD FAITH PAYMENT, 13 PAYMENTS OF \$146,716.73 JUNE 2020 TO JUNE 2021 AND BALLOON PAYMENT OF \$647,480.38. Discussion included if things get worse, the city is willing to re-visit the agreement to help WPRD if needed.

ROLL CALL AYE: Axtman, Owens, Heller, Liffrig, Larson. NAY: None. ABSENT: None.

TABLED ITEMS – Safety Policy No. 670 – No action.

MOTION BY AXTMAN SECONDED BY OWENS THE MEETING ADJOURN. MOTION CARRIED.

Jeff Larson, Pres.

ATTEST: Adam Kitchens, Director of Facilities Operations

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M.
JULY 21, 2020 AT THE WARC.

PRESENT: Heller, Owens, Axtman, Liffrig, Larson

ABSENT: None

OTHERS: Krueger, Heise, Cote, Barsh, Mock, Peterson, Alex Kitchens, Adam Kitchens, Blume

Larson called meeting to order.

No correspondence.

Citizens to be heard. Jamie Krieger presented some concerns about the golf course. Executive Director Krueger will investigate these and concerns and work with staff to make a game plan to address concerns.

MOTION by Heller, SECONDED by Axtman, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. bills in the amount of \$1,922,006.14 and Boys Baseball bills. ROLL CALL AYE: Heller, Owens, Axtman, Larson ABSTAIN: Liffrig
NAY: None ABSENT: None

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Heller, Owens, Axtman, Liffrig, Larson
NAY: None ABSENT: None

EXECUTIVE DIRECTORS REPORT –

OLD BUSINESS –

- a. Airport Property Redevelopment, no update

NEW BUSINESS –

- a. 2022 BRWS Request. Krueger requested \$25,000 for BRWS from the 2021 Financials and \$25,000 for Girls Fastpitch Projects in 2021 when the funds are available. MOTION by Owens, SECONDED by Liffrig, to revisit the World Series request and Krueger's financial request for fastpitch at the next board meeting. Motion Carried.
- b. 2022 Preliminary Budget. MOTION by Axtman, SECONDED by Owens, to approve the preliminary with zero dollars in property tax collections.
ROLL CALL AYE: Heller, Owens, Axtman, Liffrig, Larson
NAY: None ABSENT: None

MOTION by Owens SECONDED by Axtman the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. August 18, 2020 AT THE WARC.

PRESENT: Heller, Owens, Axtman, Liffrig, Larson ABSENT: None

OTHERS: Krueger, Blume, J Cote, A Mock, S Mock, Stillwell, Adam Kitchens, Heise, Shanahan, Alex Kitchens

Larson called meeting to order.

No correspondence or citizens to be heard.

- a. Jamie Krieger and guests wanted to say thank you for the efforts of improvements out at the Golf Course. Krueger stated the Cart path at #9 is still of concern, but won't be able to be fixed until road is done (approx date is 2021.) Citizens asking future plans of WMGC in regards to it becoming 18 holes. It was suggested for the Golf Course Committee work with Krueger to approach the city when the time is right. Krueger has made the city aware that is the long-term goal for WMGC. Also more work will be done this fall. Will keep you updated.

MOTION by Axtman, SECONDED by Heller, we approve the minutes of the previous meeting as received.
MOTION CARRIED.

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. bills in the amount of \$1,286,521.84 and Boys Baseball bills. ROLL CALL AYE: Heller, Owens, Axtman, Liffrig, Larson. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. Financial statement and Boys Baseball financial overview.

Discussion: Liffrig raising concerns on not being able to understand the financial overviews. He has been asked to come in to talk to Krueger to get explanations of the statements. Krueger offered to investigate different ways to possibly do the financial overviews.

ROLL CALL AYE: Heller, Owens, Axtman, Liffrig, Larson. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT – Bakken Xtrek has been cancelled due to low numbers.

OLD BUSINESS –

- a. Airport Property Redevelopment. No updates.
- b. 2022 BRWS Request. Boys Baseball/World Series Committee has requested \$50,000 for the 2022 BRWS. Motion by Heller, SECONDED by Axtman, to approve \$25,000 for 2021 & \$25,000 for 2022 for the Babe Ruth World Series improvements. ROLL CALL AYE: Heller, Axtman, Liffrig, Larson. NAY: Owens. ABSENT: None.

NEW BUSINESS –

- a. 2021 Final Budget. Motion by Owens, SECONDED by Axtman, to approve the 2021 Final Budget with the property tax/mill levy of \$0 to the taxpayers of Williston. ROLL CALL AYE: Heller, Owens, Axtman, Liffrig, Larson. NAY: None. ABSENT: None.
- b. September Meeting Date. Reminder moved back one week to September 22, 2020 at 5:30 p.m.

TABLED ITEMS –

- a. Safety Policy No. 670

MOTION by Liffrig, SECONDED by Axtman the meeting adjourn.
MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. SEPT 22, 2020 AT THE WARC.

PRESENT: Heller, Owens, Axtman, Liffriq, Larson ABSENT: None

OTHERS: Krueger, Blume, J Cote, Heise, S Mock, Alex Mock, Young, Barsh, Skorick, K Cote, Peterson, Egge, Floyd, Stillwell, Kaneko, Ehlinger, Stang, Al Kitchens, Ad Kitchens, Shanahan, Kemp

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Owens, SECONDED by Axtman, we approve the minutes of the previous meeting as received.
MOTION CARRIED.

MOTION by Axtman, SECONDED by Heller, we approve Park Dist. bills in the amount of \$1,289,485.49 and Boys Baseball bills. ROLL CALL AYE: Heller, Owens, Axtman, Liffriq, Larson. NAY: None. ABSENT: None.

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Heller, Owens, Axtman, Liffriq, Larson. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

OLD BUSINESS –

- a. Airport Property Redevelopment. No updates or no meetings that we have been invited to.
 - a. Liffriq met briefly with David Tuan and talked about the expansion of the golf course. Tuan said the city is not opposed to the idea to add 9 holes and housing. Also mentioned the roads by the Golf Course were planning to be paved yet in 2020.

NEW BUSINESS –

Reserve Fund. Liffriq would suggest looking at adding a Sales Tax Refund line item in the budget. Krueger said it could be hard to take more out of the budget given where we are now. He believes we have 1.4 million in CD's ready if needed to help with expenses as well as Cash Fund Balance. Krueger agrees with Liffriq that we could have future, unexpected tax bills of any amount. Krueger agrees that we should consider adding this into our budget in the future after we catch up from this year's circumstances.

- a. MOTION by Owens, SECONDED by Axtman to table it until next month to see if Krueger can come up close to \$50,000.00 to save for Reserves. ROLL CALL AYE: None. NAY: Heller, Owens, Axtman, Liffriq, Larson ABSENT: None.
- b. MOTION by Heller, SECONDED by Liffriq to have Krueger do research to come up with approximately \$50,000.00 in the 2021 budget for the reserves for the Sales Tax Refund. ROLL CALL AYE: Heller, Owens, Axtman, Liffriq, Larson. NAY: None. ABSENT: None.

TABLED ITEMS –

- a. Safety Policy No. 670

MOTION by Heller, SECONDED by Liffriq the meeting adjourn.
MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. OCTOBER 20, 2020 AT THE WARC IN THE JORDY LARVICK BOARD ROOM.

PRESENT: Heller, Owens, Axtman, Liffrig, Larson

ABSENT:

OTHERS: Krueger, Blume, J Cote, Shanahan, A Mock, Peterson, Floyd, Ehlinger, Barsh, Adam Kitchens, Stillwell, Young, Skorick

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Owens, SECONDED by Axtman, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Axtman, SECONDED by Owens, we approve Park Dist. bills in the amount of \$1,228,138.72 and Boys Baseball bills. ROLL CALL AYE: Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None. ABSTAINED: Liffrig

MOTION by Owens, SECONDED by Axtman, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Heller, Owens, Axtman, Larson. NAY: None. ABSENT: None. ABSTAINED: Liffrig

EXECUTIVE DIRECTORS REPORT –

- a. Krueger added that there was a meeting with the leadership team to discuss changes to WPRD due to the orange status of COVID. He stated we are continuing to monitor and adjust to meet the recommendations as they change for all facilities and programs.

OLD BUSINESS –

- a. Airport Property Redevelopment. No new news. The city is focusing on construction as of now.
- b. 2021 Reserve Fund Request. The request was made last month, and Krueger has fulfilled that request. Many different areas in the budget were trimmed to make that happen. At the end of 2021, we will move \$50,000 into a reserve fund for future State Sales Tax Rebates.

NEW BUSINESS –

- a. WSC/RFCC Ice Contract. The only change was Dr. Miller asked to put a line into the contract regarding COVID. We have agreed on this request and will deal with it as it comes. There was a 3% increase in the contract this year. MOTION by Owens, SECONDED by Axtman, we approve WSC/RFCC Ice Contract. ROLL CALL AYE: Heller, Owens, Axtman, Liffrig, Larson. NAY: None. ABSENT: None.

TABLED ITEMS –

- a. Safety Policy No. 670

MOTION by Owens SECONDED by Axtman the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. NOVEMBER 17, 2020 AT THE WARC.

PRESENT: Heller, Owens (Via phone), Axtman, Liffriq, Larson ABSENT: None

OTHERS: Krueger, Blume, J Cote, S Mock, A Mock, Shanahan, K Cote, Egge, Barsh, Heise, A Kitchens, T Kitchens, Stillwell, A Kitchens, Floyd

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Axtman, SECONDED by Liffriq, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Owens, SECONDED by Heller, we approve Park Dist. bills in the amount of \$787,457.05 and Boys Baseball bills. ROLL CALL AYE: Heller, Owens, Axtman, Liffriq, Larson. NAY: None. ABSENT: None.

MOTION by Axtman, SECONDED by Owens, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Heller, Owens, Axtman, Liffriq, Larson. NAY: None. ABSENT: None.

EXECUTIVE DIRECTORS REPORT –

- a. Liffriq asked for explanation of financial report. Krueger answered questions about sales tax and the bond. There are future to cut expenses and will be shared with the board members as soon as they are confirmed with department managers/directors.
- b. The mandates have forced several adult/youth recreation programs to suspend until December 14th. WPRD staff have been informing participants what is running & what has been suspended. Open Skate times will be increased to allow more opportunity for families to do a physical activity as well as using the ARC amenities.
- c. Krueger gave an update regarding the fence that got torn down at the Golf Course during 42nd Ave construction. It has been requested a new fence to be put back in to detere vehicles and other machines that could choose to drive across the course and cause damage to greens/fairways/teeboxes.

OLD BUSINESS –

- a. Airport Property Redevelopment – no report

NEW BUSINESS –

- a. Light up Harmon Park November 27th
 - a. Harmon Park will start the night by lighting up at 6:00 p.m. The community will be invited to drive around to various businesses to see décor and lights.
- b. SLP Holiday Lights Drive begins November 28th

TABLED ITEMS –

- a. Safety Policy No. 670

MOTION by Axtman SECONDED by Heller the meeting adjourn. MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF PARKS & RECREATION WAS HELD AT 5:30 P.M. DECEMBER 15 2020 AT THE WARC.

PRESENT: Heller, Owens, Larson

ABSENT: Axtman, Liffrig

OTHERS: Krueger, J Cote, A Mock, Barsh, Heise, Stillwell, Shanahan

Larson called meeting to order.

No correspondence or citizens to be heard.

MOTION by Owens, SECONDED by Heller, we approve the minutes of the previous meeting as received.

MOTION CARRIED.

MOTION by Heller, SECONDED by Owens, we approve Park Dist. bills in the amount of \$1,063,045.27 and Boys Baseball bills. ROLL CALL AYE: Heller, Owens, Larson. NAY: None. ABSENT: Axtman, Liffrig

MOTION by Owens, SECONDED by Heller, we approve Park Dist. Financial statement and Boys Baseball financial overview. ROLL CALL AYE: Heller, Owens, Larson. NAY: None. ABSENT: Axtman, Liffrig

EXECUTIVE DIRECTORS REPORT – Krueger added that he is corresponding with the City on possibly adding a new sledding hill near the Golf Course and one other area near the landfill. Larson added a thank you to the WPRD staff for pushing forward this year and all the efforts that have been given to work towards saving money and watching financials.

OLD BUSINESS –

- a. Airport Property Redevelopment. Not much news, but there is movement and more retail have been asking about properties inside Williston Square. The state has also recognized that something needs to be done to the corner by the Williston Square as well and they will continue talking about future plans.

NEW BUSINESS –

- a. MOTION by Owens, SECONDED by Heller, we approve the 2020 Park Board Dates. ROLL CALL AYE: Heller, Owens, Larson. NAY: None. ABSENT: Axtman, Liffrig
- b. 2019 Voided Checks. MOTION by Heller, SECONDED by Owens, we approve the 2019 Voided Checks. ROLL CALL AYE: Heller, Owens, Larson. NAY: None. ABSENT: Axtman, Liffrig

MOTION by Heller SECONDED by Owens the meeting adjourn.

MOTION CARRIED.

ATTEST: Mackenzie Blume, Director of Marketing and Special Events

