

June 16th, 2026

**WILLISTON PARKS AND RECREATION DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
June 16th, 2026, | 5:30PM
Williston Area Recreation Center (WARC): Jordy Larvik Board Room**

CALL TO ORDER

The meeting was called to order at 5:30PM by Commissioner Heller.

ROLL CALL

Present:

Liffrig, Jangula, Heller, Linghor, Roness

Absent:

Also Present: Joe, Rhonda, Kate, Kazuma, Emily, Miranda, Casey, Mike, Laurie, Shaleena, Knox, Ryan

ADDITIONS AND DELETIONS TO THE AGENDA- None

APPROVAL OF MINUTES

Motion by Jangula, **Seconded** by Roness we approve the minutes of the previous meeting as received.

Motion Carried

APPROVAL OF BILLS

Motion by Jangula, **Seconded** by Roness , to approve Park District bills.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

APPROVAL OF FINANCIAL STATEMENTS

Financial Summary

Category	Month Actuals	YTD Actuals
Revenue	\$ 561,300	\$ 5,859,000
Expense	\$ 431,400	\$ 3,385,600
Net Position	\$ 129,800	\$ 2,473,400

Capital Funds Summary

Category	Allocation	Balance
Parks	20 %	\$ 202,456
Athletic Fields/Golf Course	15 %	\$ 151,842
Facilities	20 %	\$ 202,456
Rainy Day	25 %	\$ 253,070
Capital Purchase	20 %	\$ 202,456
Capital Funds Account Total		\$ 1,012,281

- The sales tax numbers for the month will be emailed to the commissioners.

Motion by Jangula, **Seconded** by Linghor, to approve WPRD Financial Statements

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

EXECUTIVE DIRECTORS/STAFF REPORT/CAPITOL PROJECTS UPDATES

- Williston Ice/Turf - Waiting to get the GMP signed to move forward with the design. Working with user groups to help design the facility.
- Muni Expansion - This project is moving forward very aggressively, as of right now we are about 8 weeks ahead of schedule. This project is moving well at this time and at this time we do not plan to close the course until Labor Day. The new course is getting its shape. We have a recommendation for a Cmar for the vertical projects; this will be fully under contract once we have the Cmar.

June 16th, 2026

- RFCC renovation/ARC Projects- Released RFP for a construction manager this project, once we have a company under contract we can move forward focusing on first floor reconfiguration.
- SLP overlook paving -This project is fully under contract and is plan to be completed in the first two weeks of August 2026.
- Wester star fastpitch complex- this project is moving forward planning to work on fields 6/7 to get turf, grandstands and a gate on field 6.
- Pros Consulting WPRD went over the draft and now PC will create a final draft to present to the board.
- WPRD Foundation- There is a RFP being reviewed by financial institutions to manage the funds that we have sitting in a CD that will mature in July it will then be transferred to the financial institute of the boards choosing and will become an endowment that will be divide dup between different departments and buildings throughout WPRD.
- PR/Marketing- Intern will be here to help re-brand the parks. The phone system will be recreated into a tree with a main WPRD number and then can branch out from there to each facility.
- Facilities/Guest services- Summer is downtime for the facility. Working through fall reservations for user groups. The Raymond center vendors are being reminded and notified that we are going to start the remodel soon. Focus for facility's is maintenance and janitorial as it has combined with the facility department. Working on scheduling and listing projects to stay organized.

OLD BUSINESS

- Potential parkland acquisition discussion- No new updates
 - Parcel:01-269-00-00-31-220
 - Parcel: 01-269-00-00-31-210

NEW BUSINESS

- Board member election/transition update Park Board- This is last meeting for Heller as chair; the new members and positions will transition at the July meeting. Heller will lead through the July meeting until old business and then the new chair will be elected and take over the meeting and meetings moving forward.
- Water re-use line JPA: WPRD-City of Williston- We are working with the city as this project is a split project 90/10. This will be the water line to the golf course to irrigate, and the cemetery on the East side of town. It will have site water retentions. This will have a series of ponds in the town square that will go into this water re-use line.

Motion by Roness, **Seconded** by Jangula, to approve the water Re-Use

line JPA with WPRD and the City of Williston.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

June 16th, 2026

ABSENT: None

Motion Carried

- WPRD- City of Williston: Golf course land lease agreement. This lease agreement is perpetual agreement.

Motion by Roness, **Seconded** by Jangula, to approve the WPRD and City of Williston Golf Course Land lease agreement

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- \$25K 2027 BRWS Commitment- in 2025 the board made the commitment and approved \$50,000 with \$25K in 2026 and another in 2027.

Motion by Jangula, **Seconded** by Roness, to approve the first portion of \$25K to the 2027 BRWS Commitment.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- GMP approval: JE Dunn- Williston Ice/Turf facility- Ryan from JE Dunn presented to get approval for a GMP bid package. We need a motion today to approve about 30% of the total project. The volume of the building is what drives the total cost. This project is being bid out in three different stages and packages. Bid pack one will be released so that the project can get started. WPRD would have to pay a portion of bid package one if it gets approved today and the cost would be locked in for this phase. The county has pledged 12 million towards this portion of the project build. WPRD has committed 30 million to this project.

Motion by Linghor, **Seconded** by Jangula, to approve the GMP to JE Dunn for the Williston Ice/Turf Facility on bid package 1.

ROLL CALL VOTE:

AYE: Liffbrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

- Golf course vertical construction CMAR recommendation- FCI was the only firm to submit a proposal, we interviewed FCI and they did well. WPRD feels comfortable recommending FCI for this project. This will include the club house, pump station, three bathrooms on the course, and a ball dispenser.

June 16th, 2026

Motion by Roness, **Seconded** by Jangula, to approve the CMAR recommendation for the golf course vertical construction to FCI.

ROLL CALL VOTE:

AYE: Liffrig, Jangula, Heller, Roness, Linghor

NAY: None

ABSENT: None

Motion Carried

CORRESPONDENCE/PUBLIC COMMENT

No correspondence or citizens were present to be heard.

ADJOURNMENT

Motion by Jangula, **Seconded** by Roness, to adjourn meeting

Motion Carried

ATTEST:

Rhonda Ludlum,

Fitness and Wellness Manager